

OBJECTIVE

To obtain the Assistant Project Manager position with XYZ Construction Company.

EDUCATION

Louisiana State University (LSU), Baton Rouge, Louisiana
Bachelor of Science, Construction Management

May 2XXX
GPA: 3.0

Related Coursework: Plan and Cost Analysis for Residential Construction, Materials, Methods and Equipment I & II (Heavy and Industrial Construction), Quantity Surveying, Estimating and Bidding I & II, Soils and Foundations.

EXPERIENCE

Concrete Worker

June 2XXX-present

ABC Industries, Baton Rouge, Louisiana

- Set forms for foundations, flat work, curbs, and gutters.
- Placed and finished concrete for homes utilizing slabs as finished flooring.
- Acted as a translator for non-english speaking workers.

Laborer

Summer 2XXX

Century Building Services, Baton Rouge, Louisiana

- Remodeled 1500 square foot home.
- Installed insulation.
- Hung and finished drywall.
- Framed floor, walls and roof.
- Collaborated with crew from demolition through finish of project.

Sales Associate

May 2XXX-April 2XXX

Lowe's, Baton Rouge, Louisiana

- Assisted customers in planning, organizing, and acquiring all necessary items required to finish projects.
- Coordinated shrink control, product ordering, and stocking in lumber/building materials department.
- Supervised and distributed various tasks of three employees.
- Motivated employees through strong initiative and teamwork.

Residential Advisor

August 2XXX-May 2XXX

Herget Hall, Residential Life, LSU, Baton Rouge, Louisiana

- Informed residents of facility rules and regulations; monitored and enforced those policies.
- Assisted residents in resolving interpersonal conflicts.
- Planned and implemented residential programs for social and academic purposes.

SKILLS

Computer: Primavera (P3); SureTrac; Expedition; MS Project; Microsoft Office; Visual Analysis; Windows & Macintosh Operating Systems; Fast Track 4.0; ArchiCAD; HTML

Language: Fluent in Spanish

ACTIVITIES/HONORS

Construction Management Student Association; Associated General Contractors Scholarship, National Association of Home Builders Scholarship, Associated General Contractors; Louisiana TOPS Scholarship; Dean's List