**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: March 1, 2023

Voting Members Present: Tommy Smith, Grover Waldrop, Ric Simmons (proxy for Craig Wooley), Lizzie Shaw, Lyric Mandell, Sam Staggs, Anna Cate Strong, Carlin Sekhani-Matthews

Guests: Brandon Common, Brian Antie, David O’Brien, Adam Clary, Julia Pfeifer, Wen Fan, John Duplantis, Aimee Riggs, and Amanda Marshall

**Materials distributed:**

Minutes from February 8, 2023, Meeting

ITS Proposal FY 23-24

CBT Proposal FY 23-24

STF Financials

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Tommy Smith at approximately 3:00 pm.

1. **Old Business.**
2. **Approval of the February 8, 2023, minutes** *(Smith)*

Sam Staggs motioned to approve the minutes; Lyric Mandell seconded the motion. The minutes were unanimously approved.

1. **New Business.**
2. **Current Status Update** (*Duplantis*)

John Duplantis gave an overview of the current financial status.

The Uncommitted balance for the STF FY 22-23 is $1,261,971, with estimated revenues for FY 23-24 $4,400,000 for a sub total of $5,661,971.

The FY 23-24 ITS Proposal totaled $4,293,335; the CBT Lab Proposal is $231,500. If the STF funds the FY 23-24 Discipline Specific at $1,000,000, and both proposals are fully funded, the estimated remaining balance would be $137,136.

1. **ITS FY 23-24 Proposal** *(Simmons)*

Ric Simmons discussed the FY 23-24 ITS proposal. The committee analyzed each proposal component but decided to wait until a future meeting to vote on the proposal.

1. **Computer-Based Testing Lab FY 22-23 Proposal** *(O’Brien)*

David O’Brien went through the FY 23-24 CBT proposal. The committee discussed each proposal component but decided to wait until a future meeting to vote on the proposal.

1. **Next Meeting**

March 30, 2022

1. **Adjourned**

Lizzie Shaw motioned to adjourn; Anna Cate Strong - seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:30 pm.

**Reminders:** Please forward all agenda items and handouts to Jane Cassidy, Tommy Smith, or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Jane Cassidy, & Tommy Smith, Co-chairperson*

*Minutes recorded by Amanda Marshall*