**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: November 14, 2018

Voting Members Present: Jane Cassidy, Tommy Smith, Mette Gaarde, Sheri Thompson (proxy for Andrea Ballinger), Stewart Lockett, Christina Black, Aaron Harrington, Ashton Vaughn, Rachel Campbell (proxy for Courtney Reeder) and Rene Petit

Guests: Kurt Keppler, Brian Antie, Heather Slagell, Carrie-Anne Slaton, Tyler Kearney, David O’Brien, John Duplantis, Aimee Riggs and Amanda Marshall.

**Materials distributed:**

Minutes from October 24, 2018 Meeting

Discipline Specific Proposal Rankings

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Jane Cassidy at approximately 3:00 p.m.

1. **Old Business.**
2. **Approval of the October 24, 2018 Minutes** *(Jane Cassidy)*

Jane Cassidy motioned to approve the minutes; Aaron Harrington seconded the motion. The minutes were unanimously approved.

1. **New Business**

**A. Discipline Specific Proposal Discussion**

The committee discussed the discipline specific proposals, beginning with the proposals receiving the highest ranking by committee members. After discussing individual proposals, as well as the overall distribution of the funds, the following discipline specific proposals were approved for funding:

| **Department** | **Project Description** | **Project Amount** |
| --- | --- | --- |
| Agriculture | Experimental Statistics (Upgrading the EXST Labs) | $80,000 |
| Agriculture | Nutrition & Food Sciences (Equipment for Hands on Training of Graduate and Undergraduate Students) | $19,989 |
| Agriculture | Agricultural & Extension Ed & Eval (Developing Technical Skills in Agricultural Mechanics) | $23,000 |
| Art & Design | Interdepartmental (Navigate, Fabricate and Simulate) | $127,767 |
| Art & Design | School of Art (Digital Imaging Studio) | $16,796 |
| Business | Stephenson Department of Entrepreneurship & Information Systems (Digital Competencies Roaming Lab) | $51,396 |
| Coast & Environment | Oceanography & Coastal Sci (Enhancing Student Education and Training in Carbonate Chemistry) | $32,350 |
| Science | CxC (Communicating at the Frontier: Innovative Technology) | $69,925 |
| Science | Physics & Astronomy (The Enhancement of the Teaching Laboratory Capabilities) | $46,982 |
| Science | Biological Sciences (Upgrading and Improving Life Sciences Annex A101 Lecture Hall) | $26,051 |
| Science | Chemistry (Modern Instrumentations and Equipment for Organic Chemistry Teaching Laboratories) | $199,404 |
| Science | Chemistry (Accessible Femtosecond Laser Technology) | $32,225 |
|  | Total | $725,885 |

The total of these 12 projects is $725,885, of the allotted discipline specific budget of $1,000,000.

Ashton Vaughn motioned to approve these proposals as discussed above; Christina Black seconded the motion. The motion was unanimously approved.

1. **Next Meeting Date**

**TBD**

1. **Adjourned**

Aaron Harrington motioned to adjourn; Tommy Smith seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:40 P.M.

**Reminders:** Please forward all agenda items and handouts to Jane Cassidy or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Jane Cassidy, Chairman*

*Minutes recorded by Amanda Marshall*