

## STAFF SENATE MEETING MINUTES September 18, 2019

President Rachel Henry presided over the September 18, 2019, Staff Senate meeting held in the Event Room in Barnes & Noble at LSU Bookstore at 10:30 a.m.

### ATTENDANCE

#### SENATORS

##### Executive/Administrator/ Manager

P - Millican, Tammy ('20)  
P – Barbara Reonas ('21)

##### Service/Maintenance

Pr - Matkovic, Igor ('20)

##### Professional/Non-Faculty

P - Braud, Jennifer ('20)  
P - Clemmons, Jill ('20)  
Pr- Hernandez, Kristen ('20)  
P - Kimmell, Alyssa ('20)  
P - Lemoine, Nathan ('20)  
Pr - Stone, Megan ('20)  
P - Wilson, Derek ('20)  
P - Aslin, Jessica ('21)  
P - Banks, LaKisha ('21)  
P - Bickham, Trey ('21)  
Pr - Bonner, Amber ('21)  
A - Dawan, Hope ('21)  
P - Henry, Rachel ('21)  
P - Lane, Madison ('21)  
P - Garner, Karen ('22)  
P - Herman, Catherine ('22)  
P - Holstein, Lindsey ('22)  
A - Lee, Mark ('22)  
P - Levesque, Jonathan ('22)  
P - Nickerson, John ('22)  
P - Roth, Nicole ('22)

##### Skilled Crafts

P - Deshotels, Paul ('21)  
A - Corbitt, Brent ('22)

##### Technical/Paraprofessional

Pr - Cherry, Aaron ('20)

##### Clerical/Secretarial

Pr - Salesneves, Sarah ('22)  
Pr - Salvadras, Amber ('22)

A - Indicates Absent  
P - Indicates Present  
Pr - Indicates Proxy

## **GUESTS:**

Susannah Knoll, Coordinator, Faculty Senate  
Dr. Aly-Mousaad Aly, Liaison, Faculty Senate  
Lindsay McCrory, Manager, Parent & Family Programs  
William Jewel, President, Student Government  
Jacob Brumfield, Associate Dean & Director, Campus Life  
Brian Ainsworth, Campus Federal Credit Union

## **CALL TO ORDER**

The meeting was called to order by President Rachel Henry at 10:30 a.m.

## **ATTENDANCE**

There was a quorum with seven proxies noted.

## **PLEDGE OF ALLEGIANCE**

Senator LaKisha Banks led the Pledge of Allegiance.

## **APPROVAL OF THE MINUTES – August 21, 2019, Staff Senate Meeting**

A motion to accept the minutes was made by Past-President Tammy Millican. The motion, seconded by Senator Lindsay Holstein, carried.

## **GUEST SPEAKER – WILLIAM JEWEL, STUDENT GOVERNMENT**

President Rachel Henry introduced Student Government President William Jewel and thanked him for speaking to the Senate.

William Jewel thanked the Staff Senate for the invitation to speak about opportunities for the Student Government to engage with Staff Senate.

Student Government is focusing on several student-centric initiatives that will impact students' day-today lives. One of the big platform points that they ran on this year was enhancing the student experience at the University. One initiative they worked on over the summer was working with University Recreation in waiving an intramural sports fee. They are also working with Parking and Transportation Services with regards to the Mobility Implementation Plan for LSU.

If the Staff Senate has any events that they would like Student Government to get involved in, he can be reached at [wjewel@lsu.edu](mailto:wjewel@lsu.edu) or at [www.lsu.edu/sg](http://www.lsu.edu/sg)

Q: What is the textbook lending program?

A: This program started last year in partnership with LSU Libraries in which students can borrow commonly-used textbooks can be instead of students having to purchase them.

Q: Have chaperones been secured for Student Government's bus trip that is coming up?

A: He believes they have been secured but if anyone is interested, please let him know.

### **GUEST SPEAKER – LINDSAY MCCRORY, PARENT AND FAMILY PROGRAMS**

President Rachel Henry introduced Lindsay McCrory with Parent and Family Programs and thanked her for speaking to the Senate.

Lindsay McCrory thanked the Staff Senate for the invitation to speak about Family Weekend scheduled October 4-6, 2019. This is a wonderful opportunity for parents to come back to campus to see their students and experience game day when LSU plays Utah State University. There are many events planned beginning on Friday and ending on Sunday.

There are 4700 people registered for events that weekend which 1200 then they have ever had before. Largest incoming class means largest Family Weekend. They need volunteers to make sure that Family Weekend is the best experience possible for our students and their families. Lindsay will forward a sign-up form for those interested in getting involved anytime that weekend. They have about 75% first year students and their families registered. The remainder are sophomores and juniors with many senior students registered to experience this weekend one last time before they graduate. They have about 60% out of state students who have also registered as well.

They need help with checking-in people at the Union. They are planning a large tailgate on the Parade Grounds. They are also hosting a Jazz Brunch in the Cotillion Ballroom which will necessitate volunteers as well. Please help them in making this weekend memorable for our students and their families.

### **GUEST SPEAKER – JACOB BRUMFIELD, CAMPUS LIFE**

President Rachel Henry introduced Jacob Brumfield with Campus Life and thanked him for speaking to the Senate.

Jacob Brumfield thanked the Staff Senate for the invitation to speak about the programs that Campus Life has coming up. He circulated a handout with a list of events. They are happy to host Fall Fest every year which cannot happen without the help of volunteers on campus. Fall Fest is scheduled during Homecoming Week on Friday, October 11, 2019, with a rain out date of October 25, 2019. They need volunteers to help with unloading supplies to serving food. Jacob asked for everyone to share the word on campus about supporting this event. Anyone can sign up to volunteer by going to [www.lsu.edu/fallfest](http://www.lsu.edu/fallfest) and following the sign-up button under *Volunteer*. They have about 50 staff members signed up to help but they would like to double that number for this year's event. This has been a tradition that has outgrown the Quad and may outgrow the Parade Ground in years to come. Campus Life appreciates all of the support.

Q: How many volunteers are needed?

A: They feel comfortable with 100 volunteers.

Jacob mentioned that they have some events planned for Homecoming Week as well. They are hosting a big tailgate for the Florida State game where they are trying to secure alligator to eat as well as have live alligators on site in honor of their mascot. They are also planning the homecoming concert in the PMAC this year.

### **GUEST SPEAKER – BRIAN AINSWORTH, CAMPUS FEDERAL CREDIT UNION**

President Rachel Henry introduced Brian Ainsworth with Campus Federal Credit Union and thanked him for speaking to the Senate.

Brian Ainsworth thanked the Staff Senate for the opportunity to speak. He invited everyone to attend Campus Federal Credit Union's Ribbon Cutting and Rededication Ceremony for their Main Campus Branch on Tuesday, October 1, 2019, at 5:30 p.m. at 173 South Quad Drive. They will showcase some new banking technologies and have refreshments.

### **PRESIDENT'S REPORT**

President Henry congratulated everyone for the successful completion of Welcome Week and the first week of the fall semester.

President Rachel Henry reviewed relevant meetings in which she was present.

- August 26 – The Staff Senate Executive Committee attended a meeting with President Alexander.
- August 27 – Attended the President's Leadership Breakfast.
- August 27 – The Staff Senate Executive Committee attended a meeting with Provost Stacia Haynie.
- September 3 - Attended the Staff Senate Executive Committee meeting.
- September 4 – Attended a Tiny Tigers Meeting along with Past-President Tammy Millican. There is now 17 lactation rooms on campus.
- September 4 – Attended a Mobility Implementation Committee Meeting along with Past-President Tammy Millican.
- September 4 – The Staff Senate Executive Committee attended a meeting with Dan Layzell. We will begin meeting with him on a monthly basis.

- September 12 - Attended the Council of Staff Advisors Meeting to prepare for the Board of Supervisors Meeting.
- September 12 - The Staff Senate Executive Committee attended a meeting with Julie LeFebvre with the Foundation to discuss scholarship management. The newly established Career Excellence Fund which has raised about \$7,000 was also discussed.
- September 13 – Attended the Board of Supervisors Meeting along with Past-President Tammy Millican and President-Elect Jonathan Levesque.
- September 18 – Attended the Director of Parking and Transportation Services Selection committee meeting.

President Henry announced that LSU Staff Senate Resolution 18-01 in support of the LSU Employee Death Protocol is now officially Policy Statement 63.

President Henry mentioned that she personally emailed over 200 volunteers who helped out during Move in Day and Welcome Week thanking them for their support.

President Henry presented Senator John Nickerson with a gift from the LSU Staff Senate congratulating his family on the arrival of Winfield John Nickerson.

## **LIAISON REPORTS**

### **Black Faculty and Staff Caucus**

The Black Faculty and Staff Caucus met on September 4, 2019. The report will be sent out to the full Senate once the Executive Committee reviews for approval.

### **Faculty Senate**

The Faculty Senate met on August 29, 2019. The report will be sent out to the full Senate once the Executive Committee reviews for approval.

### **University Council on Gender Equity**

The University Council on Gender Equity met on September 16, 2019. The report will be sent out to the full Senate once the Executive Committee reviews for approval.

- Discussed upcoming events-LGBTQ/Black Faculty & Staff & Latin-X Mixer; Latin-X Speaker Series; Latin Influence in America exhibit on 2<sup>nd</sup> floor of Middleton Library.
- Divided committee members into three subcommittees: Closing the Gaps, Issues for female graduate students, mental health issues and resources for part-time students, faculty, and staff.

- Discussed possibility of Staff Senate partnering with a faculty member to research the wage gap for female staff members.
- Subcommittees met to begin planning initiatives and activities.

## **OLD BUSINESS**

### **Resolution 19-05 in Support of Faculty Senate Tobacco Resolution**

**Second Reading, LSU Staff Senate Resolution No. 19-05, In Support of Faculty Senate Resolution 19-06 on Tobacco-Free Policy and Education Program**, sponsored by the LSU Staff Senate

Read by Past-President Tammy Millican

**Whereas**, Act 211 required all public university campuses to establish a smoke-free or tobacco-free policy by August 1, 2014 and LSU complied with this Act by choosing to approve a tobacco-free policy for the university that includes combustibles, vaping devices (e-cigarettes), and smokeless tobacco; and

**Whereas**, the university has established procedures for disciplining students, faculty, and staff who do not comply with the tobacco-free policy; and

**Whereas**, smoking-related illnesses in the United States cost more than \$300 billion in smoking-related illnesses, including approximately \$170 billion for direct medical care for adults and more than \$156 billion in lost productivity, which also includes \$5.6 billion in lost productivity due to secondhand exposure; and

**Whereas**, evidence-based, statewide tobacco control programs that are comprehensive, sustained, and accountable have been shown to reduce the number of people who smoke, as well as tobacco-related diseases and deaths. For every dollar spent on tobacco prevention and cessation classes, states can reduce tobacco-related health care expenditures and hospitalizations by up to \$55; and.

**Therefore**, be it resolved that the LSU Staff Senate hereby offers its support of Faculty Senate Resolution 19-06: Support for the LSU 100% Tobacco Policy and Anti-Vaping Education Program to include establishment of a permanent committee of students, faculty, and staff to educate and bring awareness of the tobacco-free policy and trends in tobacco use, creation of smoking cessation programs for students, faculty, and staff, and support by LSU Administration of the campus tobacco-free policy.

**Therefore**, be it further resolved, that a copy of this resolution be sent to F. King Alexander, LSU President; Stacia Haynie, Executive Vice President and Provost; Daniel T. Layzell, Senior Vice President for Finance and Administration/CFO; Tyler Kearney, Associate Vice President of Finance & Administration and Interim Chief Human Resources Officer, Dr. Mandi Lopez, Faculty Senate President; Ashley Gautreaux, Council of Staff Advisors Chair; and William Jewell, Student Government President.

A motion to approve Resolution 19-06 was made by President-Elect Jonathan Levesque. The motion, seconded by Senator Barbara Reonas, carried.

The Staff Senate approved the Resolution with no abstentions.

### **Committee Assignments – Staff Benefits, Policies & Development Committee**

President Henry announced that the Staff Benefits, Policies & Development Committee requires committee leadership to include a co-chair from both the classified and unclassified/professional ranks according to the Bylaws under Article VII, Section B, Item D, number V.

Unfortunately this year, we have leadership from only the professional category.

A motion to suspend the Bylaws this year to make an exception for two co-chairs from the professional category was made by Senator Alyssa Kimmell. The motion, seconded by Senator Nicole Roth, carried.

The Staff Senate approved with no abstentions.

### **Staff Senate Apparel**

Staff Senate Administrative Coordinator Melonie Milton announced that the Staff Senator Apparel has been received. Please see Melonie after the meeting to receive your order.

### **Fall Fest**

President Henry announced that Fall Fest will be held on Friday, October 11, 2019, from 11:00 a.m. – 2:00 p.m. The LSU Staff Senate would like to partner with Student Government and Campus Federal Credit Union again to host an interactive activity. This year, we would like to reserve a mechanical bull. President Henry will solidify sponsorships. Staff Senator Volunteers will be needed to help during the event.

### **Staff Senate Budget/Gift Fund**

There is no treasurer report. Senators were asked to contribute to the Staff Senate Gift Fund

### **NEW BUSINESS**

#### **First Reading, LSU Staff Senate Commendation 2019-02 Resolution of Honor and Appreciation for Jeff Campbell**

To recognize and honor Jeff Campbell for his unwavering dedication and exemplary leadership at Louisiana State University during his 27 years as a staff member

WHEREAS, Jeff Campbell diligently served the LSU community in various capacities since 1992; and

WHEREAS, in each position he consistently served above and beyond to improve campus operations and enhance the LSU experience for students, faculty, staff and visitors; and

WHEREAS, he demonstrated a dedication to LSU through numerous leadership roles in departments that include Athletics, Auxiliary Services, University Recreation Center, Student Health Center, Union Event Management, Administrative Services & Risk Management, and Parking and Transportation Services; and

WHEREAS, he donated a tremendous amount of his personal time volunteering in his community, with his church, and at LSU, including his service on the LSU Emergency Operations Center as a Logistics Chief and Core Committee member, liaison for ESPN Gameday, as well as membership on multiple campus committees; and

WHEREAS, he is an alumnus of Louisiana State University, graduating with a bachelor's degree in general studies in 1991, and was pursuing a master's degree at LSU,

THEREFORE, BE IT RESOLVED THAT STAFF SENATE HONORS THE DEDICATION AND SERVICE OF JEFF CAMPBELL TO THE STUDENTS, STAFF, AND FACULTY AT LOUISIANA STATE UNIVERSITY, AS WELL AS HIS LOVE AND COMMITMENT TO ALL THINGS LSU.

BE IT FURTHER RESOLVED, a framed copy of this commendation will be presented to his beloved family: Kristi Campbell, Lyndsey Campbell, and Mary Ashton Campbell.

A motion to approve Commendation 2019-02 without a second reading was made by Senator Barbara Reonas. The motion, seconded by President-Elect Jonathan Levesque, carried.

The Staff Senate approved the Commendation with no abstentions.

## **NEW BUSINESS**

### **Staff Senate Survey**

The Staff Senate internal survey was included in the meeting packet. Senators would like an opportunity to review further before the floor is open for discussion.

### **Annual Employee Benefits Fair**

President Henry announced that the Annual Employee Benefits Fair will be held on Thursday, October 17, 2019, from 10:00 a.m. – 2:00 p.m. The LSU Staff Senate has reserved a table to be able to talk about our organization with fellow staff members. Staff Senator Volunteers will be needed to help during the event.

### **Future Guest Speakers**

Please submit any suggestions for future guest speakers to the Staff Senate Executive Committee.



## **ANNOUNCEMENTS**

### **Staff Senator Birthday**

President Rachel Henry announced the following birthday:

- Senator Alyssa Kimmell celebrated her birthday on September 6. Happy Birthday!

The fall 2019 LSU Faculty & Staff Art Show will be displayed in the LSU Student Union Art Gallery from October 1, 2019 - November 14, 2019. Everyone is invited to view all of the works of art.

**MOTION TO ADJOURN** – With there being no more business, Senator Barbara Reonas made a motion to adjourn. The motion, seconded by Senator Nathan Lemoine, carried.

The meeting adjourned at 12:00 p.m.

Trey Bickham, Secretary

TB/mm