

## STAFF SENATE MEETING MINUTES June 19, 2019

President Tammy Millican presided over the June 19, 2019, Staff Senate meeting held at Creole Cabana Restaurant at 10:30 a.m.

### ATTENDANCE

#### SENATORS

##### Executive/Administrator/ Manager

P - Millican, Tammy ('20)

##### Professional/Non-Faculty

P - Henry, Rachel ('19)  
P - Levesque, Jonathan ('19)  
P - Ramachandran, Anand ('19)  
P - Reonas, Barbara ('19)  
P - Braud, Jennifer ('20)  
P - Clemmons, Jill ('20)  
P - Hernandez, Kristen ('20)  
P - Lemoine, Nathan ('20)  
P - Stone, Megan ('20)  
P - Aslin, Jessica ('21)  
A - Banks, LaKisha ('21)  
P - Bickham, Trey ('21)  
Pr - Bonner, Amber ('21)  
P - Dawan, Hope ('21)

##### Service/Maintenance

A - Matkovic, Igor ('20)

##### Skilled Crafts

P - Adedeji, Funmilayo ('19)  
A - Deshotels, Paul ('21)

##### Technical/Paraprofessional

P - Cherry, Aaron ('20)

##### Clerical/Secretarial

P - Salvadras, Amber ('19)

A - Indicates Absent  
P - Indicates Present  
Pr - Indicates Proxy

## **GUESTS:**

Sarah Salesneves, College of Art & Design  
Karen Garner, College of Business  
John Nickerson, University Recreation  
Alyssa Kimmell, Human Sciences & Education  
Catherine Herman, Accounts Payable & Travel  
Madison Lane, Civil & Environmental Engineering  
Derek Wilson, Information Technology Services  
Mark Lee, LSU Athletics  
Sharon Hebert, Pennington Biomedical Research Center  
Casey Coughlin, Campus Federal Credit Union

## **CALL TO ORDER**

The meeting was called to order by President Tammy Millican at 10:30 a.m.

## **ATTENDANCE**

There was a quorum with one proxy noted.

## **PLEDGE OF ALLEGIANCE**

Senator Anand Ramachandran led the Pledge of Allegiance.

## **APPROVAL OF THE MINUTES – May 15, 2019, Staff Senate Meeting**

A motion to accept the minutes was made by Secretary Barbara Reonas. The motion, seconded by Senator Jonathan Levesque, carried.

## **PRESIDENT'S REPORT**

President Millican recapped relevant meetings at which she was present.

- June 11 — Attended the Staff Senate Executive Committee meeting.

## **LIAISON COMMITTEE REPORTS**

### **HCM/FIN Subcommittee**

Past Senator/President Julie Perkins submitted a written report regarding the Veterinary Teaching Hospital purchasing Timeclock Plus to facilitate time tracking of employees with varying shifts to account for all time worked.

## **OLD BUSINESS**

### **Resolution 19-02 in Support of Jeffrey Campbell's Service to LSU**

President Millican is still working on the final draft of the resolution for Jeffrey Campbell. She wants to ensure that all of the LSU departments where he worked are included. Once that is completed, she will submit the resolution to the Executive Committee to circulate to the full Senate for review and approval.

### **Resolution 19-03 in Support of Faculty Senate Tobacco Resolution**

President Millican mentioned that she is still working on the final draft of the resolution for the Executive Committee to review. Senators had suggested that the resolution be brief and to concentrate on the need to provide some type of smoking cessation class. Once that resolution is drafted, she will submit it to the Executive Committee to circulate to the full Senate for review and approval.

### **Commendation for Michelle Lowery**

President Millican announced that the Executive Committee would like to present Past President Michelle Lowery with a Commendation for not only her 19 years of service to LSU but for her service to the LSU Staff Senate which reads:

LSU Staff Senate Commendation 2019-01  
**Resolution of Appreciation for Michelle Lowery**

*To commend Michelle Lowery for unwavering dedication and exemplary leadership at Louisiana State University during her 19 years as a staff member and five years of service as a Staff Senator*

WHEREAS, Michelle Lowery has diligently served the LSU community in various capacities since 2000; and

WHEREAS, in each position she consistently served above and beyond to enhance the student experience and distinguish herself as a respected advocate for staff; and

WHEREAS, she has demonstrated a dedication to the campus community through numerous leadership roles and committees outside her job description to include University Planning Committee, IT Governance Committee, Campus Communicators, spearheading MARCOM, and three terms on the LSU Staff Senate Executive Committee, including one as LSU Staff Senate President; and

WHEREAS, resolutions to establish campus lactation rooms and create a protocol for the death of an LSU employee for the betterment of the entire campus community were passed under her leadership,

THEREFORE, BE IT RESOLVED THAT STAFF SENATE HONORS THE DEDICATION AND SERVICE OF MICHELLE LOWERY TO THE STUDENTS, STAFF, AND FACULTY AT LOUISIANA STATE UNIVERSITY, AS WELL AS HER COMMITMENT TO ADVOCACY, AWARENESS, AND APPRECIATION FOR ALL STAFF MEMBERS.

BE IT FURTHER RESOLVED, a framed copy of this commendation will be presented to Michelle Lowery.

Approved by the LSU Staff Senate Executive Committee on behalf of the LSU Staff Senate, June 19, 2019.

Michelle Lowery thanked the LSU Staff Senate for this Commendation.

### **Staff Senate Election Vacancy/Appointment**

President Millican announced that Alyssa Kimmell with Human Sciences & Education will fill Maggi Spurlock's vacant seat through June 2020, as Alyssa was the last runner-up in the general election.

### **Staff Senate Budget**

Treasurer Megan Stone provided an overview of the financial report that was provided in the meeting packet.

There will be some funds available to purchase a tent with an imprint of Staff Senate's logo before the end of the fiscal year.

## **NEW BUSINESS**

### **Recognition of Staff Senators**

President Tammy Millican recognized Senators by presenting Certificates of Appreciation for Dedication and Service to those who fulfilled their terms of office and those who served the Senate as a Chair or Co-Chair and Liaisons during this past year. Millican also presented the President's Attendance Award to Senators who had perfect attendance at all of the Staff Senate meetings for the year.

President-Elect Rachel Henry recognized President Tammy Millican by presenting her a Certificate of Appreciation for Dedication and Service for participating in all of the committees that she had served on this year. Henry also presented the President's Attendance Award to Millican who had perfect attendance at all of the Staff Senate meetings for the year.

President Tammy Millican announced that for the LSU Outstanding New Senator Award, in recognition of a new member of the LSU Staff Senate who has provided outstanding service to the Senate for the 2018-2019 Senate year, the Staff Senate Executive Committee would like to recognize Trey Bickham.

President Tammy Millican announced that for the LSU Staff Senator Service Award, in recognition of an individual member of the LSU Staff Senate who has provided outstanding service to the Senate for the 2018-2019 year, the Staff Senate Executive Committee would like to recognize 2 Senators for all of their efforts this past year. She presented the award to Jonathan Levesque and Amber Salavdras.

### **Introduction of Elected Senators**

President Tammy Millican announced the newly elected Staff Senators who were chosen to serve on the LSU Staff Senate.

Executive/Administrative/Managerial Category:  
Barbara Reonas, College of Engineering

Professional/Non-Faculty Category:  
Karen Garner, Stephenson Department of Entrepreneurship & Information Systems  
Catherine Herman, Accounts Payable & Travel  
Lindsey Holstein, Facility & Property Oversight  
Alyssa Kimmell, Human Sciences & Education  
Madison Lane, Civil & Environmental Engineering  
Mark Lee, LSU Athletics  
Jonathan Levesque, Cox Communication Academic Center for Student-Athletes  
John Nickerson, University Recreation  
Nicole Roth, Information Technology Services  
Derrick Wilson, Information Technology Services

Clerical/Secretarial Category:  
Sarah Salesneves, College of Art & Design  
Amber Salvdras, Human Sciences & Education

Skilled Crafts Category:  
Brent Corbitt, Facility & Property Oversight

Millican mentioned that the Staff Senate still has vacancies in the following categories:

Technical/Paraprofessional:  
1 Vacancy through 2022

Service/Maintenance:  
2 Vacancies through 2020  
2 Vacancies through 2022

### **President's Closing Address – Passing of the Gavel**

President Tammy Millican gave a closing address to the full Senate.

President Tammy Millican officially passed the gavel to President-Elect Rachel Henry. Past-President Tammy Millican offered her full support as Ex-Officio to President Rachel Henry.

### **President's Plaque**

President-Elect Rachel Henry presented President Tammy Millican with a President's Plaque with a Staff Senate Certificate of Appreciation for her dedication and service to the LSU Community and the LSU Staff Senate, as LSU Staff Senate President 2018-2019, and thanked her for all of her work this past year.

### **Future Guest Speakers**

The Executive Committee has identified some guest speakers for next year. If anyone has any suggestions, please send those to the Executive Committee.

## **ANNOUNCEMENTS**

### **2019-2020 Executive Committee Officers**

President Rachel Henry announced the 2019-2020 Staff Senate Executive Committee members are President-Elect Jonathan Levesque, Secretary Trey Bickham, Treasurer Amber Salavadras, Member-at-Large Hope Dawan, and Past-President (Ex-Officio) Tammy Millican.

### **New Member Orientation**

There will be a New Member Orientation held before new Senators begin their terms on July 1, 2019. A poll for availability will be sent out and scheduled for next week.

### **Staff Senator Birthday**

President Rachel Henry announced that Senator Amber Bonner celebrated her birthday on June 15. Happy Birthday!

**MOTION TO ADJOURN** – With there being no more business, Member-at-Large Aaron Cherry made a motion to adjourn. The motion, seconded by Secretary Trey Bickham, carried.

The meeting adjourned at 12:00 p.m.

Trey Bickham, Secretary

TB/mm