

LSU | Staff Senate

STAFF SENATE MEETING MINUTES December 17, 2018

President Tammy Millican presided over the December 17, 2018, Staff Senate meeting held in the Third Floor Training Room of the LSU Foundation Center for Philanthropy at 10:30 a.m.

ATTENDANCE

SENATORS

Executive/Administrator/ Manager

P - Millican, Tammy ('20)
A/P - McKechnie, Sally ('21)

Professional/Non-Faculty

P - Lowery, Michelle ('19)
P - Henry, Rachel ('19)
P - Levesque, Jonathan ('19)
P - Ramachandran, Anand ('19)
Pr - Reonas, Barbara ('19)
Pr - Braud, Jennifer ('20)
P - Clemmons, Jill ('20)
P - Hernandez, Kristen ('20)
P - Lemoine, Nathan ('20)
A/P - Morrow, Laura ('20)
P - Stone, Megan ('20)
A/P - Vermeire, Brian ('20)
P - Aslin, Jessica ('21)
P - Banks, LaKisha ('21)
P - Bickham, Trey ('21)
Pr - Bonner, Amber ('21)
P - Dawan, Hope ('21)

Service/Maintenance

A/P - Matkovic, Igor ('20)

Skilled Crafts

P - Adedeji, Funmilayo ('19)
P - Deshotels, Paul ('21)

Technical/Paraprofessional

P - Cherry, Aaron ('20)

Clerical/Secretarial

P - Arnold, Nancy ('19)
P - Salvadras, Amber ('19)

A - Indicates Absent
P - Indicates Present
Pr - Indicates Proxy

GUESTS:

Tony Matherne, Matherne's Market
C. J. Webre, Matherne's Market
Jack Berthelot, Matherne's Market
Aly Mousaad Aly, Faculty Senate Liaison
Dr. Dereck Rovaris, Office of Diversity
Brian Ainsworth, Campus Federal Credit Union

CALL TO ORDER

The meeting was called to order by President Tammy Millican at 10:30 a.m.

ATTENDANCE

There was a quorum with three proxies noted.

PLEDGE OF ALLEGIANCE

Senator Nancy Arnold led the Pledge of Allegiance.

APPROVAL OF THE MINUTES – November 28, 2018, Staff Senate Meeting

A motion to accept the minutes was made by Treasurer Megan Stone. The motion, seconded by Senator Kristen Hernandez, carried.

GUEST SPEAKER – TONY MATHERNE, MATHERNE'S MARKET

President Tammy Millican introduced Tony Matherne, as he addressed the full Senate.

Tony Matherne thanked the Staff Senate for the opportunity to speak about Matherne's Market at Nicholson Gateway, which opened in August 2018. He said they had a few locations around Baton Rouge that have recently been sold, so they can concentrate on their downtown location and the location on campus. They are open 7 days a week from 7 a.m. to 10 p.m. and they are a full service grocery store. They serve breakfast and lunch., have a salad and fruit bar, and plenty of grab and go items.

He mentioned that they carry fresh produce on site and have a butcher to cut meat for customers. They also have a huge selection of frozen organic and gluten free products for those needing healthy options. They have their own parking lot for those who need to get in and out without the hassle of finding a parking spot. They also have online shopping for pick-up or delivery. There is an application that can be downloaded to place an order. They will even deliver on campus or close to campus, if needed. Matherne's recently signed up with the Waiter app for deli/hot food delivery. Tony provided trays of chicken tenders, catfishes, and finger sandwiches for Senators to try, along with some goodie bags for everyone in attendance. Tony thanked everyone for having them on campus.

Tony opened the floor for questions.

Q: What is the name of the application to order groceries or catering ?

A: The application is called, Fresh Op.

Q: Any game day services being offered?

A: They are open every game day and deliver to tailgates. They have dedicated parking up tp about 4 hours before kickoff.

Q: Can you order catering off of the Fresh Op application?

A: Yes.

Q: Do you have gate access on campus?

A: Yes, they have an access device and parking permit.

Q: Do you have seating for people who would like to eat lunch?

A: Yes, they have sitting inside and outside the store.

Q: Do you have standard deli items?

A: They have a lunch menu with daily specials and you can sign up ro receive a daily email with the specials.

Tammy thanked them for speaking and for bringing the food items for the luncheon.

PRESIDENT'S REPORT

President Millican reported on the meetings she attended.

- The Staff Senate Executive Committee has met with the four candidates for Executive Vice President and Provost.
- December 10 – The Provost Search Committee met with President Alexander. They gave him their recommendations on candidates, along with survey results from the campus community. The final decision will be made soon.
- President Millican has also been attending interviews for the Supplier Diversity Manager candidates. They have interviewed candidates by Skype and will interview three candidates in person after the holiday break.
- December 5 - Attended the Staff Senate Executive Committee Meeting
- December 7 – Attended Board of Suiy supervisors meeting and reported for the Council of Staff Advisors.

- December 11 – Executive Committee met with Interim Provost Stacia Haynie to report on what Staff Senate has been working on this semester. Provost Haynie spoke about the Strategic Plan and mentioned which pieces are moving forward and which are in a holding pattern. The Executive Committee will continue meeting with her regularly.
- December 14 - Attended an Administrative Process Improvement Committee (APIC) meeting with Treasurer Megan Stone.

SPECIAL AD-HOC COMMITTEE REPORTS

Scholarship

The Scholarship Committee has been working on fundraising events this past month.

- 208 Shirts were sold during the second sale compared to 365 sold during the first sale
- 729 Candy Grams were sold, which is the most ever sold
- The 2018 Holiday Decorating Contest was held with 10 entries for Door/Entryway and Bulletin Board and 6 entries for the donated food box entries
- Collected \$100 in entry fees. A motion to donate the \$100 entry fees to the LSU Food Pantry was made by Member-at-Large Aaron Cherry. The motion, seconded by Treasurer Megan Stone, carried.
- Contest results were shared with campus community.

President Millican announced that the Executive Committee is having conversations with the Foundation to develop a Professional Development Fund for employees to apply for funding for education/training or to attend a conference. The Foundation is also interested in getting the other Staff Senate scholarship endowed.

Senator Jonathan Levesque announced that fall Commencement went well with six staff members and five Campus Federal Credit Union employees who volunteered. They ran golf carts from 7 a.m. until about 4 p.m. Traffic ran a lot smoothly during the event. He thanked everyone who was able to help. Past-President Michelle Lowery mentioned that employees with the PMAC helped out as well with better signage. She encouraged the continued conversations with planning Commencement.

President Millican also has a meeting scheduled with Vice Provost Jane Cassidy to discuss items that were discussed with Provost Haynie.

OLD BUSINESS

Staff Senate Budget

Treasurer Megan Stone will provide a report during the January meeting. She will need budget proposals for the remaining staff appreciation events for the year.

NEW BUSINESS

January Meeting

Tyler Kearney will be invited to be the guest speaker.

Future Guest Speakers

The Executive Committee has received suggestions and is reviewing them to schedule during the spring semester.

ANNOUNCEMENTS

Staff Senator Birthdays

President Tammy Millican announced that Senator Jonathan Levesque will celebrate his birthday on December 23. Happy Birthday!

Announcements

Past-President Michelle Lowery announced that there is an IT Governance meeting scheduled tomorrow. There is a large Workday Student Report on the agenda. Treasurer Megan Stone has agreed to attend for Michelle who is unable to attend.

Past-President Michelle Lowery announced that the Mobility Implementation Committee has not met but will meet on January 23.

President Millican announced that on January 22, a transportation survey will be released for students, faculty, and staff to complete. She encouraged everyone to fill it out.

MOTION TO ADJOURN – With there being no more business, Past-President Michelle Lowery made a motion to adjourn. The motion, seconded by Member-at-Large Aaron Cherry, carried.

The meeting adjourned at 12:00 p.m.

Barbara Reonas, Secretary

BR/mm