

MONTHLY COMMITTEE and/or LIAISON REPORT

COMMITTEE OR LIAISON: Scholarship Committee

DATE & LOCATION OF MEETING: October 16, 2014 at 10:30 a.m. in the Caddo Room, LSU Union

ATTENDANCE: Senator Bennett, Past-President Livingston, Secretary Millican, Senator Nunes, Administrative Coordinator Milton; Senator Saucier absent

PRESENTATION:

Update on awarding of scholarships: The four student scholarship recipients of the year have been identified, waiting to hear from Student Aid & Scholarships if they have been awarded and notified. Still working through complications with spring 2014 awarding of Fee Support Scholarship and waiting on fall 2014 recipients as well.

Employee Donations: Committee has received a confidential list of staff who donate to either of the scholarship funds. Committee will send thank you notes to contributors in November.

Door Decorating Contest: Committee selected “Ugly Holiday Sweater” as the theme for the Holiday Decorating Contest. Theme was approved by the Executive Committee electronically. Marketing will be generated as soon as possible for distribution to campus units for planning. The committee decided to make the previously optional \$10 entry fee mandatory this year. If a fee is not collected, the entry will not be judged. Entries will be due on December 3 and judging will take place on December 10 and 11. Marketing plan includes Facebook, Twitter, inclusion in President’s monthly emails and a flier that will double as the entry form.

Candy Grams: Committee will move forward with this initiative for December. There will be four options for candy (subject to what is available in Baton Rouge), sold for \$2 each. Senders will simply need to provide basic information for the recipient (name, office location) and then select the type of candy and type of label (basic, holiday, Christmas, finals good luck). Committee will enlist all Senators to collect order forms and money across campus, probably this endeavor’s largest logistical challenge. Candy grams will not be limited to staff, as faculty and students are able to send and receive candy grams as well. Student orders will need to be placed by December 5 and staff/faculty orders by December 12. Student candy grams will be delivered to a student’s office location before December 12 and faculty/staff candy grams will be delivered by December 19. It is to be determined into which Scholarship Account proceeds will be deposited.

Strategic Planning: Committee began discussion per request of LRRP, continued via email

Next meeting: November 20 at 10 a.m. in Caddo Room, LSU Union

Submitted By: Past-President Lynn Livingston