LSU | Staff Senate

MONTHLY COMMITTEE and/or LIAISON REPORT

COMMITTEE OR LIAISON: **SBPD Meeting**

DATE & LOCATION
OF MEETING: **Oct 9, 2014; 10:15am-11:15am Pleasant Hall 1203**

ATTENDANCE: Kandie Saucier (P), Dominic Adedeji (P), Aaron Cherry (Proxy), Anaiah Davis (P), Nikki Godfrey(P), Jon DeRoche (P) Carolyn Chaney (A), Mark Heil (A), Igor Matkovic (A) Melonie (P)

SUMMARY: The entire meeting was devoted to the New Hire Reception. We had seemed to finalize all plans, with the exception of a few door prizes, but now received new information that the count of attendees is doubled from 100 to 200. This affects the location and the budget. We also need the finalized location to direct the Information Table attendees. We have decided as a committee to request additional funding since we have double the people. Otherwise we may have to hold an event that provides information and a drink and cookie rather than a meal. We have presented our budgetary request to executive. There are 4 different proposals that were presented including:1. Lunch and Learn New Hire Event potentially at Alex Box Stadium, 2. Cold Breakfast Reception, 3. Hot Breakfast Reception, and 4. Drinks and Cookies Reception We have secured two locations on campus to fit the new capacity size; The Club and Atchafalaya Rm. Jon Deroche, Anaiah, and myself will be contacting our various Athletic contacts for door prizes and I will also check with LSU Alumni Association and Foundation. Otherwise we are looking good with door prizes. We have plenty of information tables. Nikki Godfrey is trying to get a quote from Dining on a cold breakfast. Anaiah volunteered to be our representative that will work with HR in bringing concerns to emphasize in Orientation as they are currently revamping it now. We are at a standstill with food due to budget. Budget and food will really be determining factors on what event we actually have and what attendance we have from new hires. We hope to put on the best presentation to New Staff as possible.

Submitted By: Kandie Saucier