



Student Government

Spring 2024 Election - Ticket Registration Instructions

Ticket representatives must deliver the documents listed below to the Chair of the Election Commission, Kennedy Dorr, via email at sgelections@lsu.edu by 11:59:59 p.m. on **February 16th**. Tickets may begin registering on **February 1st** by emailing the Chair at the above email.

1. **Ticket Roster** – The Commission will base the design of the ticket roster on Title VI of the Student Government Code § 307 and *[UC-22-002] “In re Election Reform.”* The ticket roster must be submitted on a separate shareable document (Google Sheets, Google Docs, etc.) and include the names and signatures of all candidates on the ticket. The shareable document must be given with this form, but the ticket roster does not need to be finalized until **March 4th**. Until **March 4th**, the ticket representative **does not** need to inform the Commission of any addition or removal of candidates and/or authorized agents as the Commission would be able to see the addition and removable in the document’s version history. The Tickets will not be allowed to add new candidates after **March 4th**. This includes eligible candidates whose former ticket may endorse yours. In addition, candidates from a ticket no longer participating in the campaign process may not function as part of another ticket still in the campaign. Please refer to Title VI of the Student Government Code.
2. **Ticket Representatives List** – Per Title VI Chapter 4 §304 of the Student Government Code, you must include a list of all ticket staff and volunteers who will be campaigning for the ticket. This list should be on the same shareable document as the Ticket Roster.
3. **Ticket Registration Instruction Form** – This form must be sent with the ticket roster. The signature and contact information of the ticket representative must be included on the form below. The signatures can be digital signatures.

*Note - Failure to submit all required documents and signatures by the specified time above will result in your desired ticket being unable to function as an organized ticket.

Ticket Information

Ticket Name: _____

Ticket Representative: _____

Ticket Representative Phone: _____

Ticket Representative LSU E-mail: _____

Signature: _____

“About the Tickets” Section

Per Title VI Chapter 4 Section 307: “Included in the ticket registration form is an “About the Tickets” section providing tickets the opportunity to offer a concise answer to why students should want to join the ticket, including but not limited to the motto, slogan, purpose, and top three initiatives of the ticket. This section should also include information about how to contact the point of contact for each ticket.”

The information for the section is optional for tickets to provide, but it is highly encouraged. Tickets should provide a concise summary of their ticket. The maximum word count for this section is 250 words as set by the Election Commission. For more information on this section please refer to Title VI of the Student Government Code.

