**Summary**

**Faculty Senate Meeting**

**Monday, March 16, 2020**

**Zoom**

ATTENDANCE

*Executive Committee*

1. Mandi Lopez (President, VCS)
2. Ken McMillin (Past- President, AG)
3. Joan King (Vice-President, Food Science)
4. Fabio Del Piero (Secretary, PBS)
5. Prosanta Chakrabarty (Member-at-Large, Biology)
6. Marwa Hassan (Member-at-Large, Engineering)
7. Julia Ledet (Member-at-Large, Science)

*Senators:*

| # |  | Senator Name | # |  | Senator Name | # |  | Senator Name |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | X | Fereydoun Aghazadeh (ENG) | 25 | X | Doug Gilman (SCI) | 49 | A | Megan Papesh (HSS) |
| 2 | X | Priscilla “Lilly” Allen (HSE) | 26 | P | Marwa Hassan (ENG) | 50 | X | Tracy Quirk (Coast) |
| 3 | X | Aly Aly (ENG) | 27 | X | Katherine Henninger (HSS) | 51 | X | Maria Rethelyi (HSS) |
| 4 | X | Kayanush (Kai) Aryana (AG) | 28 | X | Tara A. Houston (MDA) | 52 | X | Kirk Ryan (VCS) |
| 5 |  | Michael Banks (BUS) | 29 | X | Stuart Irvine (HSS) | 53 | P | Bhaba Sarker (ENG) |
| 6 | X | Chris Barrett (HSS) | 30 | X | Kelli Scott Kelley (AD) | 54 | X | Stephen Shipman (SCI) |
| 7 | X | Inessa Bazayev (MDA) | 31 | X | Yunjung Kim (HSS) | 55 | X | Chassidy Simmons (HSS) |
| 8 | X | Dorin Boldor (ENG) | 32 | X | Roger Laine (SCI) | 56 | X | Shane Stadler (SCI) |
| 9 | X | Jeffrey Brooks (Law) | 33 | X | Elecia Lathon (HSE) | 57 | X | Kristen Stair (AG) |
| 10 |  | Konstantin Busch (ENG) | 34 | X | Lauren Lazaro (AG) | 58 | X | Suzanne Stauffer (HSE) |
| 11 | X | Cassandra Chaney (HSE) | 35 | X | Julia Ledet (SCI) | 59 | X | Jared Soileau (BUS) |
| 12 |  | Chantel D. Chauvin (HSS) | 36 | X | Vincent LiCata (SCI) | 60 | X | Rachel Stevens (HSS) |
| 13 | X | Senlin Chen (HSE) | 37 | P | J. Michael Martinez (HSE) | 61 | X | Brenton Stewart (HSE) |
| 14 | X | Prosanta Chakrabarty (SCI) | 38 | X | Juan Martinez (PBS) | 62 | X | Judith Sylvester (MCOM) |
| 15 | X | Jin-Woo Choi (ENG) | 39 | X | James Matthews (SCI) | 63 | X | Daniel Tirone (HSS) |
| 16 | X | Brett Collier (AG) | 40 | X | John Miles (LIB) | 64 | X | Matthew Vangjel (MDA) |
| 17 | X | Brandi Conrad (HSE) | 41 |  | Mustajab Mirza (VCS) | 65 | A | Meredith Veldman (HSS) |
| 18 | X | Robert Cook (SCI) | 42 | X | Laura Martins (HSS) | 66 | P | Nan Walker (Coast) |
| 19 | X | Theda Daniels-Race (ENG) | 43 | P | William Monroe (Law) | 67 | X | Wei-Hsung Wang (Energy) |
| 20 | X | Jeff Davis (AG) | 44 | P | Carl Motsenbocker (AG) | 68 | X | Sonja Wiley (BUS) |
| 21 |  | Michael Desmond (AD) | 45 | X | Ioan I. Negulescu (AG) | 69 | P | Cathy Williams (AG) |
| 22 | X | Levent Dirikolu (CBS) | 46 | X | Robert Newman (BUS) |  |  |  |
| 23 | X | Peter Doran (SCI) | 47 | X | Pius Ngandu (HSS) |  |  |  |
| 24 | X | Edward Gibbons (HSE) | 48 | X | Rafael Orozco (HSS) |  |  |  |

*Proxies/Alternates:*

George Noell for Megan Papesh

Kristin Stair for Carl Motsenbocker

Kristin Stair for Cathleen Williams

Jason Wolfe for Meredith Veldman

Tracy Quirk for Nan Walker

Jeff Brooks for William Monroe

*Guests:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Stacia Haynie | Alexandra Thackaberry | Thomas Galligan | Nicole Roth | Jane Cassidy |
| Dan Layzell | Matt Lee | Arend Van Gemmert | Lawrence Rouse | Andrew Sluyter |
| Jason Wolfe |   |   |  |  |

CALL TO ORDER

President Mandi Lopez called the meeting to order at 3:00pm.

ATTENDANCE

There was a quorum with 6 alternates/proxies noted.

APPROVAL OF MINUTES

Approval of February 12 Minutes passed with minor corrections to be added later.

PRESIDENT’S REPORT

* Updates
	+ If conditions improve, the Faculty Senate meeting on April 21 will be in the standard venue, the LSU Foundation.
	+ The items originally on the Faculty Senate March agenda will be moved to the April agenda.
	+ Should we need to remain in the digital universe, plans are in place to do so.
	+ Transitioning to this new pedagogical paradigm will not be easy
		- Support from all university divisions has been extraordinary—utilize services available
	+ The Covid-19 pandemic has unleased a significant amount of fear
		- Please recommend that students focus on legitimate sources of information, utilize a healthy support system, and reach out to medical professionals
	+ Faculty, administration, and staff have worked tirelessly together these last few weeks—matriculation and graduation of our students is foremost.
* Activities
	+ Several of the Faculty Senate Executive Committee attended the ALFS meeting that took place on February 29, 2020. Governor Edwards addressed the group and the results of the statewide faculty survey were presented. Those observations will be reserved until the April meeting.
	+ Two new resolutions, one on the dependent maternity care loophole and the other on resolving the AAUP censure are in final form. They will be presented during the April meeting.
	+ There are some issues in the Geaux Grants launch identified by some faculty. Those questions and comments were presented to AVP Steven Beck in the last FSEC meeting. Despite the hiccups, the launch is more successful than the previous platform.
	+ The FSEC met with all three Dean of the Graduate School candidates. They were impressed by quality and qualifications of all candidates. Please be sure to complete all surveys. Faculty input is vital to the selection of our leadership.

STATE OF THE UNIVERSITY, INTERIM PRESIDENT THOMAS C. GALLIGAN JR.

* Online instruction is for the safety of students, faculty, and staff
* Effective tomorrow, March 17, most staff will be working remotely
* Essential employees will continue to work on campus
	+ As outlined in PS-118
	+ As outlined in continuity plans submitted by department supervisors and administration
* Dining services—grab and go only
* International students and other students that cannot go home will continue to be supported

Q&A:

* Can we do research in our labs?
	+ All research continuity plans are due today and will be reviewed. Administration will be relying on faculty on how best to keep labs running, practice social distancing, and cleanliness.
* Have there been any discussions of suspending teaching evaluations for this semester?
	+ No. We will consider what faculty think is best.
* Will cleaning supplies be provided/supplied to workspaces?
	+ If there are specific cleaning supplies, we recommend ordering them. Janitorial and custodial staff are still working on campus.
* Janitors don’t clean labs. Can cleaning materials be supplied for labs?
	+ Yes. We will be talking with facilities to make sure they are available.
* Will the deadline for faculty reports be extended?
	+ We can certainly look into that date and determine a flexible point.
* Can someone clarify the policy on notifying directors or chairs about any travel including personal travel?
	+ Domestic travel must go through the same process for international travel. Notify supervisors or directors for any personal travel.
* Have any preliminary plans been made for the summer semester?
	+ We hope to be back to normal, but if not, we will announce our plans well in advance.
* Can we redistribute the grades, to exclude final exams?
	+ That would be up to the faculty member. Each student may have a different situation. It might be problematic for a student to pass if not given a final assessment.
* What about students that do not have personal computers?
	+ Emergency operations is working on opening some computers labs for students remaining on campus. We ask that faculty work with students on this situation. We will be lenient with W policies. Internet companies are offering free or heavily discounted services.
* How will exams be secured?
	+ LSU Online has some solutions for remote proctoring—Turnitin, ProctorU (not recommended—some instability in servers). We recommend that faculty provide files for students with connectivity issues.
* Are there any thoughts on extending the fiscal year, as instrument repair monies and such may not be able to be spent by fiscal year end? Will these monies disappear?
	+ We are in conversation with the state about budgetary issues and hopefully we will receive guidance soon.
* Can students get a reprieve on the W policy concerning the limitation on the allotted number of W's? Is it possible to not count W's received during the Spring 2020 Semester towards the allowable number of W's?
	+ Yes, absolutely. There will be a very generous curve of W’s that students will have access to.
* On the State Level, will students lose TOPS if this impacts the number of hours they earn?
	+ That would be at the Regents and at the state legislative level and we will be advocating on their behalf and I will say, universally, people have been responsive to those concerns.
* What about student reimbursements?
	+ Residence fees will be prorated. Student fees around tuition will not—still providing education. We are working through these issues and will be providing that information soon.
* Can Paw Points that were not used be rolled over to the Fall Semester?
	+ We will have to determine that feasibility on a fee by fee basis.
* Will there be flexible P&T deadlines?
	+ We will certainly be looking at that and have those conversations.
* How will travel expenses for canceled tickets be reimbursed, as shorts travel is saying a large number of tickets that have been purchased are nonrefundable?
	+ Just to be very clear, this is not Shorts Travel’s decision. The policies on how refunds are credited is done on an airline by airline basis. They are well aware that this is a problem and we are continuing to work through that issue. Reach out to Donna Torre’s office for questions.
* Will there be any support from LSU Online?
	+ All 12 learning designers have been reassigned for faculty support. We will be online and available for drop in help during the week from 10:00am -9:00pm and 8:00am to 8:00pm on weekends. There are also trainings everyday—10:00am, 2:00pm, and 5:00pm, Monday through Friday.
* Can we get the website for the Geaux Online hub?
	+ Faculty site: <https://online.lsu.edu/online-contingency-plan/>, the student site is <https://online.lsu.edu/learner-support/>.
* Because of the change in Spring Break, do we need to move all deadlines until classes resume?
	+ Right. Classes are cancelled and therefore, so is requiring students to submit assignments or take exams. We need faculty to adjust their schedules. We will not resume any activities until March 30.
* Do we know if there will be an issue with all the traffic/bandwidth on Zoom all at once?
	+ It is the SAS-space system and is extensible and should be a problem.
* Am I allowed to have Dual Enrollment assignments due during Spring Break? Our partner schools have different schedules.
	+ The Regents met this morning and we are getting clarification on any high school partners. We will be communicating directly with those faculty once we have clearer guidance.

RESEARCH LAB CONTINUITY PLANS, SAM BENTLEY, VICE PRESIDENT, OFFICE OF RESEARCH AND DEVELOPMENT

* Possibility that LSU will move to a more closed version of campus
* Continuity plans due
	+ Still identifying an extended list of essential personnel to maintain laboratory operations
	+ We will rely on names submitted to maintain lab operations

Q&A

* There was some confusion between the operational plans and the research plans.
	+ So far, we have been pretty clear in understanding the research plans thus far that are being submitted as requested directly to a database within ORED. There hasn’t been any confusion so far.

OLD BUSINESS

None.

NEW BUSINESS

Faculty Senate Leadership Candidates

President: Mandi Lopez

Vice President: Joan King, Marwa Hassan

Secretary: Fabio Del Piero

Member-at-Large: Aly Aly, Marwa Hassan, John Miles, Suzanne Stauffer

MOTION TO ADJOURN

Motion made to adjourn the meeting. Seconded and unanimously passed at 4:00pm.