Summary
Faculty Senate Meeting
Tuesday, October 29, 2019
LSU Foundation Building, Harrison Board Room 107, 3:00pm

ATTENDANCE

Executive Committee
1. Mandi Lopez (President, VCS)
2. Ken McMillin (Past-President, AG)
3. Joan King (Vice-President, Food Science)
4. Fabio Del Piero (Secretary, PBS)
5. Julia Ledet (Member-at-Large, Science)
6. Marwa Hassan (Member-at-Large, Engineering)

Senators:

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<td>1</td>
<td>P Fereydoun Aghazadeh (ENG)</td>
<td>25</td>
<td>X Doug Gilman (SCI)</td>
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<td>Megan Papesh (HSS)</td>
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<td>2</td>
<td>P Priscilla “Lilly” Allen (HSE)</td>
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<td>X Marwa Hassan (ENG)</td>
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<td>P Tracy Quirk (Coast)</td>
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<td>X Aly Aly (ENG)</td>
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<td>P Katherine Henninger (HSS)</td>
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<td>X Maria Rethelyi (HSS)</td>
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<td>P Kayanush (Kai) Aryana (AG)</td>
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<td>A Tara A. Houston (MDA)</td>
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<td>X Kirk Ryan (VCS)</td>
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<td>P Stuart Irvine (HSS)</td>
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<td>Bhaba Sarker (ENG)</td>
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<td>P Chris Barrett (HSS)</td>
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<td>X Kelli Scott Kelley (AD)</td>
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<td>X Inessa Bazayev (MDA)</td>
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<td>X Dorin Boldor (ENG)</td>
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<td>P Roger Laine (SCI)</td>
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<td>P Jeffrey Brooks (Law)</td>
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<td>X Elecia Lathon (HSS)</td>
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<td>X Kristen Stair (AG)</td>
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<td>X Konstantin Busch (ENG)</td>
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<td>X Lauren Lazaro (AG)</td>
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<td>P Suzanne Stauffer (LIB)</td>
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<td>P J. Michael Martinez (HSE)</td>
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<td>X Brenton Stewart (HSE)</td>
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<td>P Prosanta Chakrabarty (SCI)</td>
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<td>X Juan Martinez (PBS)</td>
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<td>X Judith Sylvesty (MCOM)</td>
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<td>X Brandi Conrad (HSE)</td>
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<td>P Laura Martins (HSS)</td>
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<td>A Wei-Hsung Wang (Energy)</td>
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<td>X Theda Daniels-Race (ENG)</td>
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<td>X William Monroe (Law)</td>
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<td>X Sonja Wiley (BUS)</td>
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<td>X Jeff Davis (AG)</td>
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<td>P Carl Motsenbocker (AG)</td>
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<td>P Michael Desmond (AD)</td>
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<td>Donghui Zhang (SCI)</td>
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<td>X Robert Newman (BUS)</td>
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<td>X Rafael Orozco (HSS)</td>
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Proxies/Alternates:
Gregory Upton for Wei-Hsung Wang
Senlin Chen for Jean Martinez
Kyla Kazuschyk for Tara Houston
Joan King for Aryana Kayanush
Joan King for Cathy Williams
Joan King for Prosanta Chakrabarty
John Miles for Katherine Henninger
John Miles for Chris Barrett

Guests:
Nicole Roth               Taylor Goss               Ric Simmons               John Borne               Jane Cassidy
Retha Niedecken          Trey Jones               Hope Dawan               Buddy Ethridge
CALL TO ORDER
President Mandi Lopez called the meeting to order at 3:00pm.

ATTENDANCE
There was a quorum with 16 alternates/proxies noted.

APPROVAL OF MINUTES
Approval of September 23 Minutes passed with minor corrections to be added later.

PRESIDENT’S REPORT
- Updates
  o Board of Regents approved appropriations of 2021 budget to cover mandated costs
  o No faculty raises this year, may be possible 2021
  o Survey: college administrations are requesting faculty input on administrators—responses should be meaningful and direct.
  o No main spring graduation ceremony, this will not affect individual college ceremonies
  o LSU 360: seek help on inputting scholarly work
  o Libraries will be transitioning to new Elsevier individual subscriptions soon—make sure you and your colleagues are aware
  o Members are currently being recruited for the Smoking, Tobacco, Vaping, and Inhalant Committee, STIV. If called upon, please serve.
- Activities
  o Have requested Mary Werner, Board of Supervisors Chair, to address the Senate
  o Vice President of Strategic Communications, Jim Sabourin, will be presenting to the Senate soon
  o Faculty Senate Executive Committee will be meeting with Dean HSS candidates next week
  o Faculty Senate Executive Committee met with LSU Foundation representatives on endowed accounts and spendable earnings. They will be presenting to the Senate on December 3
  o PS-22: Executive Committee will continue to work on appropriate updates with the Provost
  o Faculty Adjudication Committee is filled and members are listed on the website

Q&A:
- Should we contact the Libraries about Elsevier titles through our colleges, or can we contact them directly?
  ■ You can contact them directly. They are still accepting recommendations

CLARIFICATION OF THE ADA PROCESS, RETHA NIEDECKEN, OMBUDSPERSON, AND JENNIE STEWART, TITLE IX COORDINATOR
- ADA process: interactive process that involves employee, department head, and HRM
  o Incumbent upon employee to initiate process
  o Discuss issues with supervisor/department head, then involve HRM
  o FMLA (extended leave period) must go through HRM
    ▪ FMLA is not leave—it is job protection for being absent from work for an extended period
    ▪ The amount of paid leave depends on individual accrual of sick/annual leave
  ■ Proper documentation required

Q&A:
- Would you involve HRM at the college level or the University level?
  ■ You can start at the college level. HRM in T Boyd will be involved in the decision.
- What is the process for when there is no department head or supervisor? What about the lack of faculty to cover classes or accommodate an injury or inability to perform job functions?
  ■ Start the conversation with HR—that way it will be documented and prove you went through the process. HR determines undue burden to departments and will take that into consideration for individual cases. No two cases are alike. You also need to meet the definitions of disability for accommodations.
- What about protections for faculty work under PS-12?
- If you are working, no matter the location, it is not considered leave. Have those conversations with department heads for clarification.
- Which option can I choose—FMLA or ADA?
  - It depends on the case. FMLA is job protection for extended leave. For leave longer than 12 weeks, you may seek additional accommodation under ADA. You may request both if you meet the criteria.
- What if the department head is unaware of these choices or the process in which to apply? Do they have training?
  - Contact HRM. They can be the initiators of the conversation and appropriate training for the head.

LSU IT PLAN FY2020: JOHN BORNE, ASSISTANT VICE PRESIDENT FOR IT AND INTERIM CTO
- Permanent chief officer tentatively scheduled for next quarter of 2020
- Four major focus areas
  - Leadership projects—those from the Provost, CFO, President
    - LSU Online, Enrollment Management, InfoEd (Geaux Grants), Scholarship Management
  - Faculty and research support—collaborations with Faculty Senate Executive Committee and ORED
    - Provide faculty technology support: Faculty Technology Center (FTC), ATAC, and Research and Educational Technology Group—ATAC members on IT website
    - Expanding support of Moodle, Panopto, Kaltura
  - Mainframe Mitigation
    - Looking to stabilize the 40-year old, custom built system—older, not modern
    - Mainframe programmers are rare
    - Outsourcing support of hardware difficult—most will not manage a custom system
    - Reducing applications housed on the mainframe to decrease risk: NCAA compliance, application, data, identity and access management
  - IT Modernization
    - Part of Mainframe Mitigation—moving applications from mainframe dependency to reduce risk
    - Student Systems—possibly Workday student product or other commercial product
    - Updating: device encryption, document management, phone systems, cyber security

Q&A:
- Does Panopto have a captioning service?
  - Yes, the upgraded service has captioning with 70% accuracy. Technology gap for captioning accuracy. Human review still only way for compliance. Consider adding a disclosure statement.
- Are these faculty consultation groups new? Are the rumors true on phasing out either Box or OneDrive?
  - FTC has some new prerogatives to consult and assist faculty. Rumors are unfounded.
- How do faculty communicate needs through a single, consistent channel? Do you track these issues?
  - Reach out to FTC through IT service desk—tickets are created, and all information collected.
- How do you plan to address inability for Ag Center employees to access applications like Box and WebEx?
  - An issue with there being no clear demarcation between Ag Center and main campus for contracts and services—working a solution
- What is the best way for faculty to convey issues? How is this information tracked in a meaningful way?
  - FTC or your faculty representative on IT governance council. FSEC another highly effective method

STUDENT SUSTAINABILITY FUND PROPOSALS, TAYLOR GOSS AND PATRICK CORMIER, STUDENT SUSTAINABILITY FUND COMMITTEE
- Fund established in Fall 2016, $2 per student, per semester
- Intended use: fund projects on sustainability initiatives/projects proposed by faculty, staff, students
  - Innovative, moves toward strategic goals of sustainability
- Requirements
  - Environmentally sustainable, enable collaboration, promote and educate for awareness to LSU community, direct student interaction for invested interest, 18-month timeline
- Submit projects to Sustainability Committee: forms and guidelines are on their website
Deadline: November 29

Q&A:
- Can these be classroom or student research projects?
  - Yes, if it meets the requirements and goes beyond the classroom to impact entire campus
- What is the average funding amount provided?
  - Unknown, will find out.
- Do all proposals need to be research quality?
  - No. Majority of projects are intended for implementation—installation and completion within 18 months
- How does this fit with the overall goal of the University?
  - It is part of the campus masterplan in sustainability and the Mobility Implementation Plan

UPDATE ON ALEXANDRIA SUMMIT, KEN MCPMILLILN, FACULTY SENATE PAST-PRESIDENT
- ALFS a multi-purpose organization, meets on a quarterly basis at LSU-A
- Any faculty member from LA institution, public or private, may attend
- Dr. Hardy presentation on faculty finances to be posted to their website, also on Faculty Senate website
- Survey: faculty satisfaction—to be distributed
- Next meeting: November 23, LSU-A, 10:00 am

Q&A:
- When will the survey be sent out?
  - Dr. Butkus is currently updating questions, hoping to release survey before Thanksgiving

OLD BUSINESS
None.

NEW BUSINESS
Faculty Senate Benefits Committee Elections
- Elected: Fabio Del Piero, Veterinary Medicine, and Ye-Sho Chen, Business
- Alternate: John Miles, Libraries

Revision of Courses and Curriculum Committee membership description
- Vice Chancellor for Academic Affairs concerning Executive Vice President & Provost
  - one graduate student

Q&A:
- A graduate student needs to be on this committee.
- How old is this policy? Is this change recent?
  - PS-45 was last revised 2018. It is unknown when the policy diverted from Senate bylaws
- Undergraduate and graduate students are needed, the committee deals with both
- It has also been suggested to have a graduate student on the Graduate Council in lieu of the C&C

MOTION TO ADJOURN
Motion made to adjourn the meeting. Seconded and unanimously passed at 5:45pm.