SUMMARY
Faculty Senate Meeting
Monday, October 22, 2018
LSU Foundation Building, Harrison Board Room 107, 3:00pm

ATTENDANCE

Executive Committee
1. Mandi Lopez (Vice-President, VCS), Chair
2. Kevin Cope, (Past President, English)
3. Joan King (Secretary, Food Science)
4. Fabio Del Piero (Member-at-Large, PBS)
5. Judith Sylvester (Member-at-Large, Mass Communications)
6. Nan Walker (Member-at-Large, Oceanography & Coastal Sciences)

Senators:

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<td>Fereydoun Aghazadeh</td>
<td>25</td>
<td>Katherine Henninger</td>
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<td>2</td>
<td>Kwame Agyemang</td>
<td>26</td>
<td>Paul Hrycaj</td>
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<td>3</td>
<td>Priscilla “Lilly” Allen</td>
<td>27</td>
<td>Stuart Irvine</td>
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<td>Aly Aly</td>
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<td>Brendan Karch</td>
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<td>Kai Aryana</td>
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<td>Kyla Kazuscyk</td>
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<td>Michael Banks</td>
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<td>P. Kelli Scott Kelley</td>
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<td>P. Chris Barrett</td>
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<td>Yunjung Kim</td>
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<td>P. Dorin Boldor</td>
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<td>P. Roger Laine</td>
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<td>P. Jeffrey Brooks</td>
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<td>P. Elecia Lathon</td>
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<td>10</td>
<td>X. Konstantin Busch</td>
<td>34</td>
<td>Julia Ledet</td>
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<td>11</td>
<td>X. Prosanta Chakrabarty</td>
<td>35</td>
<td>Vincent LiCata</td>
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<td>X. Cassandra Chaney</td>
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<td>P. Juan Martinez</td>
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<td>13</td>
<td>Brett Collier</td>
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<td>Bryan McCann</td>
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<td>14</td>
<td>Belinda Davis</td>
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<td>James Matthews</td>
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<td>15</td>
<td>Fabio Del Piero</td>
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<td>Mustajab Mirza</td>
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<td>16</td>
<td>Charles Delzell</td>
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<td>William Monroe</td>
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<td>P. Michael Desmond</td>
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<td>Carl Motsenbocker</td>
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<td>X. Rodrigo Diaz</td>
<td>42</td>
<td>Pius Ngandu</td>
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<td>19</td>
<td>X. Cyndi Dicarlo</td>
<td>43</td>
<td>Rafael Orozco</td>
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<td>X. Levent Dirikolu</td>
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<td>Niki Pace</td>
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<td>X. Brooks Ellwood</td>
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<td>Megan Papesh</td>
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<td>22</td>
<td>Kenny Fasching-Van</td>
<td>46</td>
<td>Tracy Quirk</td>
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<td>23</td>
<td>Gregory Griffin</td>
<td>47</td>
<td>Suresh Rai</td>
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<td>24</td>
<td>X. Kristen Healy</td>
<td>48</td>
<td>Maria Rethelyi</td>
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Proxies/Alternates:

Gregory Sioles for Matt Vangjel
Kwame Agyemang for Elecia Lathon
Gregory Sioles for Kelli Scott Kelley
Fabio Del Piero for Juan Martinez
Gregory Sioles for Michael Desmond
Bryan McCann for Chris Barrett
Fred Aghazadeh for Bhaba Sarker
Suresh Rai for Dorin Boldor
Will Monroe for Jeff Brooks
Prosanta Chakrabarty for Roger Laine

Guests:

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<td>Matt Lee</td>
<td>Thomas Glenn</td>
<td>Joseph Givens</td>
<td>Stephen Beck</td>
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<td>Jane Cassidy</td>
<td>Arend Van Gemmert</td>
<td>Hope Dawan</td>
<td>Stacia Haynie</td>
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CALL TO ORDER
Vice President Mandi Lopez called the meeting to order at 3:00pm.
ATTENDANCE
There was a quorum with 10 alternates/proxies noted.

APPROVAL OF MINUTES
Approval of September 20 Minutes passed with minor corrections to be added later.

PRESIDENT’S REPORT
- Updates
  o Draft policy PS-27 on Authorship Guidelines/Dispute Resolution, discussion started
  o Draft Permanent Memoranda: PM-79 Freedom of Speech and Expression, PM-80 Hazing
  o VP Public Safety
  o Provost search, Skype interview Nov. 7 & 8
  o Meetings
- Announcements
  o Presidential Symposium, Oct 29 & 30
  o AAUP guest speakers

GUEST SPEAKER, JOSEPH GIVENS, #CELEBRATEFIRSTGEN
- Celebration for first gen students: November 5-8
  o Visit https://www.lsu.edu/students/fye/events/index.php for more information
- National sponsors: Council of Opportunity and Education, National Organization for Student Affairs Professionals
- Appreciation for LSU as a catalyst for change and transformation in families

Q&A:
- What is the McNair Scholar Program?
  o Named after astronaut Ronald McNair
  o Targets first-generation, low income, underrepresented students and prepares them to be successful graduate students
- Is the schedule available for students?
  o Mylsu home page
- What is the intended outcome for this celebration?
  o Celebrate and make students aware of resources
- What makes first-generation students different from “regular” students? Is there a statistic?
  o Field of study and a topic for a longer discussion

GUEST SPEAKER, MATT LEE, ONLINE ACCESSIBILITY
- Background: agreement with Civil Rights department to bring LSU to federal accessibility standards by August 2019
- What needs to be compliant
  o Websites- internal and external
  o Software- Moodle, Workday, etc.
  o Digital materials- PDFs, Word documents, PowerPoint, videos, etc.
- What has been done thus far
  o Online accessibility working group, OAWG (oawg@lsu.edu)
  o Website audits and accessibility links on all LSU websites
  o Communication campaign
  o New content and remediation plan
  o Revision of PS-26, received final approval Sept 6, 2018
- What’s being done for you
  o Remediation of all @lsu.edu domains, some WordPress
  o Training
  o Designing and Teaching Accessible Courses, course for faculty and staff, starts Nov. 5
  o Resources online: video tutorials, GROK articles, FAQ’s
- Faculty Technology Center, offering workshops
- Access to captioning services, Kaltura
- Moodle pilot program

Q&A:
- Who is going to pay for the captioning software and will it be available to the whole university community?
  - Kaltura is the officially recognized software, already available
  - No funds/resources set aside
- Are we responsible for links to outside resources as well?
  - Technically, they are supposed to be compliant
  - Provisions for undue burdens, still unresolved
- You can’t use scanned reading or documents?
  - Not compliant, try to find original PDF link
- Should we just not post materials (PPT) on Moodle and do a disservice to the students?
  - Getting clarification on standards
- What is the difference between accommodation and accessibility?
  - Proactive accessibility to support accommodations before need arises
  - Accommodation is a reaction to a need of accessibility
- Who is responsible for captioning videos in each department? What are the consequences?
  - No specific consequences now
  - Individual departments responsible for digital content plans
- Is the remediation plan posted?
  - Accessibility hub, available week of Oct 29
- Where can suggestions and questions be submitted?
  - Contact Matt Lee or oawg@lsu.edu

GUEST SPEAKER, THOMAS GLENN, STUDENT SYSTEMS MODERNIZATION PROJECT
- Each LSU campus utilizes separate student systems- multi-institutional
- Identification of elements of life cycle of a student: Workday can meet 92% of criteria
- Missing 8% defined as blockers, clarity required
- Business process mapping
  - 3 phases: map out current state, analysis of current state, and match future state
  - 348 business process maps
- Negotiate with Workday
  - 2 phases: Eunice campus to test functionality and then implement to more complex campuses
  - Cannot provide functionality needed by Summer 2020, timeline moved to 2021
  - Student system requires academic unit structure and hierarchies

Q&A:
- Is Workday making any attempts with this project?
  - Workday is highly configurable
  - Business process mapping, multi-institutional definition

GUEST SPEAKER, STEPHEN BECK, ELECTRONIC RESEARCH ADMINISTRATION
- SPS: current ERA system, 15 years old
  - Only handles pre-award information
  - Mainframe retiring, need replacement
- InfoEd Global
  - 100% focus on research administration
  - 25 years of service
  - Approx. 400 universities, hospitals, government agencies
  - Can integrate Workday and Faculty 360
  - Supports entire life cycle of grant: initial RFPs, budgeting, reporting, final closeouts
  - Shareable with role-based granular access
4 modules:
- Conflicts of Interests, now
- Sponsored Programs, May 2019
- Human Subjects, Fall 2019
- Animals Subjects, May 2020

Q&A:
- Do we have to submit grants to different grant sites? Fast Lane? Grants.gov?
  o No. InfoEd submits grants to platforms through software
- How are the new grant forms updated? Who updates those?
  o InfoEd connects with grant agencies and will have current forms.
- With vendor contracts, what are we going to be able to fix ourselves?
  o 25 years of service indicates high level of consistency and resiliency
  o Highly configurable, challenges addressed in-house
    ▪ Team of people managing
- What about old information and grants?
  o Data migration for all information at every stage
- You mentioned PM-11?
  o Will become digital/automated

OLD BUSINESS
None

NEW BUSINESS
First Reading of 18-02 resolution, “University Protocol for Death of an LSU Employee”

Whereas Louisiana State University does not currently have a standard University-wide protocol available to guide campus departments through the appropriate actions following the death of an employee,
Whereas the loss of an employee can be devastating to families and work colleagues, a standard protocol or checklist could easily guide departments through the necessary administrative actions and communications to ensure everything is handled in a sensitive, appropriate, and highly coordinated manner,
Whereas the LSU Strategic Plan 2025 recognizes the importance of creating a community in which all faculty and staff are valued for their contributions in their respective roles. This should not only include creating a culture of support for current employees following the death of a colleague, but should also recognize the contribution of the deceased employee, which can provide comfort to the loved ones of the deceased,
Whereas Louisiana State University does have a similar process in place following the death of a student with PS-63 Procedure for Notice when a Regularly Enrolled Student Dies,
Whereas universities such as University of North Carolina at Charlotte, University of Illinois at Chicago, Utah Valley University and others have similar protocol and resources in place,
Therefore, be it resolved that the LSU Administration, with adequate staff and faculty representation, develop an appropriate protocol and resources to follow when there is a death of a LSU employee.

MOTION TO ADJOURN
Motion made to adjourn the meeting. Seconded and unanimously passed at 4:39pm.