SCAP PRE-PROPOSAL TEMPLATE

The pre-proposal for a degree program administered through the School of Collaborative Academic Programs (SCAP) should be a brief document, no more than two pages.

Cover Page - Include information as follows:

- Tentative name of the degree program
- Type of program (e.g., undergraduate, graduate, certificate)
- Faculty Lead: Name, Title/Position, College, Department, Email Address, Contact phone number
- Collaborating Faculty: same details as for the Faculty Lead

Two-Page Pre-Proposal Document - Provide answers to the following questions:

i. Describe the intellectual merit and learning objective(s) of the proposed program.

ii. How is the proposed program consistent with the existing role, scope, and mission of LSU and the School of Collaborative Academic Programs?

iii. Describe the rationale behind the proposed program - i.e. Does it serve a potential body of students in terms of expressed interests or job opportunities?

iv. Are there any other programs at LSU similar to the proposed program? If so, explain why duplication is necessary.

v. Participation and administrative logistics for the proposed degree program

   a. Identify the campus departments, senior schools, and senior colleges involved.

   b. Are there any other partners in this collaboration on or off campus?

   c. Does this program rely in part on the development and administrative team of LSU Online?

   d. Have unit heads from each of the collaborating units been notified of the proposed degree program?