

PROPOSAL DEVELOPMENT REQUEST

The Office of Research Advancement (ORA) typically facilitates the development of research proposals that are in excess of \$5 million and/or are of strategic importance to LSU. For the Proposal Development option, ORA assumes it will support most major aspects of proposal preparation, as agreed upon by the PI and team. However, for proposals targeting strategic initiatives, ORA can also provide assistance. For the Proposal Assistance option, ORA assumes a smaller ancillary role, working with the PI's college grant specialists. Please choose either Proposal Development or Proposal Assistance and fill out this form and email to Dr. Stephania Cormier (stephaniacormier@lsu.edu), copying ora@lsu.edu. For large-scale efforts, a timeline of six to nine months is recommended, as this will also allow time for additional internal/external review prior to submission. For all proposals, please be aware that if notified of proposals within three months of their deadline, ORA's assistance is contingent upon availability.

Proposal Information

Principal Investigator: _____ Email: _____
PI Department/Unit: _____ Phone: _____
Program URL: _____ Deadline: _____
Requested Funds: _____

Proposal Development

Are the total requested funds for LSU \$5 million or more?	Yes	No
Does the proposal involve multiple colleges?	Yes	No
Does the proposal benefit LSU as a whole?	Yes	No

Type of assistance

Budget development/assistance

Scientific review

Editing

Graphics

Document collection

Other: _____

Proposal Assistance

Although ORA's primary mission is to assist on large proposals, ORA can assist PIs, Departments, and/or Colleges in the preparation of strategic grant applications by providing some specific grant assistance services. During Proposal Assistance, ORA assumes cooperation with the grant specialists in the respective college(s) of the PI(s), and the PI/Department/College assumes primary responsibility for the final preparation and submission of the application to OSP and the Sponsor.

Does the proposal involve multiple colleges? Yes No

Does the proposal benefit LSU as a whole? Yes No

Type of assistance

Budget development/assistance

Scientific review

Editing

Graphics

Document collection

Other: _____

If possible, please provide any prior reviews or comments on your proposal attached with this form.

I hereby confirm that I have discussed this request with my chair and dean, and I certify that I will meet the timelines/deadlines as established by the PI and proposal team, in conjunction with ORA and OSP.

PI Signature: _____

Optional Digital Signature: _____

Date: _____