

PROPOSAL DEVELOPMENT REQUEST

The Office of Research Advancement (ORA) typically facilitates the development of research proposals that are in excess of \$5 million and/or are of strategic importance to LSU. For the Proposal Development option, ORA assumes it will support most major aspects of proposal preparation, as agreed upon by the PI and team. However, for proposals targeting strategic initiatives, ORA can also provide assistance. For the Proposal Assistance option, ORA assumes a smaller ancillary role, working with the PI's college/dept. grant specialists. **Please choose either Proposal Development or Proposal Assistance** and fill out this form and email to Dr. Stephanie Cormier (stephaniacormier@lsu.edu), copying ora@lsu.edu. For large-scale efforts, a timeline of six to nine months is recommended, as this will also allow time for additional internal/external review prior to submission. For all proposals, please be aware that if notified of proposals within three months of their deadline, ORA's assistance is contingent upon availability. If possible, please provide any prior reviews/comments on the proposal.

Proposal Information		
Principal Investigator: _____	Email: _____	
PI Department/Unit: _____	Phone: _____	
Program URL: _____	Deadline _____	
Requested Funds: _____		
Proposal Development		Proposal Assistance
<p>Although ORA's primary mission is to assist on large proposals, ORA can assist PIs, Departments, and/or Colleges in the preparation of strategic grant applications by providing some specific grant assistance services. During Proposal Assistance, ORA assumes cooperation with the grant specialists in the respective college(s) of the PI(s), and the PI/Department/College assumes primary responsibility for the final preparation and submission of the application to OSP and the Sponsor.</p>		
Are the total requested funds for LSU \$5 million or more?	Yes	No
Does the proposal involve multiple colleges?	Yes	No
Does the proposal benefit LSU as a whole?	Yes	No
<div style="display: flex; flex-direction: column; gap: 10px;"> <div>Budget development assistance</div> <div>Scientific review</div> <div>Editing</div> <div>Graphics</div> <div>Document collection</div> <div>Other</div> </div>		

I hereby confirm that I have discussed this request with my chair and dean, and I certify that I will meet the timelines/deadline as established by the PI and proposal team, in conjunction with ORA and OSP.

PI Signature: _____

Optional Digital Signature: _____

Date: _____