The Faculty Senate Courses and Curricula Committee met at 1:30 p.m., Wednesday, September 5, 2018, in Room 129 Himes Hall.

Present: John Hopkins (Chair), Larry Smolinsky, Andrea Miller, Larry Rouse, James Ottea, Ayman Okeil, Lynne Baggett, Pam Pike
Guest Representative: Andrea Abad (OUR), Stephenie Franks (Institutional Effectiveness)

I. Courses:

- Conditionally approved proposals to change:
  - The committee would like all course proposals to be filled in completely and typed as they will be the official record.
    - BADM 7030 CHG UNDERSTANDING FINANCIAL INFORMATION
    - BADM 7090 CHG FINANCIAL MANAGEMENT
    - BADM 7100 CHG MARKETING ADMINISTRATION
    - BADM 7160 CHG NEGOTIATION, PERSUASION AND INFLUENCE
    - BADM 7190 CHG MANAGING SOURCES OF COMPETITIVE ADVANTAGE
    - BADM 7200 CHG ECONOMIC ENVIRONMENT OF THE FIRM
    - BADM 7420 CHG FINANCING AND LEGAL ISSUES FOR NEW VENTURES
    - BADM 7460 CHG SPECIAL TOPICS IN ENTREPRENEURSHIP —if this course is to be repeated for credit there will need to be a gatekeeper, either the department or instructor. Is this information you’d want included in the course description in the catalog?
    - BADM 7900 CHG HUMAN FACTORS IN BUSINESS AND INDUSTRY: CURRENT PROBLEMS —if this course is to be repeated for credit there will need to be a gatekeeper, either the department or instructor. Is this information you’d want included in the course description in the catalog?

- Conditionally approved proposals to add:
  - For all courses: the committee has requested additional clarification on the special topics course as a prerequisite. Is the topic for which you provided in the sample syllabus for the special topics course the only topic that would meet the prerequisite for these courses? Would any topic under 7003 suffice? If so, why? If the topic must be “How People Learn,” the department should create this as a standalone course. At present, the course descriptions imply that any special topics course will be sufficient. The committee also wants to see the updated syllabus showing the corrected out of class expectations for each course.
    - VCS 7301 ADD CURRICULUM DESIGN AND PROGRAM EVALUATION FOR HEALTHCARE EDUCATION
    - VCS 7302 ADD STUDENT ASSESSMENT IN HEALTHCARE PROFESSIONS EDUCATION
    - VCS 7303 ADD PEDAGOGICAL PRINCIPLES AND BEST PRACTICES OF TEACHING AND LEARNING IN HEALTHCARE EDUCATION
    - VCS 7304 ADD EDUCATIONAL TECHNOLOGY IN HEALTHCARE EDUCATION
    - VCS 7305 ADD EDUCATION PRACTICUM AND CURRENT ISSUES IN HEALTHCARE EDUCATION: CAPSTONE PROJECT
II. Curricula:

- Conditionally approved proposals to add:
  - BMGC CERT ADD BUSINESS MANAGEMENT GRADUATE CERTIFICATE – The proposal for this certificate lists accounting twice in the first line of the proposal. Additionally, there is random capitalizations that should be proofread. The committee also asked if “MBA Department” is correct as this will be listed in the catalog. The statement that this certificate can lead to an MBA should be included in the proposal justification.