**SAMPLE COMMITMENT LETTER FOR SBIR/STTR PROPOSALS**

Company Representative

Title

Company X

Address

City, STATE, ZIP

Dear X,

Louisiana State University (LSU) agrees to participate as a subrecipient in your proposal to the **Click here to enter agency name’s** **Click here to enter either SBIR or STTR with appropriate Phase number** program, entitled “**Click here to enter proposal title**”. The LSU portion of the work, as described in the attached scope of work, will be under the primary direction of Dr. **Click here to enter PI name**.

The amount requested for LSU’s participation in this research project is **Click here to enter amount**. Please see the attached budget and budget justification for a detailed explanation of the costs.

Please note that should this proposal be funded by **Click here to enter agency name**, LSU desires a subaward with terms and conditions suitable for a publicly funded educational institution conducting research and development work and LSU’s acceptance of the sub-award may be subject to additional oversight and PM-11 (Outside Employment of University Employees) and PM-67 (Contracts between the University and its Faculty Members) approvals by LSU.

Furthermore, upon receipt of the award from **Click here to enter agency name** and prior to entering into a subaward, LSU and **Click here to enter company name.**

would need to enter into an agreement for Allocation of Rights in Intellectual Property and Rights to Carry Out Follow-on Research, Development, or Commercialization which incorporates terms substantially similar to the NIH STTR Model Agreement or NSF STTR Cooperative Agreement Form. Should you like to discuss the Intellectual Property rights prior to award, please contact the LSU Office of Innovation & Technology Commercialization at itc@lsu.edu.

We look forward to a rewarding and productive research effort.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Darya Courville, Executive Director

LSU Office of Sponsored Programs

DC:Click here to enter specialist initial.