

Board of Regents Support Fund  
**Notice of Intent (NOI) Guidelines**

**NOI deadlines**

September 1	<b>RCS, RCS One-Year, P-o-C/P, &amp; ITRS</b> Notices of Intent uploaded by PI into LOGAN and released to OSP
September 11	<b>RCS, RCS One-Year, P-o-C/P, &amp; ITRS</b> Notices of Intent due through LOGAN @ 4:30pm
September 18	ENH internal NOI submitted via OSP website
October 3	<b>ATLAS</b> Notice of Intent uploaded by PI into LOGAN and released to OSP
October 10	<b>ATLAS</b> Notices of Intent due through LOGAN @ 4:30pm

***Research and Development-Research Competitiveness Subprogram (RCS), RCS One-Year Research Component (RCS One-Year), Proof-of-Concept/Prototype Initiative (P-o-C/P), and Industrial Ties Research Subprogram (ITRS)***

A Notice of Intent is required by BoR. The NOI must be submitted through the LOGAN system by 4:30 p.m., **September 11, 2017**. If you are not registered in LOGAN, please do so at this time at [https://web.laregents.org/logan/pi\\_register\\_form.pl](https://web.laregents.org/logan/pi_register_form.pl)

To submit your RCS One-Year, RCS, P-o-C/P, or ITRS Notice of Intent:

- Log in to LOGAN and load your NOI using the "Desired Program's Notice of Intent" module. Please make sure that you select "Louisiana State University and A&M College-Baton Rouge" as the institution.
- After you have entered all required information, press the button to "Create Full NOI document." This will create a PDF version of your NOI.
- After you save the PDF, make sure to press the "Send NOI to your Office of Sponsored Programs/Research" button. This will forward your NOI to OSP for release to the BoR. You will receive an email confirmation that your NOI has been submitted to OSP for approval.
- In order to allow sufficient time for OSP to submit your NOI to the BoR by the **September 11** deadline, please upload your notice of intent to LOGAN and release it to OSP by **September 1, 2017**.
- OSP will review your NOI for completeness and submit it to the BoR. You will receive a confirmation email.
- Please note: It is no longer necessary to route Board of Regents NOIs in LSU's SPS system.

### ***Awards to Louisiana Artists and Scholars Program (ATLAS)***

A Notice of Intent is required by BoR. The NOI must be submitted through the LOGAN system by 4:30 p.m., **October 10, 2017**. If you are not registered in LOGAN, please do so at this time at <http://laregents.org/cgi-bin/logan/home> .

To submit your ATLAS Notice of Intent:

- Log in to LOGAN and load your NOI using the “ATLAS NOI” module. Please make sure that you select "Louisiana State University and A&M College-Baton Rouge" as the institution.
- After you have entered all required information, press the button to “Create Full NOI document.” This will create a PDF version of your NOI.
- After you save the PDF, make sure to press the “Send NOI to your Office of Sponsored Programs/Research” button. This will forward your NOI to OSP for release to the BoR. You will receive an email confirmation that your NOI has been submitted to OSP for approval.
- In order to allow sufficient time for OSP to submit your NOI to the BoR by the **October 10** deadline, please upload your notice of intent to LOGAN and release it to OSP by **October 3, 2017**.
- OSP will review your NOI for completeness and submit it to the BoR. You will receive a confirmation email.
- Please note: It is no longer necessary to route Board of Regents NOIs in LSU’s SPS system.

### ***Departmental Enhancement Program (ENH)***

Due to the RFP stipulation that each academic unit may submit only one Comprehensive Enhancement and the requirement that Targeted Enhancement proposals in a rank order of proposals for the academic unit, an internal Notice of Intent will be required by OSP. The internal NOI must be submitted on the OSP website at [http://www.lsu.edu/osp/proposals/bor-programs/osp\\_bor\\_departmentenhancement\\_noi\\_form.php](http://www.lsu.edu/osp/proposals/bor-programs/osp_bor_departmentenhancement_noi_form.php). Deadline for submission of the internal NOI is **September 18, 2017**. The NOI does not need to be routed in SPS.

Interested faculty should review the complete RFP available on the Board of Regents website at <https://web.laregents.org/2017/07/07/borsf-fy-2017-18-requests-for-proposals>

Please see the Program At-a-Glance information sheets available on the OSP website for eligible disciplines and additional program information.

Contact OSP at [osp@lsu.edu](mailto:osp@lsu.edu) or phone 225-578-2760 with any questions.