# Christopherson Business Travel (CBT)

**CBT Concur Travel Online Support:** Monday – Friday 7a.m. – 7p.m. CT
**Toll Free Number:** 800-961-0720
**General Email Address:** Statelaunivl@CBTravel.com
**Online Support:** OnlineSupport@CBTravel.com

State of Louisiana negotiated rates for the contracted travel agency, Christopherson Business Travel. This table provides the contract domestic and international rates and other fees for the reservation and ticketing services.

| Line Item Detail | | Per Transaction Fees | |
|---|---|---|---|
| **Type** | **Description** | **Online Booking** | **Full Service Agent Booking** |
| **Domestic** | Air ticket only | $7.00 | $24.00 |
| | Hotel and/ or car reservation only | $4.00 | $10.00 |
| | Rail ticket only | $7.00 | $24.00 |
| | Bus ticket only | N/A | N/A |
| | *Flat fee for booking any combination of airline, car rental, lodging, rail and bus ticket. | $7.00 | $24.00 |
| | Group tickets: Per person flat fee for group tickets (a group is defined as 10 or more tickets issued for the same origin and destination and for the same travel dates). | $7.00 | $21.00 |
| | Ticket Exchange Fee | $7.00 | $24.00 |
| | Ticket Refund Fee | $0.00 | $0.00 |
| **International** | Air ticket only | $7.00 | $31.00 |
| | Car reservation only | $4.00 | $10.00 |
| | Hotel reservation only | $4.00 | $10.00 |
| | Rail ticket only | $7.00 | $31.00 |
| | Bus ticket only | N/A | N/A |
| | *Flat fee for booking any combination of airline, car rental, lodging, rail and bus ticket. | $7.00 | $30.00 – 10+ Pax on same itinerary |
| | Group tickets: Per person flat fee for group tickets (a group is defined as 10 or more tickets issued for the same origin and destination and for the same travel dates). | $7.00 | $29.00 – 10+ Pax on same itinerary |
| | Ticket Exchange Fee | $7.00 | $31.00 |
| | Ticket Refund Fee | $0.00 | $0.00 |
| **Miscellaneous/ Other** | Paper ticket-domestic or international | | $25.00 |
| | Express paper ticket delivery fee | | $25.00 |
| | Group and meeting planning fees | | Per event |
| | After Hours Service (Per Call) | | $0.00 |
| | Non-GDS Reservations | | $31.00 |