



Psychology Graduate Guidelines

2019

Psychology Graduate Guidelines

Table of Contents

Welcome!!!	2
General Rules and Guidelines:.....	4
Communication and Contact:	4
Graduate School Information/Requirements:	5
Degree Requirements	7
Retention in the Program:	7
Required Content Courses:	7
Thesis:	8
General Exam:	10
Dissertation:	11
Grievance Policies:	12
Teaching as Instructor of Record:	13
Minor (Optional):	13
Area Specific Content:	13
First Year Project:	13
Intermediate/Middle Project:	13
Internship:	14
Graduate Student Travel Awards	16
Prestigious Fellowship Enhancement Awards	18
Distinguished Dissertation Award	20

Welcome to the LSU Psychology Department!

Over 800 graduate students have successfully obtained their Ph.D. in Psychology from our department since the PhD program began in 1956. As a graduate student, you are following in the footsteps of many great psychological scientists who have thrived across a broad range of basic research, academic, private, governmental and applied settings. We are excited to have you here.

Navigating graduate school can be a daunting task. This document is developed to help organize general information you need to successfully earn a Ph.D from our department. Please note that this is but one of many sources of information, and it is by no means exhaustive. Referrals to other sources of information and resources are included in this document.

The guidelines and rules included in this document apply to all Psychology Department graduate students regardless of area of study. You are responsible for having knowledge of and following these guidelines and rules.

Sincerely,



Alex Cohen, Ph.D.
Director of Graduate Studies

Welcome!!!

General Rules and Guidelines:

The Department of Psychology expects ethical and professional behavior from graduate students at all times. This includes adhering to the LSU Code of Student Conduct as well as the APA's Ethical Principles of Psychologists and Code of Conduct, and state and federal laws. Note that unethical or improper behavior (on or off campus) may warrant disciplinary action by the department and/or the university, including loss of funding and possible termination from the program.

Information regarding relevant rules and guidelines are available from the following sources. You are responsible for understanding and following these rules/guidelines:

1. [American Psychological Association code of ethics](#)
2. [Louisiana State Universities policy statements and permanent memoranda](#)
3. The Graduate School's Regulations, which are available online in the [Graduate School's Catalog](#).
4. The Psychology Department Graduate Student Guidelines (which you are now reading), is issued by the Department of Psychology and contains rules applying to all psychology graduate students.
5. Your specialty area handbook/checklist (if applicable), is issued by the Department of Psychology and contains additional rules specific to the student's sub-area of psychology. You can view these handbooks on the [LSU Psychology website](#).

If you have questions about the rules or what step to take next, read the information you have been given. If you are still unsure after reading it, contact your advisor (for academic/research matters, etc.) or the Graduate Coordinator (forms, deadlines, etc.). This handbook and the Graduate School's catalog entries, along with links to the Graduate School website and Graduate School forms are also available on the [Psychology Departmental](#) website.

Communication and Contact:

You are responsible for maintaining frequent communication with the department during your enrollment in the Ph.D. program. Please ensure the department has your current contact information; including email, telephone numbers and address.

Email: The Graduate Coordinator sends out numerous emails throughout the year with notices of new information and/or reminders of deadlines, rules and other important information to students. It is your duty to read and understand these emails.

Occasionally, new rules are implemented during or between semesters that will not be found in the books you have received. You will be informed of any changes via email

Mailboxes: There are mailboxes for the graduate students in the Psychology Office (Room 236). Staff and faculty members will frequently place mail in them for you. The mailboxes are organized by last name. (All students with a last name beginning with “A” will find their mail in the box marked “A” etc.) Please be courteous to the other students and check your mail on a regular basis. No one wants to constantly sort through your mail to get his or her own.

Availability: Note that your professors are not always available during the summers or semester breaks. This can disrupt communication, and may prevent various meetings (proposals, defenses, exams, etc.) from being held.

Graduate School Information/Requirements:

The graduate school is an administrative department that regulates graduate training across all programs at LSU.

The department is your liaison to the Graduate School. If you have questions or concerns, call or email the Graduate Coordinator. Please do not initiate contact with the Graduate School. If you are contacted directly by the Graduate School, feel free to respond to them directly, otherwise, talk to the Psychology Graduate Coordinator first. You should never send/bring any documents/forms directly to the Graduate School (only exceptions are the final thesis and final dissertation). The department must submit all paperwork. Although this sounds inconvenient, it is for your protection.

The LSU Graduate School has the following requirements:

Minimum credits per semester: You must be registered continuously for at least 3 credit hours each regular semester. The Graduate School considers the Spring and Fall semesters as “regular semesters” but not the Summer.

Minimum GPA: You must maintain a GPA of 3.0 or better (cumulative and semester GPA) to remain “in good standing” with the Graduate School. The first semester your GPA is below 3.0, you will be placed on academic probation.

Academic Probation: Academic probation is NOT considered “in good standing.” While on academic probation, you are not eligible for funding of any kind. If after one semester of

academic probation, your cumulative and semester GPAs are not 3.0 or better, you will be terminated from the university.

No Unauthorized Employment outside LSU: If you are the recipient of an assistantship, you must secure written permission to work additional hours outside of that assistantship. The additional work must be related to your education to merit approval. If you wish to apply for additional compensation, contact the Graduate Coordinator. They will need to know where you will be working, what services you will provide, how many hours per week you will be working, as well as your beginning and ending date for that commitment. They will then file the appropriate paperwork to request permission be granted.

Application for Degree: At the beginning of the semester in which you defend your thesis or dissertation, you should obtain the “materials for candidates for ____ (fill in the appropriate degree – MA or Ph.D.) degree” from the Graduate School. These materials contain instructions and forms necessary to meet requirements for graduation. It will include your “Application for Degree,” an application for your final exam, a Graduate School calendar as well as additional information/forms. Check the academic calendar for the various deadlines for all necessary paperwork.

You should obtain this information from the Graduate School prior to the semester or at the very beginning of the semester in which you intend to graduate.

Time Limits: Optimally students who have a B.A or B.S. degree will proceed to the Ph.D. degree in four to five years (five to six years for clinical & school students, counting internship requirement). The maximum time allowed from entrance to the completion of the Ph.D. is 7 years. A student must have special permission from the Dean of the Graduate School to exceed this time limit. (This permission must involve exceptional circumstances of some kind.) Leave of absence is no longer formally recognized by the Graduate School. Failure to complete the Ph.D. program within the seven-year period will result in termination from the program.

The Graduate School requires students to graduate within 1 semester of completing their defense and internship (if applicable).

Example: If you defend your dissertation and complete your internship in the Spring 2016, you must receive your degree either Spring 2016 or the following Fall 2016. NO later! If you defend your dissertation in Fall 2016, and complete your internship in the Summer 2017, you must receive your degree in either the Summer 2017 or the Fall 2017.

If this deadline is missed, the student will be required to re-defend in order to graduate.

Dismissal with a Masters Degree: Students who are dismissed from the program, but are granted permission to complete the master's degree, are granted permission to remain in the program for one additional year only. Regardless of whether or not the master's degree is completed, at the end of that one year, the student is terminated.

Degree Requirements

Retention in the Program:

Compliance with the following will aid students with remaining in good standing with the program.

- ☐ Maintain semester and cumulative grade point average of 3.0 or better.
- ☐ Complete required content courses with a grade of "B-" (B minus) or better by the end of the 4th year in the program (or prior to degree completion, whichever comes first).
- ☐ Successfully propose thesis preferably in the 3rd semester and no later than the 10th class day of the 4th semester.
- ☐ Successfully defend thesis no later than the day prior to commencement of the 5th semester in the program.
- ☐ Successfully complete the general exam with no more than 2 attempts.
- ☐ Successfully complete internship (if applicable) within 7 years of entering the program.
- ☐ Successfully defend dissertation within 7 years of entering the program.

DO NOT FORGET TO CHECK YOUR SPECIALTY AREA HANDBOOK/ CHECKLIST FOR ADDITIONAL INFORMATION/RULES THAT ARE SPECIFIC TO YOUR AREA

Required Content Courses:

Satisfactory completion of required content courses is another component of the PhD. These courses cover a broad range of statistics, methods, psychological science, professional development and applied topics. All students are required to take intermediate and advanced statistics. The precise content requirements are specified in your area handbook. Satisfactory completion constitutes passing the required courses with a grade of at least a B- ("B minus")

Course Waivers: If you have taken a course that you feel is similar in content to one of these courses, please see the Graduate Coordinator to obtain a Course Waiver Form. You will need to discuss this with your major professor, the instructor of the course, and the area head.

Be aware that this waived course will not show up on your transcript. You may waive up to 12 credits total.

Dismissal Due to Grades: If you do not complete or waive the courses with satisfactory grades within 4 years, you will be dismissed from the program. Any student failing more than one core course on the first attempt will be dismissed from the program.

Thesis:

Students earn a Master's degree en route to the Ph.D. degree at LSU, or come in with a Master's degree from another university. To obtain this degree, you must fulfill the Graduate School requirements, including writing a thesis.

Terms: The terms “successfully propose,” “successfully defend” or “successfully pass” an exam mean that you have your necessary paperwork (forms differ for each exam) signed as “passed” by your committee.

Deadlines/Timeline: You are to consult with your major professor in regards to forming your committee and report the names of the committee to the Graduate Coordinator, in writing, at least 3 weeks prior to the proposal meeting.

Thesis Proposal: You should successfully propose your thesis by the end of your 3rd semester. You **MUST** propose your thesis by the 10th class day of your 4th semester & you must successfully pass your proposal by April 1 of your 4th semester.

Thesis Defense: You must successfully defend your thesis by the end of your 5th semester (the day prior to commencement).

Failure to comply with these guidelines & deadlines will result in loss of financial support for at least 1 semester. In addition, you may be terminated from the program at the program area's faculty discretion.

You are not allowed to propose and defend your thesis or dissertation during the same semester. If approved by your advisor, you may schedule the general exam and the dissertation proposal during the same semester. A semester begins on the first day of orientation. The day prior to graduation is the final day of the semester for these major exams.

Paperwork: Consult with the Graduate Coordinator for the necessary paperwork for your proposal. Via the Graduate Coordinator, you must apply to the Graduate School for your defense meeting (form: Request For Master's Exam and Degree Audit) at least 3 weeks prior to your meeting. Other deadlines may apply if you plan on graduating the semester you defend.

See the Graduate School calendar for those dates. Please also see “Graduation Time Limits” on page 10 for more details.

Registration for Thesis Credit (PSYC 8000): You must register for thesis hours any semester you are working on the project. This would include the semester you propose and the semester you defend as well as the semester you submit your document to the Graduate School. You must have a minimum total of 6 *thesis credit hours* to defend your thesis.

Committee: Your committee must have at least 3 members. Your committee chair is your major professor. At least 2 members of your committee must be from your specialty area & 1 member must be a full member of the Graduate Faculty. The 3rd member should be from the Psychology department or a department pertinent to the project. Any changes to the committee for any reason are to be reported to the Graduate Coordinator, in writing, immediately. All committees are subject to approval by the department chair.

Meetings: You will need to find an agreeable time and date for you and your committee members. You and your committee members are to schedule proposal and defense meetings for a minimum of 90 minutes. Once this has been done, immediately inform the Graduate Coordinator of the date and time of your meeting. They will help you with booking a room, if needed, and the necessary equipment (computer and projector for PowerPoint presentations, etc.).

Thesis Waiver: If you have earned a master’s degree in Psychology from another university, you may submit your thesis to the department for possible acceptance of the department’s master’s thesis requirement. You may obtain a thesis waiver request form from the Graduate Coordinator. For your thesis requirement to be waived requires the approval of, in order of review, your major professor, your area head, and the Director of Graduate Training.

Possible Outcomes: There are three possible outcomes during the master’s thesis defense meeting: P (Pass), F (Fail), and R (Retake). The grade must be filed within two weeks of the scheduled exam date, and failure to turn in a grade defaults to an F. If a student passes (P) and revisions are needed, and can be completed within two weeks of the scheduled exam date, then a grade of P may be assigned. However, if revisions are needed that take longer than two weeks to complete, a grade of R (Retake) must be assigned. If a grade of R is assigned, a full committee meeting must be scheduled for the Retake attempt to occur. If a grade of F is assigned, the result is that the student will be terminated from the program. The student has the right to petition for reconsideration.

Final thesis Submission: You cannot submit your final thesis to the Graduate School editor until the semester you graduate.

General Exam:

The General Exam is a comprehensive examination required of every doctoral student. This is a written and oral exam. Check your handbook or the web site for additional information/rules for this exam.

Deadlines/Timeline: This exam is generally taken by 3rd or 4th year students. Please see your area-specific guidelines.

You must apply to the Graduate School at least 3 weeks prior to the exam (Form: Request for Doctoral General or Final Examination and Degree Audit). Clinical students must pass the General Exam by November 1 to be eligible for internship the following Summer or Fall. You cannot attempt the General Exam until you have successfully completed your Intermediate Project (if required) and the Graduate School has approved your Degree Audit. You cannot defend your dissertation until 3 calendar months after passing your General Examination. Please check your specific handbook for more explicit guidelines regarding your dissertation proposal, as some areas may be a bit different in terms of the order of each milestone.

You and your committee members are to schedule this meeting. Once this has been done, immediately inform the Graduate Coordinator of the date and time of your meeting. She will help you with booking a room and the necessary equipment (computer and projector for PowerPoint presentations, etc.).

Committee: Your committee will consist of at least 4 members: your major professor, and your minor professor (if applicable). See your area specific handbook for more specific information. At least 1 committee member must be from your specialty area and at least 2 members must be a full member of the Graduate Faculty. The Graduate School will appoint your 4th member, your Dean's Representative, for your defense meeting (the Graduate School will make sure this person is available for the date and time of your meeting/exam). This person is also assigned to your future dissertation committee. Any changes to the committee for any reason must be approved by your committee chair and are to be reported to the Graduate Coordinator, in writing, immediately. All committees are subject to approval by the department chair.

If a minor is to be earned, the minor professor is to participate in all aspects of the General Exam.

Possible Outcomes: Only one dissenting vote is allowed for a student to successfully pass the General Exam regardless of the number of committee members. The same outcomes that apply to the Master's thesis defense apply here, grades of Pass (P), Fail (F), and Retake (R). The grade must be filed within two weeks of the scheduled exam date, and failure to turn in a grade

defaults to an F. If a student passes (P) and revisions are needed, and can be completed within two weeks of the scheduled exam date, then a grade of P may be assigned. However, if revisions are needed that take longer than two weeks to complete, a grade of R (Retake) must be assigned. If a grade of R is assigned, a full committee meeting must be scheduled for the Retake attempt to occur. If a grade of F is assigned, the result is that the student will be terminated from the program. The student has the right to petition for reconsideration.

Dissertation:

All doctoral students must fulfill the Graduate School requirement of completing a written dissertation with an oral defense.

Deadlines/Timeline: You cannot defend your dissertation until 3 calendar months have passed following your successful General Exam. You are to consult with your major professor in regards to forming your dissertation committee and report the names to the Graduate Coordinator, in writing, at least 3 weeks prior to the exam.

Most students propose in their 4th or 5th year. Most students defend in their 5th-6th year. You will need to see the Graduate Coordinator for the necessary paperwork for your proposal. You must apply to the Graduate School for your defense meeting (form: Request For Doctoral General or Final Examination) at least 3 weeks prior to your meeting. Other deadlines may apply to graduate the semester you defend. See the Graduate School calendar for those dates.

Registration Rules: You must register for dissertation hours (PSYC 9000) any semester you are working on the project. This would include the semester you propose and the semester you defend, as well as the semester you submit your document if different than the semester you defend your dissertation. (If you are registered as “degree only”* you are not eligible to meet with the editor.) You must have a minimum total of 12 dissertation credit hours to defend your dissertation.

From the Graduate Catalog regarding “degree only” registration: Students who have completed all degree requirements, including final examinations taken in a previous semester, may register for “degree only” and pay only the graduation fee. “Degree only” registration is only allowed for students whose dissertations are submitted to the Graduate School one week prior to the last day to add courses for credit and are approved by the Graduate School no later than the last day to add courses for credit. Eligible students must submit an application for degree and inform the Graduate School of their intent to register for “degree only.”

Committee: Your committee must have at least 4 members. Your chair is your major professor. Your previously appointed Dean's Representative, minor professor (if applicable) and 1 (2 if no minor professor) other member should be faculty from the Psychology department or a department pertinent to the project. At least 2 committee members must be from your specialty area and at least 2 must be full members of the Graduate Faculty. As a departmental rule and as a courtesy, you are to invite the Dean's Representative to your proposal meeting. You are to accommodate him/her as well as the remaining members of your committee when scheduling the proposal. The Dean's Rep must attend the defense meeting. Any changes to the committee must be approved by your committee chair and reported to the Graduate Coordinator, in writing, immediately. All committees are subject to approval by the department chair.

Scheduling: You will need to find an agreeable time and date for you and your committee members. Then, immediately inform the Graduate Coordinator of the date and time of your meeting. She will help you with booking a room and the necessary equipment (computer and projector for PowerPoint presentations, etc.). It is the responsibility of the student to schedule the final defense with sufficient lead time to meet the Graduate School deadlines for graduation in a given semester.

Final Submission: You may not submit your final dissertation to the Graduate School editor until the semester you graduate.

Possible Outcomes: Only one dissenting vote is allowed for a student to successfully pass the Dissertation Exam regardless of the number of committee members. The same outcomes that apply to the Master's thesis defense apply here, grades of Pass (P), Fail (F), and Retake (R). The grade must be filed within two weeks of the scheduled exam date, and failure to turn in a grade defaults to an F. If a student passes (P) and revisions are needed, and can be completed within two weeks of the scheduled exam date, then a grade of P may be assigned. However, if revisions are needed that take longer than two weeks to complete, a grade of R (Retake) must be assigned. If a grade of R is assigned, a full committee meeting must be scheduled for the Retake attempt to occur. If a grade of F is assigned, the result is that the student will be terminated from the program. The oral defense and the dissertation are considered an integrated requirement. It is not possible to pass one and fail the other. The committee should not sign the dissertation signature page until all requirements, including successful oral defense, are completed, nor should it sign the oral defense report until the dissertation has been successfully defended. The student has the right to petition for reconsideration.

Grievance Policies:

Any student with a grievance is eligible to appeal the issue at hand. The guidelines for the appeals process are described in LSU Policy Statement 48. Individual program areas may have a specific grievance policy. Please see your area head if you have any questions or concerns.

Teaching as Instructor of Record:

Any graduate student wishing to be appointed as an instructor of record on a graduate assistantship must fulfill the following requirements to apply:

- Earned their master's degree prior to the beginning of the appointment.
- Provided the Graduate Coordinator with an official transcript indicating your master's degree, even if from LSU.
- Completed PSYC 7990, Teaching of Psychology, or receive written approval for an equivalent course at another university.
- Enroll in the Teaching of Psychology Practicum, PSYC 7690 while teaching the class.

Minor (Optional):

You should discuss the requirements for their Minor Degree with your Minor professor. Once the requirements are agreed upon, the requirements should be put in writing and signed by both the Minor Professor and yourself to show what you have agreed on. You should give this written agreement to the Graduate Coordinator. Depending on minor field, you are usually required to complete a minimum of 9-12 credit hours for your minor. Generally 4 classes are taken, or 3 classes and a project, to meet this requirement.

Area Specific Content:

First Year Project:

For Cognitive and Brain Sciences students only. Please see "Cognitive and Brain Sciences Psychology Graduate Student Checklist" for additional information. Please see the Graduate Coordinator for the necessary form once you have completed your project.

Intermediate/Middle Project:

For Cognitive and Brain Sciences students only. A research project, under the direction of a faculty research supervisor (who may or may not be your major professor) is required for Cognitive and Brain Sciences, and may be required for Industrial/Organizational students if not completing an internship. Course credit for this project will be obtained by signing up for independent research hours in the related area.

Please see your specialty area checklist/handbook for additional information.

Please see the Graduate Coordinator for the necessary form once you have completed your project.

Timelines: You can perform this research any time after earning your master's degree. You are not allowed to attempt the General Exam until completion of this project.

Internship:

APA-Accredited internships are required for all Clinical and School students.

Timeline: Students generally go on internship their 5th or 6th year in the program. Clinical students must have passed their General Exam and Dissertation Proposal no later than November 1 previous to their Summer or Fall internship.

Registration Rules: Internships are to last 1 calendar year for clinical students and 1 academic year for school students. You must have a total of 15 internship credit hours for a completed internship. Typical registration looks like:

- Fall & Spring semesters: 6 internship hours, 2 dissertation hours
- Summer: 3 internship hours, 2 dissertation hours

The Graduate School will waive tuition (up to 8 credit hours in the regular semester & 5 in the Summer) while you are on internship. If you are receiving student loans, it is your responsibility to find out what the financial institution's requirements are for registration. Your financial institution may require you to register full time.

General Information: You **MUST** inform the Graduate Coordinator that you have applied for internship. When accepted, you must give the Graduate Coordinator a copy of your acceptance letter as soon as possible. If they do not have the proper information, they will not be able to pass it on to the proper people. If your clinical internship is completed by July 31, and all other qualifications are met, you may graduate in that Summer. If your internship is not completed by July 31, you are not eligible to graduate until the Fall

semester. Please see your specific handbook for more complete information related to completion of internship before graduating.

Travel awards, funding opportunities, etc.

Competitive awards are available through the graduate school. Please see the departmental accountant for rules and forms. More information can be obtained from the LSU Graduate School website. Applications are submitted through the LSU Grad School portal.

Note: Air travel must be arranged through Shorts Travel.

Graduate Student Travel Awards

GSA Travel Awards: The Graduate Student Association offers a travel award which provides reimbursement of approved travel expenses to qualified students who attend professional conferences to present the results of their research. Attendance alone is not sufficient. Conferences must be widely recognized; university-sponsored events do not qualify. The award will be a reimbursement after both travel and an Expense Report have been completed.

The current allotments for these awards are:

\$100 for in-state travel

\$200 for out-of-state travel

\$450 for international travel

Students are eligible to receive the following number of Graduate Student Travel Awards:

Master's Degree students – one award during the student's academic career.

Doctoral Students – three awards for the student's academic career.

Students who transition from Master's to Doctoral programs can receive no more than three awards during their academic career. This includes students involved in dual-enrollment and other related programs.

Eligibility

To be eligible for funding, a student must:

- Be presenting work completed while enrolled at LSU.
- Be listed as first author of the abstract. Consideration will be given to students who have been invited to exhibit or perform their artistic work.
- Be enrolled full time during the semester of travel as well as the Fall/Spring semester immediately preceding travel. The student is required to be enrolled full-time and maintain full-time enrollment during the semester of travel. In addition, since all research for the presentation must have been conducted while enrolled at LSU, the student is also required to have been enrolled full-time for at least one regular semester (fall or spring) of graduate study at LSU immediately preceding travel.
- Note: Summer enrollment is not required, but if travel is being requested for conferences during the summer, the student must have been enrolled full-time in the previous spring semester and either the summer or upcoming fall semester.
- Be in good academic standing.
- Book airfares through the state travel agency, Short's Travel Management. Students should send an e-mail request to Arianna Creech to establish a student profile when using the site for the first time.

Application Process: Applications may be submitted as early as three calendar months prior to departure but must be received by the Graduate School no later than one calendar month prior to departure. Applications received less than one calendar month prior to departure will be denied. It is the student's responsibility to ensure that the application is turned into the Graduate School in a timely manner.

To apply for the GSA Travel Award, you must complete the Graduate Student Travel Award Application. After completing the required information, you will need to attach the following documents to the form:

Award Notification: If you have submitted by the 15th of the month, you will have a response by the 15th of the next month. However, if your application was submitted after the 15th, you can expect to hear back not next month, but the following month. For example, an applicant who submits on the 14th of September will be notified by October 15th. Conversely, an applicant who submits on the 16th of September will be notified by November 15th.

Students will be notified of the GSA Committee's decision via email from GSATravelAward@lsu.edu. If approved, the notification email must be attached to the Expense Report in WorkDay to receive reimbursement.

GSA travel awards will expire thirty days after the date of return from travel. Students are responsible for providing all required documents to their departmental office promptly upon return from the trip. Departments must then submit travel reimbursement requests to the Travel Office in Accounting Services within the thirty-day deadline. Students are encouraged to familiarize themselves with PM-13 which details University Travel Regulations.

For pre-award questions such as eligibility and application questions, email GSA@lsu.edu. For post-award questions regarding expense reports or other questions, email GSATravelAward@lsu.edu.

Prestigious Fellowship Enhancement Awards

Award Cycle: TBD

Maximum Applications Allowed Per Applicant: 1

The Graduate School is seeking applications for the Prestigious Fellowship Enhancement Awards. These awards will be granted to graduate student recipients of national or international fellowships from organizations outside of the LSU system in order to make these prestigious fellowships more competitive with graduate assistantships on campus. The program will also promote an entrepreneurial spirit among existing graduate students by encouraging them to apply for national or international fellowships outside of the LSU system. Students will apply directly to the Graduate School for these awards, which will primarily be used to fund educational costs not covered by the competitive fellowship.

Note: Students who have an assistantship, award, or fellowship through LSU do not qualify for this award. This is a supplemental award for independent national and international fellowships awarded directly to graduate students by the funding agency. This is not a stipend.

The Prestigious Fellowship Enhancement Awards will be in one of the following three categories:

- 1) tuition awards (up to \$10,000 per year);
- 2) non-resident fee awards (up to \$20,000 per year);
- 3) research support awards (up to \$5,000 per year).

The actual amount of each award will be the remainder of charges after all other fellowships/awards are applied, up to the maximum amount listed above.

The Prestigious Fellowship Enhancement Awards are available for one year and may be renewable, contingent upon satisfactory progress towards the degree. The Award may not exceed four years of total funding.

Requirements for Prestigious Fellowship Enhancement Awards:

1. Enrollment full-time at LSU: at least nine graduate hours per fall and spring semester, and six graduate hours per summer session (if required by the Fellowship);
2. Holding or accepting a national or international prestigious fellowship that is well-defined and accepted by LSU (with explicit sources for tuition exemptions if required by the granting agency);
3. Being a student in good standing who is making regular progress towards the degree;
4. Holding or accepting a fellowship that complies with the rules and regulations of the LSU Office of International Programs (if the fellowship is international);
5. Holding or accepting a fellowship that carries a stipend equal or greater than the minimum 50% effort (20 hour) G.A. stipend. Additional sources within the college or department may be used to supplement a fellow's stipend or research funding.

The nomination package must include the following:

1. Description of the Fellowship, including the stipend, tuition, fees and cost of research allowances, along with the contract or letter of offer, if separate documents;
2. Letter of support from the department. This letter may include the ways that department will help support the fellow;
3. C.V.

Distinguished Dissertation Award

Funding Available(\$): 2,000.00

Maximum Applications Allowed Per Applicant: 3

The LSU Alumni Association is once again sponsoring, for the thirty-fifth year, the Distinguished Dissertation Awards. Through the generosity of the Alumni Association, the University will continue to recognize two distinguished dissertations - one in the arts, humanities and social sciences and one in science, engineering and technology.

AWARD: Certificate and \$2,000.00.

QUALIFICATIONS:

Dissertation research and writing must epitomize superior scholarship.

Student must be receiving his or her doctoral degree at any of the three commencements in 2018.