Instruction to Add Copier

1. On the search bar, type “printer”, and select “Printers & scanners”

2. Click “add a printer or scanner”

3. Wait for about 30 seconds until the button “The printer that I want isn’t listed” to shows up
4. Choose “find a printer in the directory” and click “next”

5. Type “Hodges” on the location search, click CM4338 on Hodges 316, and click OK

1. Type “Hodges”

2. Choose CM4338 Hodges 316

3. Click OK
6. Click “next”

You've successfully added CM4338 on LSU-CMPRINT.lsu.edu

Printer name: CM4338 on LSU-CMPRINT.lsu.edu

This printer has been installed with the Xerox WorkCentre 7855 driver.

7. Click “finish”

You've successfully added CM4338 on LSU-CMPRINT.lsu.edu

To check if your printer is working properly, or to see troubleshooting information for the printer, print a test page.

8.