LSU recognizes that a strong Greek community is a constructive element of campus life.

In overseeing the process of orderly expansion/extension, there must be substantial evidence of the ability of the proposed organization to: positively contribute to the LSU Greek community; show potential for recruiting, growth and success; and conduct itself in a manner consistent with state laws, University, Council, Standards for Success-Greek Accreditation and Greek Life Office policies and procedures.

Organizations wishing to affiliate with the Interfraternity Council or the Panhellenic Council must adhere to those councils’ planned expansion/extension process.

Registration Criteria
Fraternities/sororities wishing to become a new registered student organization at LSU and a member of PHC, IFC or NPHC, must meet the following criteria:

1. The organization must be affiliated with a parent organization that must show proof of 10 consecutive years of business operations and have undergraduate chapters (not colonies) at ten or more colleges/universities.
2. The organization must have policies that are congruent with the University/Greek Life/Council policies of LSU. Policy information can be found on the Greek Life web page (www.greeks.lsu.edu).
3. The organization must follow all Campus Life student organization policies and procedures to become a registered student organization. www.campuslife.lsu.edu;
4. The organization must show proof of General Liability insurance for bodily injury and property damage with a minimum of $1,000,000 in Combined Single Limit. The General Liability insurance must include Host Liquor Liability. The General Liability insurance policy must name LSU as an additional insured and the certificate must state that the insurance coverage is primary over other collectible insurance.

Application Deadlines for Organizations without an Agreed upon Return Date
1. March 1 – application deadline for organizations wishing to start in the fall semester.
2. September 1 – application deadline for organizations wishing to start in the spring semester.
   Application to include all qualification specifics and should be addressed to the Associate Dean/Director of Greek Life/. (see page 2)

Application Deadlines for Organizations with a Return Date in an Outcome Document
1. Six (6) months prior to Return Date/anticipated return, contact the Associate Dean of Students/Director of Greek Life to begin discussions to establish a timeline for return.
2. Chapters that fall under this designation must complete application process numbers 1, 2, 3, & 6.
3. Chapters that fall under this designation must complete the entire process of this Policy prior to the start up of any recruitment, marketing, etc, activities.
4. Chapters that fall under this designation with a house and the mandate of a HQ staff member involvement may not utilize that staff member as the House Director.
Application Procedure
1. Organizations wishing to open/re-colonize/re-organize/re-charter/re-activate chapters at LSU must complete the application specifics found in this information packet.
2. Upon receipt of a registration application, the Associate Dean/Director of Greek Life, respective staff, and Council members (Review Committee) will conduct an initial review. The organization may be asked to provide additional documentation and/or more thorough documentation to support the request for university registration.
3. Once the entire application has been reviewed, the Review Committee will make a final determination and notify the organization of their status.
4. Official start dates will coincide with the beginning of either the fall or spring semester.
5. Agreed upon Returning Chapters will present the proposal project to the respective council the semester before returning for a vote.
6. Upon acceptance/approval, the organization will follow processes for the respective Council.

Policies
1. Fraternities and sororities registered by LSU are expected to comply with all university policies and procedures, particularly those specific to fraternal organizations.
2. Only undergraduate students, enrolled at LSU may affiliate with the registered fraternities and sororities at LSU.
3. Newly formed fraternities and sororities must have at least five (5) full-time, active, undergraduate members to begin a registered student organization. Following the first year, all registered fraternities and sororities must have at least five (5) full-time, active, undergraduate members (initiates/new members) on the roster at all times.
4. Organizations must be chartered no later than two years after the original date of approval.

Application/Qualification Specifics
Each area shall be documented within the application.

1. Declaration of Intent: Submit a written letter from the Inter/national President or Executive Director requesting to form an undergraduate chapter at LSU.
2. Constitution and By-laws of the inter/national organization.
3. Signed Policy Congruence Form (page 5)
4. The organization must show proof of General Liability insurance for bodily injury and property damage with a minimum of $1,000,000.00 in Combined Single Limit. The General Liability insurance must include Host Liquor Liability. The General Liability insurance policy must name “LSU” as an additional insured and the certificate must state that the insurance coverage is primary over other collectible insurance.
5. Organization Contact Information. Provide the following:
   a. Inter/national Fraternity or Sorority mailing address
   b. Headquarters phone number
   c. Headquarters fax number
6. Indicate the category of registration desired/and or appropriate:
   a. Interfraternity Council
7. Colonization Coordinator. Provide the name, email and phone of the alumni/ae who will coordinate the colonization effort as the official representative of the project.

8. Chapter Advisory Board. Provide the names, emails and phone numbers of three alumni/ae who will serve as the chapter advisory board. (page five of this document)

9. Describe the Advisory Board set-up and expectations of the volunteer advisors (chapter meeting attendance, convention attendance, advisor training attendance, etc.)

10. Outline the requirements that must be met before the colony will be chartered.

11. Provide copies of the following organization policies, procedures and programs:
   a. Academic Policy (GPA, programming and study requirements)
   b. Financial Policies (Dues, New Member Fees, Initiation fees, Chapter Budget)
   c. Leadership Development Program
   d. National Intake Process
   e. Officer Training Program
   f. Recruitment Program/Calendar
   g. Risk Management Policy and Procedures to include Alcohol/Illegal Drugs/Sexual Assault/Hazing

12. The following are annual University Requirements:
   a. Judicial Policies, Procedures & Board Verification (page 10)
   b. Membership Contract (page 14)
   c. MIP/New Member Education Plan (page 15)
   d. Drug Free Policy (a drug-free policy for chapter houses and events with enforcement mechanisms and consequences for non-compliance and current compliance with their policy) (page 23)
   e. Oversight by Advisor of New Member Intake/Recruitment/Education process. (page 23)
   f. Alcohol Free New Member Intake/Recruitment/Education/Related Activities Policy (page 24)
   g. IFC Only (Limit New Member education program to 8 weeks unless a longer period is approved by the Greek Life Office. (page 24)
   h. Ban on Hard Alcohol & Common Source Policy (written policy that bans hard alcohol i.e. ABV >15% and common source alcohol from chapter premises at all times and enforce this policy at off-campus social events). (page 24)

13. Provide a list of the five most recent colonizations/charterings to include numbers recruited and chartering dates.

14. Interest Group Roster (if applicable). Roster should include the following information:
   a. Student Name
   b. LSU 89#
Definition of Terms

1. **Colony**: a group of LSU students who have been organized under the auspices of an inter/national fraternity or sorority for the specific purpose of being established as one of its undergraduate chapters.

2. **Fraternity/Sorority**: a group of LSU students organized for social, professional, academic or extracurricular activities. These groups engage in membership selection, conduct ceremonies or rituals that are closed to non-members and offer lifetime affiliation to their membership. Fraternities can be single gender or co-ed.

3. **Greek Life**: the department of LSU whose primary responsibility is to advise all registered fraternities and sororities as well as the governing councils.

4. **Interfraternity Council (IFC)**: IFC is a legislative and programming body for men’s fraternities. The council consists of an executive board, programming cabinet and chapter delegates. The IFC coordinates joint activities, programming and provides support to member chapters.

5. **Inter/national Fraternity or Sorority**: an organization registered with the NAPA, NPC, NIC, NMGC, NPHC, NALFO or; an organization that can show proof of ten consecutive years of business operations and has undergraduate chapters (not colonies) at ten or more colleges/universities.

6. **Local Fraternity or Sorority**: a fraternity or sorority chapter that does not meet the definition of an inter/national fraternity or sorority.

7. **National Pan-Hellenic Council (NPHC)**: NPHC promotes interaction through forums, meetings and other mediums for the exchange of information and engages in cooperative programming and initiatives through various activities and functions of intercollegiate Greek letter fraternities and sororities.

8. **Panhellenic Council (PHC)**: PHC is a legislative and programming body for women’s sororities. It consists of an executive board, programming cabinet and chapter delegates. The Panhellenic coordinates joint activities, programming and provides support to member chapters.

9. **Registered Fraternity/Sorority**: a fraternity or sorority which conducts its affairs in accordance with the policies of LSU and Greek Life. This chapter has been given official status as an LSU registered student organization by Campus Life and Greek Life.

10. **Review Committee**: The Review Committee is comprised of the Greek Life Staff, a member of the Campus Life Staff, a student representative of the IFC, NPHC, and PHC executive boards.
Registration Policy
Policy Congruence Form

We acknowledge that we have received and reviewed the following LSU Policy Statements (PS) or department policies:

- Academic (Campus Life)
- Good Standing Requirements (Campus Life)
- Membership Selection/Intake Process (Greek Life)
- University Policies to Include:
  - Hazing (PM 80)
  - Alcohol (PS 78)
  - Drugs (PS 63)
  - Sexual Misconduct (PM 73)
  - Student Organization Violation of the Student Code of Conduct (PS 52)
  - Standards for Success- Greek Accreditation Process

We further acknowledge that we have reviewed these policies with the HQ staff, officially appointed regional officers, chapter advisors and chapter officers.

We agree to instruct our collegiate/alumni/chapter,colony members to abide by each of these policies.

__________________________________________________________________________
Inter/National Officer       Print                                      Date
__________________________________________________________________________
Regional Officer             Print                                      Date
__________________________________________________________________________
Chapter Advisor              Print                                      Date

[ ] Accepted by Greek Life

Effective August 1, 2019
Chapter Advisory Board Requirement Form

Please email to greeks@lsu.edu

_____________________________  Fraternity/Sorority  __________________ Date

In compliance with the President’s Directives for Greek life, the following is required:

Cii. Require all Greek chapters to create “chapter advisory boards” with a minimum of three members, the majority of whom should live in the East Baton Rouge or a contiguous parish. Each chapter shall submit the names and bios of proposed board members to the Greek Life Office for review prior to finalizing board composition.

University Agreement with the selection of members is a requirement for inclusion on the advisory board; and documentation necessary to understand who the members are (to include biography) must be provided.

Serving as a chapter advisor requires skills, commitment and time. The University is grateful for your service to your undergraduate chapter. Providing the details for each chapter advisor will serve as metrics in which the Greek Life Office may determine appropriate qualifications for alumni who will serve as chapter advisors.

Alumni must have graduated at least 3 years prior to serving as a chapter advisor.

**Chapter Advisory Board Chair (Primary Advisor)**

Name: ___________________________ Email: ___________________________

Home Address: ___________________________

City, State, Zip: ___________________________

Preferred Phone #: __________________ Secondary #: __________________

Term of Service (i.e Nov. 2020 thru Nov. 20__) : __________________________

**Biography/Information Relevant to Serving as an Advisor:**

Universit(ies) Attended: ______________________ City/St: ______________________

Degree(s) and Dates Conferred: ____________________________

Leadership Positions while an undergraduate: ____________________________

Previous Chapter Advisor Experience (when/where/position): ____________________________
Current Employment (if applicable): (place/city/length)
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Areas to be advised:________________________________________________________

**#2. Chapter Advisor**

Name: ___________________________ Email:______________________________
Home Address: __________________________________________________________
City, State, Zip: __________________________________________________________
Preferred Phone #: ________________ Secondary #: _________________________
Term of Service (i.e Nov. 2020 thru Nov. 20__) : ____________________________

**Biography/Information Relevant to Serving as an Advisor:**

Universit(ies) Attended: ______________________ City/St:________________
Degree(s) and Dates Conferred:_________________________________________

Leadership Positions while an undergraduate: _____________________________

Previous Chapter Advisor Experience (when/where/position):_________________

Current Employment (if applicable): (place/city/length)
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
Areas to be advised: __________________________________________________________

#3. Chapter Advisor
Name: ___________________________  Email: __________________________
Home Address: ____________________________
City, State, Zip: ____________________________
Preferred Phone #: ____________________  Secondary #: ______________________
Term of Service (i.e Nov. 2020 thru Nov. 20__) : ____________________________

Biography/Information Relevant to Serving as an Advisor:
Universit(ies) Attended: ___________________________  City/St: __________________
Degree(s) and Dates Conferred: ____________________________
________________________________________________________________________
Leadership Positions while an undergraduate: ____________________________
________________________________________________________________________
Previous Chapter Advisor Experience (when/where/position): __________________
________________________________________________________________________
________________________________________________________________________
Current Employment (if applicable): (place/city/length)
________________________________________________________________________
________________________________________________________________________
Areas to be advised: __________________________________________________________

Please list other advisors serving on your board.  Name, Address, telephone number, email address, position advising, thank you. This list will provide opportunity to build an advisor list serve for general announcements and training opportunities.
Other Chapter Advisory Team Member

Name: ____________________________ Email: _______________________

Home Address: ____________________________

City, State, Zip: ____________________________

Preferred Phone #: ____________________ Secondary #: ____________________
In compliance with the President’s Directives for Greek life, please provide the following (please attach a separate sheet if there are more than 10 members):

C.i. Require each Greek chapter to develop a comprehensive program for chapter and member accountability and reporting, which will include appropriate oversight by the University and chapter advisory boards.

C.iv Verify annually that each Greek chapter has a functioning, active Judicial Board with chapter advisory board oversight.

**Please submit a copy of your chapter’s Judicial/Standards process to include:**

- Chapter and member accountability and reporting (Judicial/Standards Board process):
  - Local or national process for holding members accountable for violations of national and local policies, procedures, code of conduct, bylaws, to include:
    - Structure of the board that is charged with this responsibility (i.e. when this board is elected, when this board meets or equivalent)
    - Process for selecting and training of board or equivalent
    - Process for communication to members upon violation
    - Process for authority and levels of sanctions/punishments, to include a range from reprimand to expulsion of membership
  
  Or Correspondence from your Intern/National Headquarters stating that due to a policy that disallows your Inter/National Headquarters to share that information outside of the organization, that your chapter has the requirements in place.

- This completed form.

**Mandatory Judicial board Training for board members and advisor will be held in August/January. Date TBA**

Fraternity/Sorority: ________________________________

Date of most recent Judicial Board training: ____________________________

Judicial Board training provided by: ____ National Organization

____ Other (identify) ____________________________
Brief description of training:
_____________________________________________________________________
_____________________________________________________________________

Frequency of Judicial Board meetings: ________________________________

Please complete the following:

**Chapter Advisor(s) (Oversight)**
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: _______________
Term of Position (i.e Nov. 2020 thru Nov. 2022): ____________________________

**Chapter Advisor(s) (Oversight)**
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: _______________
Term of Position (i.e Nov. 2020 thru Nov. 2022): ____________________________

**Judicial Board Member #1**
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: _______________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022): ____________________________

**Judicial Board Member #2**
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: _______________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022): ____________________________
Judicial Board Member #3
Name: ______________________________ email: _____________________________
Address, City/St/Zip: ____________________________________________________
Preferred Phone #: ______________________ Secondary Phone #: ______________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022): _____________________________

Judicial Board Member #4
Name: ______________________________ email: _____________________________
Address, City/St/Zip: ____________________________________________________
Preferred Phone #: ______________________ Secondary Phone #: ______________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022): _____________________________

Judicial Board Member #5
Name: ______________________________ email: _____________________________
Address, City/St/Zip: ____________________________________________________
Preferred Phone #: ______________________ Secondary Phone #: ______________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022): _____________________________

Judicial Board Member #6
Name: ______________________________ email: _____________________________
Address, City/St/Zip: ____________________________________________________
Preferred Phone #: ______________________ Secondary Phone #: ______________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022): _____________________________

Judicial Board Member #7
Name: ______________________________ email: _____________________________
Address, City/St/Zip: ____________________________________________________
Preferred Phone #: ______________________ Secondary Phone #: ______________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Judicial Board Member #8
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: __________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022):_______________________________

Judicial Board Member #9
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: __________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022):_______________________________

Judicial Board Member #10
Name: ______________________________ email: _____________________________
Address, City/St/Zip: _____________________________________________________
Preferred Phone #: __________________ Secondary Phone #: __________________
Year in School: FR, SO, JR, SR, Other ______________________________________
Term of Position (i.e Nov. 2020 thru Nov. 2022):_______________________________
Membership Contract Minimum Standards and Policy

Please email to greeks@lsu.edu

A membership contract used by the chapter, signed by each member, must contain the following minimum standards. A copy will be available for the public on the Greek Life website. The chapter will track members who sign and do not sign, not the Greek Life Office.

- Chapter code of conduct,
- Explicit agreement to comply with all University and chapter policies,
- Other behavioral expectations,
- Consequences for related infractions at a minimum

In addition,

**Each Greek student will complete the Greek Life Compliance Statement through Campus Labs stating...**

“As a member of the LSU Greek life Community, I agree to uphold the tenants of the [LSU Commitment to Community](#), I also agree to read, review and follow the [LSU Hazing Policy](#), [Drug Policy](#), [Alcohol Policy](#) and [Sexual Misconduct Policy](#). I understand that as a member of this Greek community I have a responsibility to report any violation of these policies to my chapter leadership/advisors and to the LSU Dean of Students Office. “
MIP/New Member Education Plan Form
Expectations and Procedures

Please email to greeks@lsu.edu

In compliance with the President’s Directives for Greek life, the following is required:

D3. Require each Greek chapter to have a written new member education plan (including specific activities planned, intended outcomes, and schedule/program length) for those plans to be certified by the chapter president, new member education director, and advisory board chairs annually.

D4. Require annual submission of new member education plans to the Office of Greek Life for review and approval.

D5. Require all new member recruitment, education, and related activities to be alcohol-free.

Note: Exchanges and socials for initiated members and new members are exempt.

D6. Require IFC chapters to limit new member education plan ("pledge periods") to eight weeks, unless a longer period is approved by the Office of Greek Life based on the new member education plan submitted by the chapter. Further, no new member education activities should occur during mid-term or final examination periods.

IFC/PHC Only:

The first 7 days following the extension of bids of formal recruitment, will be a period of information and orientation. No chapter social events shall take place. Chapter leadership shall meet with new members to review and educate on the following:
- Review of New Member Education Calendar
- Review of risk management policies
- Review of Membership Contract
- Review of Meal Plan Program

The New Member Education plan shall begin seven (7) following the extension of bids of formal recruitment.
New Member Education Plan Requirements

1. National Intake Guidelines/Curriculum
2. New Member Meetings
   
   Sample topics covered at each meeting can include:
   a. Values and principles of the organization.
   b. Inter/national organization history, such as founders, historic dates, etc.
   c. Chapter unity – brotherhood/sisterhood bonding (the focus should be bonding as a chapter, not new member class).
   d. The development of future fraternity/sorority leaders (creating good chapter members, not just good new members).
   e. Membership expectations (both new member and initiated members – the two should not differ). Examples include but are not limited to the following: code of conduct, financial obligations, academic requirements, attendance requirements, behavior expectations, policies, etc.
   f. Inter/national policy
   g. Risk Reduction/Health and Wellness resources and education
   h. Role of big/little brother or sister
   i. Scholarship
   j. Chapter operations, committee structures, officer responsibilities, and involvement opportunities.

3. New member activities:
   Activities might include:
   a. Retreats
   b. Philanthropy events/Service Events
   c. Intramurals (IFC/PHC)
   d. Road trips (IFC/PHC)
   e. Away games (IFC/PHC)
   f. Brotherhood/Sisterhood events (Big Brother/Little Brother Reveal-Big Sister/Little Sister Reveal) (IFC/PHC)
   g. Social events (IFC/PHC)

4. Ritual events /activities
   a. New member induction/pinning
   b. Pre- initiation events
   c. Initiation
   d. Luncheons (NPHC only)
   e. Quizzes, tests

5. New Member Education Calendar
a. Should include all meetings and activities, such as ritual events, national tests and/or quizzes, initiation, and all other due dates.

6. Chapter advisor on file with Greek Life must be present at all meetings.

7. Clearly defined intended outcomes for each activity.

Note: All new members should receive a calendar listing all meeting, events, and activities for the duration of the new member period. The calendar should list all new member activities, dates, times, location, and brief description, as well as any important dates such as inter/national/ tests/quiz assignments, due dates, initiation, etc. The calendar should be shared with all new within the first week of the new member process. Additionally, the calendar must be attached to the chapter’s new member education program report to be submitted to Greek Life/Council Advisor prior to new member activities beginning.

I, ___________________________, chapter president,
I, ____________________________, Intake Chair/ New Member Educator,
I, _______________________________, chapter advisor verifies that ___________________________ fraternities will limit the New Member Education Period to 6 weeks, and no new member education activities will occur outside of the specified MIP Intake Window determined by LSU. Additionally, all new member recruitment, education, and related activities will be alcohol-free.
Review and Approval of New Member Education Plan Procedures

Step 1: Complete New Member Education Plan Form

Step 2: Chapter president, New member educator / intake chair, and chapter advisor review and approve.

The inter/national headquarters, chapter advisor must review and approve the new member plan, schedule, and activities. Approval indicates that the plan aligns with the local and inter/national organization’s policies and expectations, and that all activities, events, program components are accurate.

Step 3: Submit FINAL Form to Greek Life Office by May 1 for organizations wishing to start in the fall semester.

October 1 – application deadline for organizations wishing to start in the spring semester.

Step 4: Submit Final Intake Calendar to Greek Life Office by the beginning of the semester you plan to conduct recruitment/intake activities.

Reminder: All steps must be completed prior to the execution of any new member activities. Official notice will be given to chapter by Greek Life upon successful submission the new member education plan.

*Changes to advisor supervision as well as activities must be submitted by email to greeks@lsu.edu, immediately upon change. Advisor substitution should come from the list of advisors submitted to Greek Life.
# New Member Education Planning Form

## General Information

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<thead>
<tr>
<th>Fraternity/Sorority Name</th>
<th>Current Semester/Year</th>
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<th>Person Completing Form</th>
<th>Position/Title</th>
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<th>Start Date of New Member Process</th>
<th>End Date of New Member Process</th>
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## MIP/Intake Chair Contact Information

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## Additional MIP/Intake Team Contact Information

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Initiation Requirements to be Achieved/Completed by New Members
## MIP/New Member Education Plan

### EXAMPLE

#### Meeting

<table>
<thead>
<tr>
<th>Mtg #</th>
<th>Date</th>
<th>Event</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>2018-2019</td>
<td>New Member Meeting</td>
<td>LSU Student Union</td>
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<thead>
<tr>
<th>Start Time</th>
<th>End Time</th>
<th>Advisor(s) Present</th>
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</thead>
<tbody>
<tr>
<td>7:00 p.m.</td>
<td>8:00 p.m.</td>
<td>Mike the Tiger</td>
</tr>
</tbody>
</table>

**Description**
New members will learn about the history of the organization through discussion and presentation.

**Purpose/Outcome**
To ensure new members understand the history and early beginnings of the organization to include where we were founded, why, and other important information.

#### Activity

<table>
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<tr>
<th>Activity #</th>
<th>Date</th>
<th>Event</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>2018-2019</td>
<td>Smoker</td>
<td>Beta Beta Beta House</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Start Time</th>
<th>End Time</th>
<th>Advisor(s) Present</th>
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</thead>
<tbody>
<tr>
<td>7:00 p.m.</td>
<td>8:00 p.m.</td>
<td>Mike the Tiger</td>
</tr>
</tbody>
</table>

**Description**
New members and chapter members will come together for a smoker.

**Purpose/Outcome**
This event is intended for new members and alumni to get to know each other as well as provide an opportunity for new members to experience what lifetime membership looks like firsthand. This event will provide new members with connections in various fields, while providing an opportunity to see the big picture of brotherhood/sisterhood.

#### Ritual Ceremony

<table>
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<tr>
<th>Ritual</th>
<th>Date</th>
<th>Event</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>2018-2019</td>
<td>Initiation</td>
<td>Grad Chapter House</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Start Time</th>
<th>End Time</th>
<th>Advisor(s) Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 a.m.</td>
<td>4:00 p.m.</td>
<td>Mike the Tiger</td>
</tr>
</tbody>
</table>

**Description**
New members will experience the initiation.

**Purpose/Outcome**
The final step in the new member process.
In compliance with the President’s Directives for Greek life, the following is required:

C7. A “drug-free” policy for chapter houses and chapter events with enforcement mechanisms and consequences for non-compliance and current compliance with their policy

D2. A policy and practice of a chapter advisory board with full oversight and accountability for the new member recruitment and education process with at least one board member present at each new member meeting

D5. A policy requiring all new member recruitment, education, and related activities to be alcohol-free.

D6. (IFC only) A policy limiting new member education programs (“pledge periods”) to eight weeks unless a longer period is approved by the Greek Life Office and prohibiting new member education activities during mid-term or final examination periods. Chapter leadership shall meet with new members to review and educate on the following:
   - Review of New Member Education Calendar
   - Review of risk management policies
   - Review of Membership Contract
   - Review of Meal Plan Program

F.ii. A written policy that bans hard alcohol (ABV>15%) and common source alcohol (e.g., kegs, punch dispensers) from chapter premises at all times and enforce this policy at off-campus social events as well.

The Chapter will provide language confirming that the following policies have been integrated into chapter documents to comply. Sample language is provided below.
Sample language

Fraternity/Sorority has a “drug-free” policy that governs chapter houses and chapter events. All new members and actives shall be subject to this requirement. This policy is part of the Membership Contract.

The following has been adopted:

1. Any initiated member or new member who distributes, sells or deals illegal drugs contrary to a valid prescription, at a chapter house or at a chapter function will be immediately expelled from the chapter.
2. Any initiated or new member who possesses or uses any illegal drug(s) in or on the property, or possesses drug paraphernalia at the chapter house or chapter function will be immediately disciplined and could possibly be expelled from the chapter.

Addiction or Abuse of Drugs

Members and New Members who wish to participate in a drug intervention program shall have the support of the chapter advisors and chapter leaders upon review of the circumstances. The goal is to assist each member in becoming compliant with the federal, state and local laws and the laws of the national fraternity/sorority while supporting that member in finding assistance to become drug free.

This policy has been inserted into the chapter’s code of conduct/bylaws, etc. policy effective August 1, 20__.

Advisory Board Oversight Policy (D2)

Sample language

Fraternity/Sorority chapter advisory board shall assume full oversight and accountability for the chapter’s new member recruitment/intake process as well as the new member education process with at least one board member committed to being present at each new member meeting.

This policy has been inserted into the chapter’s code of conduct/bylaws, etc. effective August 1, 20__.
Alcohol Free New Member Recruitment, Education, & Related Activities Policy (D5)

**Sample language**

__________Fraternity/Sorority requires all new member recruitment, new member education, and related activities to be alcohol-free. All new members and actives shall be subject to this requirement.

*This policy has been inserted into the chapter’s code of conduct/bylaws, etc. policy effective August 1, 20__.*

Limit on Pledge Period Policy (D6)

**Sample language**

__________Fraternity limits all new member education programs (“pledge periods”) to eight weeks unless a longer period is approved by the Greek Life Office. This policy also prohibits all new member education activities during mid-term or final examination periods.

*This policy has been inserted into the chapter’s code of conduct/bylaws, etc. policy effective August 1, 20__.*

Social Activity Policy for On and Off Campus Events (F2)

**Sample language**

__________Fraternity/Sorority bans hard alcohol (ABV>15%) and common source alcohol (e.g., kegs, punch dispensers) from chapter premises at all times to include at all on and off campus social events. All new members and actives shall be subject to this requirement.

*This policy has been inserted into the chapter’s code of conduct/bylaws, etc. policy effective August 1, 20__*