Degree Progress Information

The Graduate School has a helpful ‘Steps to Graduation’ for Master’s, Doctoral, and Online programs laying out when certain steps should be taken by students. Use the links below to access these documents.

- Master's Steps to Graduation
- Doctoral Steps to Graduation
- Online Steps to Graduation

All enrolled student forms can be accessed here.

Continue to check your Milestones to monitor the progress of your degree documents. This can be accessed through your MyLSU account under the Student Services tab. Make note that the ‘Degree Candidate Check-Out’ milestone will be completed by the Graduate School after final grades have been posted. There is no action needed on your side for this step.

Thesis and Dissertation Editing

Please do not slow the progress of editorial reviews by calling or emailing the Graduate School to check on the status of your document. The editors will be working very quickly to ensure your document is ready for defense. Please maintain contact with your advisor or committee for updates on these milestones.
complete reviews in the order of submission. If you have met the submission deadline, your document will be reviewed well before graduation.

Professional Development Opportunities

New Offering for Faculty Professional Development: Designing and Teaching Accessible Courses
The LSU Digital and Continuing Education team is excited to offer a faculty professional development course titled Designing and Teaching Accessible Courses. Offered in both a fully-online and blended format, this course will introduce you to the core concepts of Universal Design for Learning (UDL) and the laws and standards of accessibility in higher education. We will explore the common barriers that students with disabilities may face in accessing course content, and how to use resources within Moodle to overcome those accessibility issues. This course aims to equip faculty with the basic guidelines and tools for making course content accessible and universal. For more information and to register, visit https://training.lsu.edu. Additional offerings of this course will be scheduled for the 2019 spring semester.
**Graduate Student Workshops at LSU Libraries**

**Teaching News Literacy Skills: for Graduate Students Who Teach Undergraduates**

November 8, 2018
1:30 pm - 2:30 pm

How do students engage with the news? How can we help them develop strategies to evaluate the content they see in a world of misinformation, echo chambers, and information overload. This will be an interactive workshop led by librarians who teach information literacy. We’ll discuss the role that news literacy can have in your teaching, as well as include activities and handouts that you can adapt for your classroom.

**Nexis Uni for Business Research**

November 1, 2018
10:30 am – 11:30 am

**SimplyAnalytics: Demographic and Consumer Research**

November 14, 2018
1:30 pm – 2:30 pm

If you have any questions, please contact Rebecca Kelley at rkell25@lsu.edu.

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**The School of Education** is hosting a mentoring and lecture series this semester by international scholars. [Visit their website for more information.](#)
Funding Opportunities

The LSU Libraries Circulation unit is looking for two Graduate Assistants to begin January 2019. For full job description, salary, and application instructions please see our employment website https://www.lib.lsu.edu/about/jobs

LSU Upward Bound Graduate Assistant STEM Focus

Position Description:
The graduate assistant will work with both UB programs to provide direct support to students with low-income and first-generation college students. It is the goal this position to assist students in achieving their educational objectives.

The graduate assistant will: Implement and co-facilitate UB workshops including the NSF “Teaching Through Technologies” (T3) Alliance program which comprises of training students to use unmanned aerial systems, 3-D printers, and code able digital devices; Assist the Program Coordinator with planning cultural trips, speakers, and events for UB students; Lead students through a team or individual service project using their new technological knowledge; Help track academic, personal, and social progress with UB students through targeted outreach and individual follow-up; Develop educational publications designed to answer frequently asked inquiries regarding UB services; Provide one-on-one support with students who need assistance and act as a lead mentor/tutor as they provide similar support.

• Some Saturdays and evenings required
• $18k for 9 month position. The 9 month status will allow flexibility for summer hire

To apply, submit the following information to sgivens@lsu.edu:
• Cover letter
• Resume or CV
• Letter of Reference

Success Labs Office and Social Median Management Intern

Success Labs is seeking a smart, dynamic individual to work part-time (approximately 15-20 hours per week) during normal business hours, Monday – Friday. This is a paid internship. This job is located at Success Labs (10621 N. Oak Hills Pkwy., Baton Rouge) and reports to a team of consultants and business manager.

DUTIES & RESPONSIBILITIES
• Implement social media strategy through posting, monitoring and research. Optimize and schedule posts by platform.
• Collect monthly social media performance analytics and provide high-level reporting.
• Create reports, PowerPoint presentations and other learning materials as needed.
• Input client data into in-house software application.
• Summarize notes, reports, findings for team and clients.
• Support staff on projects, work and events through organizing, researching, proofing/editing documents and collecting data.
• Manage office supplies and housekeeping items.
• Help with preparation and logistics for workshops and client visits.

Contact tgodfrey@mysuccesslab.com for more information.

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The Center for Academic Success is currently looking for several Graduate Assistants. Visit their website for more information.

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RAND’s Summer Associate Program introduces outstanding graduate students to RAND, an institution that conducts research on a wide range of national security problems and domestic and international social policy issues. Applications for the 2019 Summer Associate period are now being accepted. Visit the RAND website for more information.

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BOO!

LSU Graduate School| gradcom@lsu.edu| lsu.edu/graduateschool