

GRADUATE COUNCIL MINUTES

February 18, 2013

The Graduate Council met at 11:30am in 129 Himes Hall with the following members present: Byerly (ex officio), Culross, Day, Dow, Chance, Eades, Euba, Kelso, Lemieux, Matthews, McKillop, Nardo, Rose, Spivey, and Zucker. Absent members were Meng and Reeve (ex officio).

Minutes of December 12, 2012

Minutes were approved for the December 12, 2012 meeting. Day moved for approval, Euba seconded, and the motion was carried.

Dean's Report

Council Members: Byerly recognized Kam-Biu Liu for his service on the Graduate Council from 2007-2012. He introduced new council members: Mark Zucker, Professor in Art History, representative for the College of Art and Design while Thomas Neff is on sabbatical; Susan Eades, Professor in Veterinary Clinical Sciences, representative for the School of Veterinary Medicine; Kenneth Rose, Professor in Oceanography and Coastal Studies, representative for the School of the Coast and Environment; and Don Change, Professor in Finance, representative for the College of Business.

Certificate Programs: The certificate programs are in the departments for revisions. The Graduate School is waiting on departments to submit the proposals. The Strategic Communication Certificate is ready for the Graduate Council to vote on. Once approved, the proposal will be sent to Academic Affairs and the Board for approval. The Material Sciences Certificate should be ready for the Graduate Council to review soon. The faculty for the 10 participating departments will need to vote on the proposal.

Funding: The University needs to find ways to get funding to support doctoral students.

Doctoral Degrees: Departments have inconsistencies with having no minimum coursework hours for the PhD requirements. The Graduate School has stated in the Graduate Bulletin that a PhD is equal to 3 full years of coursework and maintaining full time status. The change needs to be 54 hours instead of 3 years of coursework. Master's degree students may have hours to count in PhD. The change in hours is post baccalaureate and 1/3 of the hours must be earned at LSU.

PS-45: Reeve will give an update on the revision at a future Graduate Council meeting. The revisions are to be in compliance with the SACS requirements. The language of PS-45 is important. Decisions regarding graduate programs, concentrations, minors, etc. go from the Graduate Council to the course and curricula committee in the Faculty Senate. The rights and responsibilities of the graduate faculty need to be recognized. For example, the course and curricula committee needs to have members of the Graduate Faculty serving on the committee.

Dean's Representatives: There have been continuous problems with finding dean's representatives to serve on doctoral student committees. The Program Officers are meeting with the departments to show the database The Graduate School maintains showing who is serving, who is denying to serve, and those not replying. Discussion of removing the dean's representative from a previous Graduate Council meeting was split between council members. If a decision is made to do away with a dean's representative, the committee composite for doctoral students will need to be changed. A suggestion

was made to have three committee members from the department and 1 from outside the department; however, clean guidelines would need to be made. Day indicated that the role of the dean's representative is not as time consuming as a committee member. The dean's representative is more of part of the process and fairness to the student. Nardo mentioned that the presence of a dean's representative is a deterrent to inappropriate behavior. At the spring Graduate Faculty meeting, the decision to keep or remove dean's representatives will be discussed.

Enrollment Management: There is pressure to increase enrollment in the next few years. There needs to be ways to increase with the resources the university has available. A graduate enrollment management committee will be developed for the university to figure out what the carrying capacity is in each department. Departments with clinics, studios, labs, and accreditation standards may not be able to increase their enrollment.

Pathobiological Sciences student: The Graduate Council has been asked to vote to guide the dean's decision. The student is enrolled in the doctoral program and her 7-year time limit extension has expired. The department is requesting that she be allowed to earn her master's with the coursework she has already taken even though she took the courses over five years ago. Rose asked if the student agrees with this decision and Byerly will contact the student to verify she agrees. The student could appeal if she wants to continue in the PhD program. Byerly mentioned he doesn't want to set a precedent to allow students to do this; however, considering the student's circumstances he agrees to allow her to earn her MS. Byerly will send to OAA as a point of reference. McKillop mentioned that the committee will still review the thesis for appropriate level to earn degree. The Graduate Council all approved the department's request.

Chairs Report

No report.

Routine Business

Graduate Bulletin/General Catalog changes:

- The Graduate Council approved through email ballot regarding the removal of the word "residence" in reference to transfer credit. The revision is as follows: To petition for acceptance of these credits, the student must be currently enrolled, must have completed at least nine hours of graduate course work in a degree program at LSU, and must be in good academic standing. Transfer credit from other accredited schools must have been earned for graduate credit. This course work must be judged appropriate to the student's program by the graduate faculty of the major department, must have been taught by a professor whose credentials are comparable to those of graduate faculty at LSU, and must, in terms of time invested, be comparable to graduate courses at LSU. Transfer work may not be used to fulfill the master's program requirement that at least one-half of the minimum required credit be in courses at or above the 7000 level.
- Certain professional Master's programs allow work experience to be substituted for either the GRE or GMAT. Please contact the department to which you intend to apply to determine their requirements for admission to the Master's degree.

- In order to be classified as a graduate student, half of the credit hours that students are enrolled in per semester must be graduate-level courses that can be applied to the graduate program requirements.
- Nardo moved to approve the changes, Day seconded, and the motion was passed.

Old Business

Graduate Certificate in Strategic Communication: The proposal was submitted by Mass Communication. The proposal has been approved by the departmental faculty and the dean of Mass Communication. Nardo mentioned that on campus and online degree students would be attracted to this certificate. Nardo moved to approve, Euba seconded, proposal was passed.

HRE Admission Changes: HRE proposed that students applying to the MS program may have the GRE/GMAT waived if they meet the following criteria:

1. A minimum of a 3.0 GPA in their last 60 hours of undergraduate coursework
2. A minimum of a 3.0 GPA on all previous graduate coursework
3. Three letters of acceptable recommendations
4. Three years of demonstrated successful professional work experience
5. Successful completion of a criterion-based essay as specified by the faculty

A previous approved proposal was submitted for the concentration in Human Resource and Leadership Development. This proposal is for all MS students.

Nardo moved to approve the HRE proposal, McKillop seconded the motion, 13 approved, and 1 abstained with the motion passing.

GRE: The relevance of the GRE has been discussed. A subcommittee could review the need for the GRE in PhD programs. It is still a good predictor and varies across disciplines. The exceptions are on a case by case basis. GRE is a piece of data to better understand students.

ETD: The guidelines have been revised. Nardo mentioned that the MFA in creative writing is online but not released to the public. A written copy for these students may be published in Middleton. This is optional for MFA students. Students may request embargo for several years.

The Code of Conduct as part of the guidelines is for students who have not adhered to integrity, plagiarism, etc. Several lawsuits are pending; therefore, this section is a reminder to students regarding their responsibilities.

A series of articles may be added to a student's thesis or dissertation. The current policy is the student should be the principal author. Some articles have multiple authors on collaborative projects. Students may site the article if not the principal author, but may not insert the entire article into the thesis or dissertation.

The council agreed to pass with a revision. "That a thesis or dissertation includes sufficient, identifiable, and original individual effort of the candidate."

McKillop moved to approve, Nardo seconded, and the motion was passed.

New Business

Executive Session

Standing Committee Reports

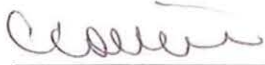
Promotion and Tenure Committee: No report.

Graduate Faculty: No report.

Awards Committee: No report.

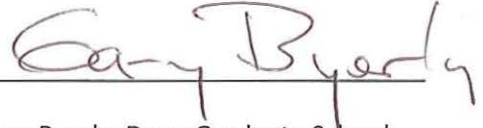
The meeting adjourned.

Recorded by:



Chantelle Collier, Assistant to the Dean

Approved by:



Gary Byerly, Dean Graduate School