1. Approval of the Minutes of the meeting of April 1, 1992.

2. Welcome to Visitors

3. President's Report
   ... Volunteers for Committee Duty (Vernon Wright - #4217)
   ... Faculty Review of Deans, Chairs, and Heads
   ... Faculty Council meeting (concurrent with Senate next year)
   ... Legislative initiatives by Teachers' Retirement System of
   Louisiana (TRSL-our representative is Jerry Baudin 8-3386)
   ... Admissions Policy (Supervisors meet May 8)
   ... Proposal by AAUP regarding Merit Raises

4. Presentations by Guests
   ... Library Committee

5. Committee Reports
   ... Receive and Notice Committee Reports
   ... Commencement Committee (Sandra Mooney)
   ... Honors College (ASH Committee Chair David Wetzel)

6. Agenda Business Items
   ... Resolution 91-06 (to change Senate By-laws)
   ... Resolution 91-08 (regarding Commencements)
   ... Elections: (See over for nominees)
     University Budget Committee
     Committee on Committees
     Faculty Grievance Committee
     Review and Long Range Planning Committee
     Delegates to C.L.C.U.

7. Introduction of New Business

If you are unable to attend this meeting of the Faculty Senate, please refer to Faculty Handbook (1990 edition) for alternate representation. Such representation at Senate meetings should be by another faculty member or by another Senator from your college.
**NOMINEES**
**FOR**
**ELECTED MEMBERSHIPS**
**TO**
**FACULTY SENATE COMMITTEES**

The following persons have been nominated for election to the respective committee by the Committee on Committees and by the Executive Committee. Election will proceed as follows:

1. Nominations from the floor will be accepted. As a courtesy to the person(s) you may nominate, please secure their agreement prior to the meeting.
2. A single ballot covering all nominees and all elections will be distributed.
3. Vote for no more than the number of persons to be elected to a given office.
4. The top vote-getters in each category will be elected. Run-off elections will be held only in the case of a tie for the final elected position to each committee.

1. **Committee on Committees**
   (Elect 4 members)
   
   1. David Blouin (Exp. Stat.)
   2. Bob Courter (Mech. Eng.)
   3. Maren Hegsted (Hum. Ecol.)
   4. Mary Jane Lane (Library)
   5. ____________________________

2. **Faculty Grievance Committee**
   (Elect 3 members - must be tenured)
   
   1. William Bernard (Pet. Eng.)
   2. Anne Loveland (History)
   4. Margaret Parker (For. Lang.)
   5. Ann Trousdale (C & I)
   6. ____________________________

3. **Review and Long Range Planning Committee**
   (Elect 2 - unrestricted choices)
   
   1. Ray Daniloff (Comm. Dis.)
   2. Joe Hazel (Geol/G-phys)
   3. Art Sterling (Eng.)
   4. ____________________________

4. **Delegates to C.L.C.U.**
   (Elect 2)
   
   1. Billie Collier (Hum. Ecol.)
   2. Bob Gambrell (Oceanog.)
   3. Elsie Hebert (Jour.)
   4. ____________________________
MINUTES OF THE FACULTY SENATE MEETING OF
MAY 6, 1992

President Pat Culbertson called the meeting to order at 3:05 P.M. He recognized the senators whose terms expire this semester and thanked them for their service.

1. Approval of the Minutes of April 1 Meeting. Senator Keisler moved to approve the minutes. The motion was seconded by Senator Kinney and passed.

2. Welcome to Visitors. The president welcomed Jennifer Cargill, Dean of Libraries; D. W. Schneider, Associate Dean, Library; Chuck Hamaker, Assistant Dean, Library; Stanley Wilder, Assistant to the Dean, Library; Danny P. Wallace, Associate Dean, School of Library and Information Science; Professor Paul Hoffman, Chair of the Faculty Senate Library Committee; Professor David Wetzel, Chair of ASHI; Professor Billy M. Seay, Director of the Honors Division; Carolina Hood, Assistant to the Director of Honors; Professor Greg Hussey, Chairman of the Honors Board; Sandra Mooney, Chair, Commencement Exercises Committee; Joyce Tippy, Writer, LSU TODAY.

3. President's Report.
(a) Volunteers for service on faculty senate committees are still being sought.
(b) Faculty review of deans is underway, with half being reviewed this year and half next year. Faculty review of department chairs has not been done in some colleges. A question was raised as to what form reporting of results will take. Culbertson referred the question to Senator Farh, former chair of the Personnel Policies Committee. Senator Farh is not informed about actions individual colleges have taken but reported that the Provost intends to meet with college faculties for feedback on the dean review process.
(c) Culbertson spoke briefly about the Faculty Council meeting in which he discussed two issues: Resolution 91-06 (Change in Bylaws to provide for election of faculty representatives on Budget and Planning Committee and of delegates to Conference of Louisiana Colleges and Universities by the Senate rather than the Council), to which there was no opposition; and scheduling the 1993 Faculty Council meeting concurrently with a Faculty Senate meeting.
(d) On the matter of proposed changes to the Teachers' Retirement System, Culbertson reported that a bill which would have taken away the option of twenty-year retirement was defeated on the floor of the Senate. A second bill which places a ten percent cap on retirement compensation based on highest three years' salary has not gone to committee.
(e) Discussion of admissions policy was scheduled for the May 8 Board of Supervisors meeting.
(f) Culbertson introduced Professor Richard Rice who represents AAUP. He reported that a white paper has been written outlining a proposal on merit raises. He expects to have a resolution introduced on the proposal in the fall.
(g) On the matter of public reporting on a case before the Faculty Senate Grievance Committee, Culbertson reported that he received a statement from the committee chair, Professor Robert Becker, in which he assures the Senate President that his committee is not responsible for the publication of the information and regrets the violation of confidentiality. Senator Toth voiced concern over this matter and stated that it could have the unfortunate consequence of discouraging the presentation of grievances.

4. Presentations by Guests.
(a) Culbertson introduced Dean of the LSU Libraries, Jennifer Cargill, and Paul Hoffman, chair of the Faculty Senate Library Committee. Dean Cargill addressed the need for serials cancellations and gave a summary of the cancellation project to date. The faculty has identified 784 titles representing $95,000 which can be cut. Dean Cargill explained that the libraries budget had not been increased since 1984 and that without significant cuts the
costs for serials will exceed the entire materials budget next year by $200,000 to $300,000. The $500,000 cut
which has been suggested will allow for the purchase of some books and possibly some new serials. In response
to questions from senators, Dean Cargill and Professor Hoffman reiterated and tried to clarify the process that has
been followed. Concerned faculty members are encouraged to contact Hoffman or Cargill.
(b) Professor Wetzel reported that the ASH committee reviewed a proposal to convert the Honors Program to an
Honors College and approved it unanimously. The final decision will be made by the administration and depends
upon resources available.

5. Committee Reports. Sandra Mooney reported on the work of the Commencement Exercises Committee and
the results of a survey sent to the faculty. This information is available for perusal in the Faculty Senate Office.

6. Agenda Business Items
(a) Resolution 91-06. (Change in Bylaws) Senator Strain moved to take the resolution off the table. The motion
passed, and the resolution was approved.
(b) Resolution 91-08. (Endowment to fund commencement speakers) Senator Wefel moved to bring the resolution
to the floor. After considerable discussion, Senator Werbel moved to table. The motion was seconded by Senator
Reagan and passed.
(c) Election of Members of Faculty Senate Committees.
COMMITTEE ON COMMITTEES. (4 to be elected). Nominated were David Blouin, Robert Courter, Maren
Hegsted, Mary Jane Lane, and Geoffrey Turnbull. There were no nominations from the floor. Elected were:
Robert Courter, Maren Hegsted, Mary Jane Lane, and Geoffrey Turnbull.
FACULTY GRIEVANCE COMMITTEE. (3 to be elected) Nominated were William Bernard, Anne Loveland,
Ken McMillin and Ann Trousdale. There were no nominations from the floor. William Bernard, Anne Loveland,
and Ken McMillin were elected.
REVIEW AND LONG RANGE PLANNING. (2 to be elected) Nominated were Ray Dasiloff, Joe Hazel, and
Art Sterling. There were no nominations from the floor. Elected were: Joe Hazel and Art Sterling.
DELEGATES TO C.L.C.U. (2 to be elected) Nominated were Billie Collier, Bob Gambrell, and Elsie Hebert.
There were no nominations from the floor. Billie Collier and Bob Gambrell were elected.

7. New Business. Senator Werbel expressed opposition to the changes in the health plans and support for choices
of coverage and riders. Culbertson reported that a task force has been appointed to look into the changes. Senator
Strain attended a meeting of the task force and reported that there were many complaints and a "state-wide rage."

The meeting was adjourned at 5:00 P.M.

These minutes were prepared by Margaret Parker from extensive notes taken by Senator Norma Martin and staff
secretary Norma Koenig.
May 6, 1992

ATTENDANCE: (√ present) (∗ proxy)

√ Eric Ashberger
√ Fred Aghazadeh
√ Nick Apostolou
√ William Arp
√ Althea Ashe
Mary Balhazar
√ Thomas Beard
Michael Book
James Borch
√ Adam Bourgoine
√ James Byo
√ Griffin Campbell
James Campbell
Michael Carpenter
James Catano
√ Peggy Chalaron
Billie Collier
Hollis Cox
√ Neal Cronin
√ William Daly
√ Thomas Dietz
Larry Farh

√ Martin Feldman
√ George Frankfurter
√ Robert Gambrell
√ Wayne Gauthier
Gary Ginter
Samuel Godber
Robert Grodner
Etsie Hebert
Jan Herlinger
Dan Hillmann
D. Homberger
Tom Hribernik
Richard Inlay
James Keister
William Kelso
Ralph Kinney
John Konopak
Joe Kotlik
Nick Markovich
Norma Martin
Spencer Maxcy
Keneth McMillin

Donna Menley
Kenneh Nagelberg
Robert Neuman
Deborah Normand
Thomas Owen
Margaret Parker
Dorothy Pushley
John Pizer
Gene Reagan
Miles Richardson
L. Leslie Rosso
Erno Sojo
Peter Soderbergh
George Strain
Emily Tosh
Suzanne Turner
John Wefel
Lutz Weis
James Werbel
James Wharton
Dan Yannitell

Proxies:
Byo for G. Campbell
Catano for Cronin and Normand
Bourgoine for Yannitell
Grodner for Godber
Keister for Weis
Maxcy for Soderbergh
Pizer for Parker
Professor B. Ross for Hebert
Strain for Hribernik
Professor C. Van Fleet for Carpenter
FACULTY SENATE REPORT NO. 91-72 RP

Report of the Admissions, Standards, and Honors Committee

The following actions were taken:

A request to waive the TOEFL test for exchange students from Kansai Gaidai University (Japan) was denied.

Admission requirements for a masters degree program in the College of Education were approved.

A motion was passed, which if adopted by the University, would establish the policy that the academic action dates for courses taken by independent study (correspondence) be the same as for regular classroom courses. (Correspondence grades are posted to the transcript the day the course is completed.)

A new admissions policy was written, and passed by the faculty senate. If passed by the Board of Supervisors, it will appear in the 1993-94 Catalog, and apply to the Fall 1994 freshman class. (Note provision, requiring a 2.3 HSGPA, will not go into effect until Fall 1994.)

A motion was passed instructing the chairman to send a memo to the Provost, requesting him to have the university publish the actual beginning and ending times for classes, rather than the nominal times.

A proposal to establish an Honors College was approved.

The committee is continuing to discuss the drop policy and a possible repeal/delete policy.

The Chair of the Admissions, Standards, and Honors Committee elected for the 1992-93 academic year is Billie Collier.

David M. Metcalfe, Chairman
Thomas Beard
Billie Collier
Lynn Garrett
Ron Good
Ken Keys
Paul Lee
Carruth McGhee
M.D. Socolofsky

April 6, 1992

FACULTY SENATE REPORT NO. 91-72 RP

Report of the Committee on Student Aid & Scholarship

The Committee met once during the academic year to consider the selection criteria to be used by the Office of Student Aid & Scholarships in awarding LSU Alumni Association Scholarships. After a discussion of alternative criteria, the Committee voted to recommend selection for the 1992 LSU Alumni Association Scholarships be based on a minimum ACT equivalent score of 31 and an Academic or Honors GPA of 3.5.

The Chairman of the Student Aid & Scholarship Committee for the 1992-93 academic year is Dr. Bill Daly (Chemistry).

Chairman: Steven Henning
Patrick Acepore
Bill Daly
Lourdes Dyer
Rick Irvin
Al Rutherford
Keith Sandiford
Phil Schenewerk
FACULTY SENATE REPORT NO. 91-92

Report of the Recruitment and Retention Committee

November 4, 1991 3:45 p.m.

Discussion involved retention efforts. Donna Mealey gave a presentation about strategic learning and the evolution of the reading course. Her statistics show that students in the reading courses have higher retention levels than those not in them. Dean Carolyn Collins and Rhonda Atkinson the Junior Division also made presentations about their services and retention efforts designed to aid freshmen and sophomores in JD. The Learning Assistance Center was discussed and many of its programs explained. The meeting adjourned at 5:00 p.m.

December 2, 1991 3:45 p.m.

A small group of members attended this meeting to discuss our charge. Several are interested in retention, some are interested in recruitment, and some in both. It was discussed that Ralph Kinney had an Ad Hoc Committee of faculty working on retention issues and some of their tasks had appeal for our members. We decided to ask Ralph to come and present his committee’s work with us to assist us with our role and focus. The meeting was adjourned at 4:45 p.m.

January 20, 1992 3:45 p.m.

The meeting time will be changed. Ralph Kinney gave a report on the Ad Hoc Committee and explained their charge and mission. A survey for retention was described and Pat Wozniak and Lisa Harris will assist. It appears that there is not a coordinated effort on retention. Subcommittees are just getting started. There was discussion about the manner in which to proceed in relation to the Ad Hoc Committee and groups with both committee members were possible. Discussion ensued about counseling and advising and a possible chair for that committee. The subcommittees need members. Donna Mealey and Mary Barkley will serve as sounding board to Ad Hoc Committee. Garry Ballard discussed the marketing strategy and passed out his statement. He, Lisa Harris, and Pat Wozniak will propose some framework for an image study and present it to the group next time. The meeting adjourned at 5:00 p.m.

February 4, 1992 3:45 p.m.

Committee members were urged to work with the subcommittees of Dr. Kinney’s Ad Hoc Committee. At the March 31 meeting the committee will consider whether, in view of Ad Hoc Committee activities, additional committee action is appropriate at this time.

The committee reviewed and endorsed the strategic marketing plan presented by Mr. Ballard. Development of this plan would aid focusing university action concerning recruiting and retention. The committee recommended by Mr. Ballard has been appointed by Chancellor Davis and Professor McKeel’s students are initiating a marketing study. The initial phase of the study will focus on attitudes toward LSU of LSU alumni, currently enrolled LSU students selected high school students, and independent study students enrolled through LSU’s Division of Continuing Education. Followup studies may be conducted by these or other students under Dr. McKeel’s direction.

March 31, 1992 3:45 p.m.

The committee agreed to ask Ms. Gwen Snearl and Ms. Forrest Smith to discuss focused retention efforts for minority students at our next meeting on May 5.

Professor Seay agreed to serve as committee chairperson for 1992-93.

Billy M. Seay -- Chair
Fred Aghazadeh
Mary Barkley
Doris Carver
Kate Daniels
Helen Medley
Beth Johnson
Donna Mealey
Dennis Parker
George Vuchob
Pat Wozniak
Report of the Commencement Exercises Committee 1991/92

As the year draws to a close, this Committee is very actively finishing the projects it has undertaken during the year. In February, an opinion survey was conducted to collect ideas from the entire faculty about what should be done to improve commencement exercises. The Committee extended its gratitude to all who took the time to share their opinions either on the survey or verbally. Of the 1,512 forms distributed, 353 were returned. From this data, recommendations are being made to the University Administration concerning the three areas of major concern: speakers, honoring the students, and faculty participation. The number of graduation ceremonies to be conducted per year was also addressed. In April, resolution 97-21 was adopted, which called for the creation of an endowment to fund speakers of national prominence for the spring ceremonies, was submitted to the Faculty Senate; this resolution was tabled at the May meeting. The Chair reported to the Senate at the end of each semester and also represented the Committee throughout the year at the meetings with the University staff who plan each commencement. Through these meetings, numerous wishes of the faculty have been incorporated into the plans. The most decorous change was the addition of a race carried by the grand marshal who led the procession and recessional of faculty. Pat Culbertson, as President of the Faculty Senate, became the first to serve as Grand Marshal. Subsequently, the Commencement Exercises Committee, as charged by President Culbertson, wrote a policy for the selection of future grand marshals. The policy designates the President of the Faculty Senate as the Grand Marshal, except when the honor of serving as Grand Marshal might be bestowed upon a member of the faculty who has received an unusually high distinction (such as a Nobel or Pulitzer Prize.)

In December, student representatives Sonya Cardia and Dwayne Foster were appointed by the Student Government Association. Ms. Cardia volunteered to conduct a survey of the student body to complement the Committee’s survey of the faculty. By mid-spring the idea of surveying the student body gave way to a proposal to conduct a post-commencement survey. The SGA and the Office of the Dean of Students, through the efforts of Ms. Cardia, have joined to sponsor this form of evaluation as an ongoing function. Beginning this spring, the surveys will be included in the packets which the students receive with their caps and gowns. The results will be forwarded to the Faculty Senate Commencement Exercises Committee for planning future commencements.

The Chairperson for 1992/93 is Kay Heath.

Fabri K. el-Bagdadi (Veterinary Anatomy)
Rhonda Atkinson (Junior Division)
Jill Beadby (Architecture)
Gerald Graves (Industrial Engineering)
Kay Heath (English)
A. Robert McMillan (Journalism)
Sandra Mooney (Library), Chair 91/92
Richard Smith (Veterinary ECH)
Sonya Cardia (Student Representative)
Dwayne Foster (Student Representative)

May 7, 1992