Minutes of the Faculty Senate Meeting  
Thursday, 3/18/O4, 3:00 p.m.  
Atchafalaya Room, LSU Union


Absent: Ian Crystal, Louis Gagliano, Angeletta Gourdine, Brian Hales, Maren Hegsted, Dennis, Landin, Julisu, Langlinais, Ji-Chai Lin, Robin McCarl ey, William Metcalf, Irvin Peckham, John Pizer, Aravamudham Raman, Ray Leonard, Margaret Reams, Danny Reible, Mark Slovak, Jill Stitur, Dek Terrel, Aimee Welch, Paul Wilson

Proxies: Nick Apostolou for Lori Bade and Claire Advokat, Robert Ward for Don Kraft, Jon Cogburn for Jill Stitur and Ian Crystal, Bill Daly for Brian Hales, Victor Stater for Margaret Reams, Carl Motsenbocker for Paul Wilson, Laura Hensley for Dennis Landin, Mary McGeehe for Aimee Welch, Yvonne Fuentes for John Pizer, Danny Reible for Julius Langlimais, Thomas Neff for Kelli Scott Kelley, Larry Crumbley for Ji-Chai Lin

Alternate Representatives: Abner Hammond representing Gregg Henderson

Guests: Risa Palm (Provost), F. Robert Doolos (University Registrar), Karen Denby (Academic Affairs), Vincent Wilson (ASH Committee), Frank Cartledge (Academic Affairs), Manjit Kang (AAUP Louisiana State Conference) Brenda Macon (Staff Senate)

I. Call to Order by President McGehee
   A. Reading of Proxies
   B. Clair Advokat and Lori Bade representing the LSU campus at the Louisiana Association of Faculty Senates. Minutes taken by Kathy O’Reilly

II. Minutes from February 16, 2004 Faculty Senate Meeting
   A. Approved

III. Elections
   A. Budget and Planning Advisory Committee - two members and one alternate.
      1. The following candidates were forwarded by the Faculty Senate Executive Committee; there were no nominations from the floor.
         - Stephen Beck, Professor, Music
         - Carol Berry, Associate Professor, Library and Information Science
         - Terry Bricker, Distinguished Professor, Biological Sciences
         - Robin McCarl ey, Professor, Chemistry
         - William Metcalf, Professor Physics and Astronomy
         - Erwin Poliafko, Professor, Chemistry
         - Judith Schiebout, Associate Curator, Natural Sciences Museum
      2. First ballot (50 ballots, 26 required for election)- Steven Beck was elected.
Results: Beck (38), Berry (25), Bricker (25), McCarley (13), Metcalf (18), Poliakoff (14), Schiebout (20)

3. Second ballot (53 ballots, 27 required for election)- Carol Berry was elected.
   Results: Berry (27), Bricker (25), McCarley (2), Metcalf (13), Poliakoff (7), Schiebout (17)

4. Third ballot - Terry Bricker was elected as alternate.
   Results: Bricker (27), McCarley (3), Metcalf (3), Poliakoff (2), Schiebout (21)

B. Nominations for Faculty Senate Executive Committee - president, vice-president, secretary and two at-large members.
1. Elections will be held at the April 13 meeting; there were no additional nominations from the floor. At the April 13 meeting, the elections will be conducted sequentially and nominations from the floor will be solicited after each election to allow candidates to be nominated for subsequent offices.
2. The ballot will be generated with the following candidates.
   A. President - Claire Advokat
   B. Vice President - Pratul Ajmera, Sarah Pierce, Robert Ward
   C. Secretary - Charles Delzell, Kathy O’Reilly
   D. At-large - John Chandler, Joseph Skillen, Robert Taque
3. Statements of up to 200 words from each candidate may be forwarded by e-mail to the President for posting on the Faculty Senate website.

IV. President’s Report
A. Future meetings
1. President McGehee reviewed the upcoming agendas. The 2004-2005 Faculty Senate Executive Committee elections will be held at the April 13 meeting. The April 13 meeting will be dedicated to reports from the Chancellor and the Provost and question times.
2. President McGehee anticipates no additional meetings this spring other than April 13 and May 7. He polled the senators regarding the possibility of calling a meeting during the summer and determined it would be difficult to assemble a quorum.

B. Committee Activity
1. President McGehee spoke of the need to have Senate committees active going into 2004-2005, and urged each committee to elect its chair for next year before this semester ends. He said that if a student position on a chair is not actively filled as of September, then he will urge the committee to select and recruit a student to fill it.
2. A position paper on PM-35 Issues and Alternatives, dated 12 March 2004, was prepared by the Faculty Senate Executive Committee and distributed at this meeting. This was a modification of the 20 Feb 2004 document.
incorporating feedback from the Faculty. He invited further feedback by
e-mail.
a. In PM-35 discussions, there is a need to consider the situations and
points of view of other LSU system campuses. There is a need to
synchronize our document with the other institutions.
b. There is on-going discussion, by e-mail with faculty senates from
other system campuses. There is a meeting of the Faculty Advisory
Council at the meeting of the Board of Supervisors at UNO on 25
Mar 2004 where this will be discussed. President McGehee will
keep the Senate informed as information becomes available.

3. Report from PS-36 Committee
a. A partial draft of the revision of PS-36 is available for reading and
comment. President McGehee requested feedback and suggestions.
The partial draft will be presented at the meeting on April 1, 2004.
Major changes include 1) format changes including addition of a
detailed Table of Contents, titled subsections, cross-referencing
and indexing; 2) movement of specific text to appropriate sections;
3) clarification of tenure-clock timetables; 4) definition of policies
controlling adjustments to the tenure clock.

B. Other reports - none

V. Old Business
A. Senate resolution 04-08: Amendment to the By-laws concerning the council of
Policy Committees (sponsor: Claire Advokat) - President McGehee requested that
discussion of this resolution be postponed until its author, Vice President
Advocat, was available for the discussion. This resolution will be brought up at a
later time.
B. Senate resolution 04-10: Principals and Guidelines for a Replacement of PM-35.
Read by co-sponsor Charles Delzell.
1. Senator Delzell proposed two amendments to the resolution which were
distributed by Senator Delzell at the meeting.
   a. Change second paragraph from “Whereas, Chancellor Emmert has
called PM-35 “unworkable” to “Whereas, Chancellor Emmert has
said that “PS-35 is, in many ways, an unworkable document” and”.
   A motion was made and seconded. There was no discussion. The
question was called and the amendment passed.
   b. At the end of the conclusion of FS Resolution 04-10 insert the new
sentence “The new PM-35 should be entitled “Review and
Enhancement of Faculty Performance” and should allow each
 campus to establish a policy for annual reviews of faculty
performance, and a policy of voluntary procedures for enhancing
faculty performance.” A motion was made and seconded. Senator
Delzell stated the purpose was to make the resolution more
positive. There was no additional discussion from the floor. The
question was called and the amendment passed.
c. There was no discussion of the amended resolution. The question was called and the resolution was passed by voice vote.

d. The final version of Resolution 04-10 is attached to these minutes.

C. Senate resolution 04-07: A Bylaws Amendment Establishing the Educational Policy Committee. Read by Sponsor Carruth McGehee.

1. President McGehee summarized the background of this resolution. This is an area that is a responsibility of the faculty in the first instance. While there are a number of Senate education committees with defined charges (ASH, Gen Ed, CC, etc.) there are issues that deal with educational policy that do not fall under the defined responsibilities of the existing committees. There are currently several large issues that currently do not fall within the role of the existing committees. Some issues could be dealt with without committee preparation, some issues could be assigned to special committees and some issues could be divided among the existing committees; however, any of these makes the Executive Committee the manager of these issues. A new committee, in the pattern of other universities, made up of individuals with interest and experience in education could better deal with these special issues as they arrive.

2. In response to discussion, President McGehee listed seven current issues that do not fall under the defined responsibilities of the existing committees.
   a. A proposed freshman residency requirement.
   b. Communication across the curriculum. Lillian Bridwell-Bowles, a new administrator to work on writing and communication skills, will need a source of faculty advice.
   c. SACS re-accreditation. Recommendations and criticisms that come out of the present SACS review need to be considered by experienced faculty, within the Senate committee structure, and then brought to the Senate. The improved committee structure can bring faculty input into the preparation for future accreditation reviews.
   d. Evaluation and analysis of baccalaureate degree. Faculty need to have input into performance instruments before they are implemented and to have input into how the resulting data is used.
   e. Analysis of progress toward degrees. A complex of issues involving advising, course availability and the possibility that too many hours are required in some degree programs. Faculty input is needed.
   f. LSU eventually needs to review graduation requirements outside degree programs, including the General Education requirements. The Gen Ed Committee is very active and appropriately handles much of this area, but a major review may involve reallocation of resources and would require broader involvement.
   g. Mobile Computer Initiative (MCI) that has been proposed by the students.
3. The membership of the proposed committee was discussed. Some senators felt the proposed membership was too restrictive. President McGehee stated the need for experienced faculty on this committee and that the four appointed positions were proposed to improve representation and breadth of experience.

4. A motion was made and seconded to insert the word “preferably” in line three of paragraph two under Membership. The amendment passed. The new paragraph read:

   The faculty members will serve three-year terms, except that the terms will be staggered in a manner decided by the Executive Committee. They should preferably be present or former chairs or other active members of the Senate Committee; persons....

5. A motion was made and seconded to delete the phrase “concerned with education in line three of paragraph two under Membership. Following discussion the question was called. The amendment failed.

6. The question was called and the resolution was passed unanimously. After voting a typographical error was detected in line 5 and will be corrected (“the the” will be changed to “the”).

7. The final version of Resolution 04-07 is attached to these minutes.

D. Resolution 04-09: A Bylaws Amendment Concerning General Provisions for the Senate Committees. Read by sponsor Carruth McGehee.

1. President McGehee stated that these were ‘housekeeping” changes. Discussion was limited to corrections of typographical errors
   a. change “Committee” to “Committees” in title of section 1.
   b. change the subsections in section 2 from “e., f., and g.” to “a., b., and c.”
   c. change the subsections in section 3 from “h., i., j., k., l., and m.” to “a., b.,c., d., e., and f.”

2. The question was called and the resolution was passed unanimously.

3. The final version of Resolution 04-09 is attached to these minutes.

V. New Business

A. Faculty Senate Resolution 04-11: Admission Requirements of ACT/SAT Essays, submitted by the Faculty Senate Committee on Admissions, Standards and Honors and read by Dr. Vince Wilson.

1. A motion was made and seconded to consider Resolution 04-11. Dr. Wilson took the floor for open discussion.

2. Karen Denby responded in response to questions about the resolution,
   a. The writing tests are scored 1 to 5 and how the scores will predict performance is at LSU is not yet known.
   b. The essays would be used for scholarship and Honors evaluation.
   c. Approximately 40% of freshmen students are not automatically admitted. Other admission requirements (grades, ACT/SAT scores, letters of explanation) are looked at before the essay, but the essays do help.
d. The essay is required automatically as part of the SAT, it is a question of whether they will let the university see the essay. Currently it is an optional part of the ACT.

e. The plan is to apply this equally to foreign students. Right now, International students have the option of taking the SAT/ACT. A different admission package evaluation applies because their transcripts often do not translate straight across to traditional American transcript. They also must take the TOFEL.

3. Dr. Wilson confirmed that this is a method of making sure that the admitted student was the unassisted author of the essay.

4. A motion was made to delete “Whereas, these writing scores will not be used as part of the requirements for automatic admission, but would contribute to the holistic review of admission files requiring further review which, by design, may rise to over 40 percent with the entering class in Fall 2005; and” and seconded.
   a. President McGehee accepted an amendment of an amendment by substitution to replacement of the original section with “Whereas, these writing scores will contribute to the holistic review of admission files, and” rather than delete it. The amendment to the amendment passed.
   b. The original amendment was passed.

5. Two grammatical changes were made in the resolution without desent
   a. The third whereas was changed to
      Whereas, though ACT/SAT will provide scores to all institutions, they will provide the essays only to those institutions that have made this writing component part of their mandatory admission requirements; and
   b. The fifth whereas was changed to
      Whereas, presently an essay is required for scholarship and Honors College consideration and currently the authorship of these essays cannot be verified, and the delivery of this mechanism would facilitate more efficient processing for scholarships and Honors College admission; and

6. Discussion was closed for this meeting

B. President McGehee solicited nominations/volunteers for the search committee for the LSU Chief of Police.

VI. Meeting was adjourned at 5:00 pm.

Respectfully submitted by
Kathy O’Reilly
Whereas, the LSU Faculty Senate has already expressed its strong support for tenure (Senate Resolution 00-05, "Policy Statement on Tenure," adopted January 18, 2000), and

Whereas, Chancellor Emmert has said that PS-35 is, in many ways, is an unworkable document, and

Whereas no version of PS-36 has ever mentioned dismissal proceedings as a purpose or consequence of annual reviews, and

Whereas annual reviews already guide merit raises and job assignments, thereby encouraging faculty members to excel in their job performance, and

Whereas the Bylaws of the Board of Supervisors and/or PS-I04 already provide procedures by which LSU can dismiss faculty for serious nonperformance of duties, and

Whereas any explicit or implicit coupling of annual reviews with dismissal may affect the historical status of LSU's tenure system, and

Whereas LSU has a strategic goal to attract and retain excellent faculty,

Therefore be it resolved that the LSU Faculty Senate recommends that the new PM-35 should be entitled “Review and Enhancement of Faculty Performance” and should allow each campus to establish a policy for annual reviews of faculty performance, and a policy voluntary procedures for enhancing faculty performance.

Sponsored by the following Senators:
1. Pratul Ajmera,
2. John Chandler,
3. Larry Crumbley,
4. Charles Delzell,
5. Dominique Homberger,
6. Sarah Pierce,
7. John Pizer,
8. Robert Tague, and
Faculty Senate Resolution 04-07
A Bylaws Amendment Establishing the Educational Policy Committee
Carruth McGehee
Passed as amended 18 March 2004

Be it Resolved, that the following provisions for an Educational Policy Committee shall be included in alphabetical order in the committee list of the Faculty Senate Bylaws:

Educational Policy Committee
Preamble

With regard to educational programs and policy at LSU, the Regulations of the Board of Supervisors (Chapter 1, Section 1-2) assign authority to the faculty, subject to the authority of the Board. The Regulations distribute this authority among the faculty of departments, colleges, and schools, and the Faculty Council. The Faculty Council delegates its authority to the Faculty Senate under the terms of the Senate Constitution.

Among the several Senate committees which assist the Senate in carrying out its responsibilities in this area, the Educational Policy Committee will hold a central position. Its jurisdiction will include all matters of educational policy which are appropriate to the Senate and not assigned to other Senate committees.

Charges

1. To facilitate the faculty's leadership role in fostering the quality and success of the University's educational function.
2. To consider in broad perspective the conception and performance of the University's educational mission; and to concern itself with factors that have significant impact upon undergraduate and graduate studies, including the character and quality of educational programs, conditions of student life, and intellectual climate.
3. To conduct research and make recommendations on emerging issues.
4. To encourage, promote, and evaluate innovative and experimental educational programs.
5. To communicate with other Senate committees and other University entities, while respecting their jurisdictions.
6. To assure that faculty have convenient access to ample information about the University's educational function, and to promote understanding of (for example):
   - How well students are progressing toward degrees and achieving the goals of academic programs.
   - How various policies, conditions, and other factors affect the academic success of students.
   - Such reports and information may come from inquiries and studies conducted by other Senate Committees or other University offices or entities on matters that lie within their jurisdictions. The Educational Policy Committee may make inquiries and conduct studies on its own to supplement those sources.
7. To establish study groups, and to conduct forums or workshops, in order to inform the faculty or to collect their views.
8. To coordinate the support role of Faculty Senate committees in preparing reports to accrediting agencies.
9. To advise the Executive Committee on the establishment of special committees of the Senate, with specified instructions and terms of service, when necessary to assist in fulfilling these charges.

Membership

The voting members shall be eight faculty—six elected and two appointed—and two appointed students, as provided below.

The faculty members will serve three-year terms, except that the terms will be staggered in a manner decided by the Executive Committee. They should be present or former chairs or other active members of Senate Committees concerned with education; persons presently or formerly substantially engaged in curricular or educational matters in a department, college, or other academic unit; or persons with other appropriate experience. They may not concurrently serve as department chairs or higher administrative officers.

The six elected members: Each year at its March meeting, the Senate will elect persons to fill vacancies for terms that begin in the fall, and will also elect an Alternate, who will stand by to fill any vacancy that may occur on the Committee during the next year. The Executive Committee will serve as nominating committee for these positions, after receiving suggestions by the Committee on Committees, and nominations from the floor will be called for.

The four appointed members: The Executive Committee will appoint two additional faculty members who will be selected to improve breadth of representation, or to meet needs for expertise; and two student members for one-year terms. One of the students will be an upper-division undergraduate, and the other will be a graduate student.

Ex officio members: The Provost or Provost's designee will be an ex officio member. The Provost and Executive Committee may jointly appoint up to two additional ex officio members.
Faculty Senate Resolution 04-09
A Bylaws Amendment Concerning
General Provisions for Senate Committees
Carruth McGehee
(Passed 18 Mar 2004)

Be it Resolved, that the Faculty Senate Bylaws shall be amended as follows.

In Article IX (Committees)) items 1-12 will be replaced by the following.

1. Members of Standing Committees
   a. The usual term of service for a voting member of a standing committee will be three years for faculty, one year for students. Terms will be staggered in a manner determined by the Executive Committee, so that approximately one-third of the voting faculty members of each committee will begin their terms each year. A person may serve for more than three consecutive years in exceptional cases, considering, for example, the need for continuity or special expertise.
   b. In the spring, each standing committee will elect, as chair for the following year, one of its members who is not in the last year of his or her term on the committee. Whenever there is no chair in place, the Executive Committee may appoint a chair to serve until the committee elects one.
   c. In provisions for a term of service on a committee, other than for an ex officio or student member, a year will be understood to begin on the first day fall semester classes; and to end on the day before the first day of fall semester classes--unless otherwise specified in these Bylaws or by the appointing authority.
   d. If a vacancy occurs, and if there is no elected Alternate to fill it, the Executive Committee will fill it by appointment, after receiving the recommendation of the Committee on Committees.

2. Special Committees and their Members
   a. When the Senate by resolution or the Executive Committee creates a special committee, it will specify the charges and a definite term of service.
   b. Unless the creating entity provides otherwise, the Executive Committee will appoint the members of a special committee and will appoint the chair.
   c. Unless otherwise directed in its charge, a special committee will file its report only with the appointing authority.

3. General Provisions for all Committees
   a. An ex officio member of a committee will be nonvoting, and will not serve as chair.
b. The Executive Committee will decide questions of committee jurisdiction that may arise.

c. Each committee is authorized to hold discussions with, make inquiries of, and convey its decisions and recommendations to, the appropriate administrative offices. In so doing, the committee must stay within its stated charge, observe appropriate channels, identify the communication as coming from the committee, and comply with the reporting requirements of the next item.

d. Except as may be provided otherwise in these Bylaws, each committee will report its activities in timely fashion to the Senate through the Executive Committee; and will respond to requests for information about its activities from the Senate or from the Executive Committee.

e. The Senate may, by resolution, instruct a committee or reverse a committee action.

f. The representatives of a committee recommending a Resolution to the Senate, even if not Senators, will have the privilege of the floor to move its adoption.

4. The Standing Committees of the Senate

*Note: Here will begin the alphabetical list, by committee name, beginning with the Academic Computing Committee.*

Item 8 of the provisions regarding the General Education Committee shall be deleted. This item lists as a charge of that committee that it is "to transmit all reports and recommendations to the administration through the Faculty Senate Executive Committee, with the exceptions of the subcommittee on exceptions to the general education requirements."

*Note: The subject matter of "item 8" would be covered by 3cde above.*
Faculty Senate Resolution 04-11
Admission Requirement of ACT/SAT Essays
(submitted by the Faculty Senate Committee on Admissions, Standards, and Honors)
Read by Vince Wilson
First Reading 18 March 2004

Whereas, the Faculty of Louisiana State University have approved a series of improvements in admission standards at LSU. the last being Faculty Senate Resolutions 02-09 and 03-07; and

Whereas, the Educational Testing Service and the College Board administer the ACT and SAT, respectively, and will be offering a writing assessment in the form of a controlled and timed essay writing experience as part of their testing format beginning Spring 2005 for students applying for Fall 2006; and

Whereas, though ACT! SAT will provide scores to all institutions, they will only provide the essays to those institutions that have made this writing component part of their mandatory admission requirements; and

Whereas, most of LSU’s peer institutions identified a benchmark within the Flagship Agenda have already committed to requiring the writing assessment as part of their admission package; and

Whereas, presently an essay is required for scholarship and Honors College consideration, in which the authorship cannot be verified, and the delivery of this mechanism would facilitate more efficient processing for scholarships and Honors College admission; and

Whereas, adopting the ACT I SAT written component as part of the LSU admissions assessment will enhance the integrity of the essay writing process, and it will level the playing field for students applying to the Honors College and/or for scholarships by ensuring the essays are written without input from others and by using a standard set of criteria for evaluation; and

Whereas, by adopting the writing assessment both the ACT/ SAT standardized assessment scores of the writing will be available, and the actual written essays will be available for in house evaluation; and

Whereas, these writing scores will not be used as part of the requirements for automatic admission, but would contribute to the holistic review of admission files requiring further review which, by design, may rise to over 40 percent with the entering class in Fall 2005; and

Whereas, both ACT and SAT are requesting institutions to notify them by May 1, 2004 of their position on the writing assessment requirement in order to prepare their publications for the 2004-2005 academic year;

Therefore, be it resolved that the LSU admissions requirements beginning in Fall 2006 include the ACT/ SAT writing components for an assessment of writing from applicants.
Faculty Senate Resolution 04-11
Admission Requirement of ACT/SAT Essays
(submitted by the Faculty Senate Committee on Admissions, Standards, and Honors)
Read by Vince Wilson
(As amended 18 March 2004)

Whereas, the Faculty of Louisiana State University have approved a series of improvements in admission standards at LSU, the last being Faculty Senate Resolutions 02-09 and 03-07; and

Whereas, the Educational Testing Service and the College Board administer the ACT and SAT, respectively, and will be offering a writing assessment in the form of a controlled and timed essay writing experience as part of their testing format beginning Spring 2005 for students applying for Fall 2006; and

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Whereas, by adopting the writing assessment both the ACT/ SAT standardized assessment scores of the writing will be available, and the actual written essays will be available for in house evaluation; and

Whereas, these writing scores will contribute to the holistic review of admission files, and

Whereas, both ACT and SAT are requesting institutions to notify them by May 1, 2004 of their position on the writing assessment requirement in order to prepare their publications for the 2004-2005 academic year;

Therefore, be it resolved that the LSU admissions requirements beginning in Fall 2006 include the ACT/ SAT writing components for an assessment of writing from applicants.