

2021-23 LHRD RESEARCH INCENTIVES

(issued 09.15.2021)

The goal of these LHRD Research Incentives is to motivate and incentivize faculty and student researchers to: 1) engage in sponsored program activities that raise the visibility and prestige of our faculty and, 2) support students in conduct high-quality dissertation research that benefits both student and faculty research programs. LHRD offers two programs to meet these goals: **Grant Mentorship Circle** and **Dissertation Support Award**.

Eligibility, application requirements, evaluation criteria, and financial supports are described for each program separately. These funding mechanisms apply to applications received after September 9, 2021, and to be expended before June 30, 2023. For more information about these programs, please direct correspondence to Tracey Rizzuto (trizzut@lsu.edu) and/or Shane Portier (jportier@lsu.edu).

GRANT MENTORSHIP CIRCLE

Eligibility and Requirements

- LHRD tenured, tenure-track, and professional practice faculty are eligible to apply for this incentive.
- The LHRD faculty member must serve as either Principal or Co-Principal Investigator of the grant or contract. Not intended for senior researcher or program evaluator roles.
- Grants or HRIO contracts must be competitive, external to LSU, and meet or exceed the value limits described below.
- Faculty can submit multiple applications and can be awarded both Targets 1 and 2, but can only receive each award once in a given year.
- Recipients must participate in monthly LHRD Grant Mentorship Circle meetings designed to provide peer-to-peer mentorship and support for grant proposal/contract development, project and partnership management, and grant reporting processes.

Award Targets

Target 1: Increase faculty involvement in grant proposal writing for PIs.

- PI Stipend: \$4,500 summer salary -OR- course release to write a grant proposal or HRIO contract. Course releases must be approved 6 months in advance of the course offering
- Grant or contract must be valued at \$10K or above. Special approval may be provided for grants/contracts <\$10K.

Target 2: Increase faculty involvement in grant proposal writing for Co-PIs.

- Co-PI Stipend: \$1,500 summer salary to write a grant or HRIO contract proposal (as Co-PI) with a multidisciplinary grant team, multi-institutional team, or with an LSU center/institute (e.g., OSI, CCT, SREC, LDI, etc.)
 - Grant or contract must be valued at \$100K or above. Special approval may be provided for grants/contracts <\$100K.

Graduate Assistantship Support

- LHRD will cost-match ONE LHRD GA per year.
 - If 1/2 a GA is written into a grant that is awarded, LHRD will cover the remaining 1/2 GA for an LHRD student.
 - Notice of intent is needed prior to the submission of a proposal that includes a cost-match.
 - Competing requests for GAs will be evaluated on the following criteria:
 - Feasibility of the project objectives and timeline
 - Likelihood of the grant or contract being awarded
 - Overall benefit to both student AND faculty research programs
 - History of LHRD-funded GA research support (priority given to new recipients)
- If no GA is written into an awarded grant, LHRD will provide \$3,500K for two-months of summer salary for an LHRD student to support their efforts on the project.
 - Notice of intent is needed prior to the submission of a proposal that includes summer funding for a graduate research assistant.
 - One summer GA max per faculty member.

Application Process

- Interested faculty should email the Director ASAP to: 1) make sure the intended grant or contract meets the incentive program qualifications, and 2) receive notifications about Grant Mentorship Circle meetings.
- The notification email should include the following:
 - Request for Proposal (RFP) or as much information as can be provided about the intended grant/contract source.
 - Tentative information about which Target (1 or 2) you plan pursue, prospective institutional partners, intentions toward requesting GA support, and the timeline for submission. (Please note that competitive proposals often require 2-3 months of preparation time, and contracts often demand at least 1 month of lead time.)
- Applicants will receive two forms of notification from the Director:
 - Initial confirmation that the proposed grant/contract meets Grant Mentorship Circle terms, and the Target stipend and GA conditions that will be honored.
 - Upon successful grant/contract submission, a second notification will be sent confirming fulfillment of incentive program duties and authorizing stipend payment and GA support (if applicable).
- Target stipends are authorized upon submission and are NOT contingent upon the proposal being awarded.

Award Monitoring Terms

- Faculty must attend monthly Grant Mentorship Circle meetings leading up to proposal/contract submission and throughout the lifecycle of the funded project.
- Faculty will be matched with a peer-mentor who will work individually with each applicant to provide feedback and trouble-shooting support during the proposal development
- Experienced grant/contract holders will be asked to serve as mentors.

DISSERTATION SUPPORT AWARD

The intent of the Dissertation Support Award is to help doctoral students gain access to data samples, equipment, and analytic resources that will assist them in carrying out high quality dissertation research projects. Please consider the list of acceptable and unacceptable uses of the Dissertation Support Award.

<p>Acceptable Uses (not exhaustive):</p> <ul style="list-style-type: none"> • Participant incentives • Marketplace sample access (e.g., Prolific, MTurk) • Purchase of secondary data sources (e.g., American Hospitals Association data) • Analytic software licenses/subscriptions • Travel support to access specialized libraries for archival data • Travel support to access specialized populations • Transcription services • Training costs associated with building specialized skills that cannot be met at LSU 	<p>Uses that will NOT be supported:</p> <ul style="list-style-type: none"> • Proof-reading services • Consulting or statistician fees • Laptop or computer • Personal software licenses already available through LSU Tigerware • Travel support to present research at meetings and conferences • Salary or time buy-outs for conducting dissertation research
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Award Levels (\$2,400 annually)

- **Small Nudge** (4) < \$100
- **Hand-up** (2) up to \$500
- **Big Lift** (1) \$1k award

Eligibility and Requirements

- Actively enrolled LHRD Doctoral graduate students who have successfully proposed their dissertation projects are eligible to apply for the dissertation support award.
- Students who have defended their dissertations but who have not yet graduated are eligible to apply for the award. (All purchases must be pre-authorized.)
- Students may submit more than one award application but can only receive one Dissertation Support Award.
- The student's Dissertation chair must support the request for funding in order for it to be considered for approval.
- Purchases must be made through LHRD (Shane Portier). Any unused portion of award will not be refunded to the student. LHRD is not responsible for expenses incurred that exceed the funded amount of the award.
- Students who benefit from the award will be required to send a thank-you note to the donor-contributor who subsidized funding for the award (more information provided upon receipt of the award).

Award Criteria

- **Resource criticality.** The dissertation project cannot be achieved without funding. (e.g., Purchase of a required software that a student does not have access to is considered a critical resource need. Purchase of a home license to a software accessible on campus is NOT a critical resource need.)
- **Research rigor.** The rigor of the project would be exponentially advanced by funding. (e.g., Access to a specific sample may be achieved remotely, but the ethnographic features and qualities of the context cannot be captured without physical access.)
- **LHRD benefit.** Ideally, the financial investment should benefit the research program of both student AND faculty. (e.g., The purchased software will also benefit LHRD faculty who plan to use it as well. Or, the data collected will support faculty publication in addition to the student dissertation—i.e., more than one scholarly product.)

Application Process and Dissertation Advisor Consent

- Award applications will be accepted on a rolling basis starting in the Fall semester until funds for the year are depleted. Students may resubmit applications the following year so long as they are still actively enrolled as an LHRD doctoral student (Post-grads cannot apply for this award).
- Applications will be reviewed by the LHRD Awards and Scholarships committee. All applications should be emailed to Dr. Michelle Todd, Committee Chair. The following materials are required for submission:
 - Cover letter detailing the requested award level (Small Nudge, Hand-up, Big Lift), how the award money will be used (i.e., what equipment, resource, or service will be purchased), the timeline for dissertation project complete, and an explanation for how the award will benefit the rigor and completion of the dissertation project.
 - Itemized receipts of any purchases already made towards the dissertation that a student wishes to have reimbursed through the Dissertation Support Award.
 - Complete, approved dissertation proposal document
 - Letter of support from the student's dissertation chair that confirms:
 - a) what the award money will be used for in support of the dissertation project,
 - b) that the dissertation proposal has been successfully vetted and approved by the student's dissertation committee, and
 - c) acceptance of the responsibility to oversee appropriate use of award funds and ensure the student provides a thank-you note to the donor-contributor.