

**Policies for Emergencies**  
**Louisiana State University**  
**School of Kinesiology (SOK) Fall 2013**

**A) What to do in case of a health emergency:**

- Have cellphone on your person as all times, including class and meetings.
- KIN office should be alerted if campus police are called.
- Send a student to greet campus police and direct to location
  1. Call LSU Police at 578-3231 or 8-3231 (from campus phone).
  2. Give the communications officer the following information:
    - a. who you are and your location
    - b. the nature of the emergency
    - c. type of injury or illness
    - d. status of the victim
    - e. breathing, bleeding, consciousness, etc.
    - f. any known medical condition(s) of the victim
    - g. any circumstances that may help or impede response personnel
    - h. what phone number you can be contacted at
  3. DO NOT move the victim
  4. DO NOT give medical care unless you are trained to do so. Provide first aid if you are qualified to do so.
  5. Stay with the victim until help arrives.
  6. Remain calm and follow directions given by emergency personnel.

**B) What to do in the event of a campus wide emergency:**

- Sign-up for emergency text alerts through your PAWS account.
- Have cellphone on your person as all times, including class and meetings.
- Follow any evacuation procedures immediately, if instructed.
- Shelter in place, lock and block doors, if instructed.
- In the event of an emergency you witness (hostile intruder, suspicious object, etc.):
  1. Call LSU Police at 578-3231.
  2. Give the communications officer the following information:
    - a. who you are and your location
    - b. the nature of the emergency
  3. Remain calm and follow directions given by emergency personnel.