Pandemic Health Precautions & Procedures: Parents
Normal Operating Hours 7:15am - 5:15pm
Approved by LSU Emergency Operations Center August 4, 2021

Guidelines set forth by the CDC require the following for child care operation and in alignment with Governor John Bel Edward’s August 3 Statewide Mask Mandate, recommendations from the LDOE and the Louisiana Office of Public Health and Louisiana State University

Modified drop off & pick up procedures
- **Morning drop off** will be from 7:15am - 9:00am. Families with toddlers and preschoolers will come to the front door; parents of infants will come through the infant playground. Parents should maintain 6’ social distancing while dropping off and should wear masks.
- **Afternoon pick up** of children will occur at the same location as morning drop off. Parents will sign their child in and out using the ProCare app on their phone.
- **Screening.** Children must be free from COVID-19 symptoms; temperature checks will be conducted upon arrival. Temperature must be 99.4 or below.

Exclusion of Children and Staff

COVID-19 positive diagnosis
- Isolate for at least 10 days from the date of the positive test or onset of symptoms. Return to campus can occur on day 11.

Exposure to a COVID-19 positive person
- **Quarantine protocol**
  - Unvaccinated individuals will quarantine for 10 days unless they receive a positive test, at which point they will move to isolation.
  - Vaccinated individuals should physically distance, mask and test at the time of notification of exposure and 5-7 days later, as per the recommendations of LDH. If testing is not done, individuals must quarantine for 10 days.

A sick room will be set up in the multipurpose room for children who become ill during the day. Parents will be notified immediately and should expect to pick up their child and siblings immediately to prevent the spread of illness.

Masks
Teachers and staff will wear a mask covering their nose and mouth while indoors working with young children. Children over the age of 2 will wear a mask; children under the age of 2 should not wear masks, as this poses a suffocation hazard.
- Children 2 and older should wear a face covering. LSU ECELP will be encouraged to wear a face covering while indoors.
Children will not be required to wear face covering while napping and no covering will be left around a child’s neck while the child is sleeping. Children will be placed at least 6ft apart when possible in the classroom and placed head to toe.

Teachers will offer each child of age a face mask after naptime is over while the child is still on their cot.

**Social Distancing Strategies**

- Classroom quarantine: Staff and children stay together each day
- Classes of children do not mix (separate outdoor times); staff do not rotate from room to room
- Classes that share a bathroom do not use the bathroom at the same time as the other class
- Nap time place cots as far apart as possible, preferably 6 ft. (head to toe)
- Visitors will be limited to essential personnel. Essential visitors are individuals who must enter schools or early learning centers in order to conduct visits in accordance with Louisiana law or policy. Essential visitors include, but are not limited to, individuals who:
  - conduct CLASS® observations
  - observe teacher candidates as part of the teacher preparation quality rating system
  - provide essential supports and services including, but not limited to, early intervention services, special education services, or mental health consultation
- Staff should maintain social distancing from staff in adjoining classrooms while in the pod and classroom bathrooms

**Intensified Cleaning & Disinfecting**

*Routinely clean, sanitize, and disinfect* surfaces and objects that are frequently touched, especially toys and games. This may also include cleaning objects/surfaces not ordinarily cleaned daily such as doorknobs, light switches, classroom sink handles, countertops, nap pads, toilets, desks, chairs, cubbies, and playground structures. All surfaces will be disinfected twice daily.

- Toys that cannot be cleaned and sanitized should not be used.
- Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a person wearing gloves.
- Machine washable cloth toys should be used by one individual at a time or should not be used at all. These toys should be laundered before being used by another child.
- Do not share toys with other groups of infants or toddlers, unless they are washed and sanitized before being moved from one group to the other.
- Set aside toys that need to be cleaned. Place in a dish pan with soapy water or put in a separate container marked for “soiled toys.”
- Try to have enough toys so that the toys can be rotated through cleanings.
- Children’s books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
Handwashing (watch CDC handwashing video)

All children, staff, and volunteers should engage in hand hygiene at the following times:

- Arrival to the facility and after breaks
- Before and after preparing food or drinks
- Before and after eating or handling food, or feeding children
- Before and after administering medication or medical ointment
- Before and after diapering
- After using the toilet or helping a child use the bathroom
- After coming in contact with bodily fluid
- After handling animals or cleaning up animal waste
- After playing outdoors or in sand
- After handling garbage
- Assist children with handwashing, including infants who cannot wash hands alone. After assisting children with handwashing, staff should also wash their hands.
- Promote good hygiene practices (sneezing or coughing into elbow or shoulder, avoid touching face). Avoid touching your eyes, nose, and mouth with unwashed hands. Teachers will model and guide these practices.

Children Lunch Expectations

- Eliminate “family style” meal service; staff should serve children during this time
- Teachers serving meals will clean and sanitize tables and chairs; including the area where food will be placed.
- Teachers will wash their hands before receiving meals from the kitchen personnel
- Covered plates will be placed on the table (teachers will not have children sitting and waiting to be served a meal)
- Teachers will watch, guide, model, support hand washing. For Infant classes 1 child at a time, all other classes 2 children at a time. The children must wash their hands for 20 seconds (follow hand washing procedures) and then the teachers will assist/facilitate seating the child/children at the table before calling another child to wash hands.
- After children have washed their hands for 20 seconds, they sit at the table, and begin eating the meal at the table. This includes milk. (No waiting on food to be served to them)
- Once the child finishes eating, all consumable (plates, cups, utensils) items will be placed in a large heavy duty trash bag and taken to the dumpster by the first lunch shift employee.