Spring 2018 School Professionals’ Interviewing Day
Friday, April 13, 8:30 a.m. to 3:30 p.m.
Check-In Begins: 7:45 a.m. | Interviews Begin: 8:30 a.m.
LSU Student Union - Royal Cotillion Ballroom

On School Professionals’ Interviewing Day, employers visit campus to conduct interviews for full-time positions in the K-12 education system including teaching, counseling, school librarian and media specialists, school psychologists, speech pathologists/therapists, audiologists, school leadership, and social work positions.

You must be a Careers2Geaux member and upload a résumé into the system to participate in interviews. Careers2Geaux membership is free for current LSU students and alumni. Learn more here.

All students who wish to schedule interviews must have an ACTIVE and APPROVED resume in the Careers2Geaux system before the event. Students should be prompt in submitting a resume for activation. The staff at the LSU Olinde Career Center will make every effort to be timely in the approval process but cannot guarantee a turnaround of less than 2 business days.

BEFORE SCHOOL PROFESSIONALS’ INTERVIEWING DAY

- Create and/or update your resume and load into Careers2Geaux. A how-to guide can be found here. Schedule a resume review with the LSU Olinde Career Center staff to ensure you are maximizing your marketability. Walk-in appointments are held daily in the Career Center from 1:00 p.m. – 3:30 p.m.
- Ensure that you have appropriate business professional attire (a suit) or make purchases as needed! Attend Suit Up with JCPenney on Sunday, January 28 at 6:30pm at the Mall of Louisiana to purchase full professional attire at 70 percent off!
- Practice your interviewing skills through the mock interview program, Big Interview, in Careers2Geaux or with a 1 on 1 appointment at the LSU Olinde Career Center.
- If you will participate in SPID and are not a student teacher, please consider scheduling an appointment before the event with the Olinde Career Center’s Job Search team. Staff can provide step-by-step guidelines for participating in this event.

Scheduling will take place from March 31st – April 10th.

- Prepare for your upcoming interviews by reviewing sample questions, ensuring that you have appropriate attire, and researching organizations.

HOW TO SCHEDULE YOUR INTERVIEWS

- First, see instructions above on getting your resume approved in Careers2Geaux. You can not interview without an ACTIVE and APPROVED resume.
- Interviews are on a first come, first serve basis. Scheduling closes on Tuesday, April 10th.
  1. Log in to your Careers2Geaux account
  2. On the left-hand side, you will see a purple drop-down menu. Click “Jobs.”
  3. Click “Careers2Geaux Jobs”
  4. Next to the “Search” button, click “Advanced Search”
  5. Scroll down until you see “More Filters,” and click on it.
  6. Scroll down further until you see OCR Interview Date. In this field select the following date range: “2018-04-13” to “2018-04-13”
  7. Click “Search”
  8. From there, you will see all the listed job openings for School Professional’s Interviewing Day. Click to learn more about each job and select the “Apply and Interview” button on the top of the job posting(s) you would like to interview for. This will allow you to select an available interview time.
• If you see that the job posting states that you are “Not qualified,” it may mean that your graduation date and major are incorrect in your Careers2Geaux profile. Please contact Raylea at rbarro5@lsu.edu with any questions.

ON THE DAY OF THE EVENT – April 13, LSU Student Union (8:30 a.m. to 3:30 p.m.)
• Arrive early to the LSU Student Union Royal Cotillion Ballroom. You may schedule additional interviews during this time if slots are available on the day of the event.
• Bring extra résumés!
• Make time for “Browsing” - a chance to network with employers from 10 to 10:30 a.m.
• Collect business cards from each professional and make a note about your conversation and instructions for follow up if applicable.

AFTER INTERVIEWING DAY: Following Up
• Write thank you notes to the employers who interviewed you.
• Complete and submit school district applications or other application instructions you received at your interviews.

Questions? Contact Raylea Rideau at 225-578-2162 or rbarro5@lsu.edu
LSU Olinde Career Center – 158 Student Union