Construction Interviewing Day (CID) Student Deadlines – Spring 2020
March 12, 2020 | LSU Student Union Royal Cotillion Ballroom | lsu.edu/career

This event has a variety of deadlines associated with different types interview opportunities. Please review this document thoroughly and contact Engineering Career Coach Courtney Frost at cfrost6@lsu.edu with any questions.

Interviews, 8:30—9:30 a.m., 10:30 a.m.—noon, and 1—4:30 p.m.
CID offers student interviews in a variety of formats:

- **Preselect Interviews:** These are the most coveted interview slots and require the completion of the three steps outlined in the Preselect Interviews section below. Note: The first step to participate in Preselect Interviews is required by Sunday, Feb. 23 at 11:59 p.m.
- **Open Schedule Interviews:** Students who qualify for Preselect Interviews can also self-select into Open Schedule Interview slots from Thursday, Jan. 2 – Monday, March 9, 9:00 a.m. These interview slots can be found through this CID Approved Jobs link.
- **Room Only Schedule Interviews:** A small number of companies pull résumés from Handshake on their own and create their interview schedule for the day by contacting students directly.
- **Day-of Interviews:** These are not guaranteed, and require that a student attend the CID Networking Hour in order to try to secure a remaining day-of interview slot. Read more in the Networking Hour section below.

Networking Hour, 9:30—10:30 a.m. on Thursday, March 12
The Networking Hour is an opportunity for all students, including those who missed the Preselect Interview deadlines, to be added to remaining available interview slots or to network and distribute résumés for future opportunities. To request an interview, students should approach employers at their table, introduce themselves, and express interest in any remaining interview opportunities. Interviews are not guaranteed, so students are encouraged to instead participate in the Preselect Interview process outlined above. This is also an opportunity for underclassmen to learn more about opportunities in the construction industry.

**How to Participate in Preselect Interviews**

1. **Take and pass the Moodle Quiz by Sunday, Feb. 23 at 11:59 p.m.** If you previously took the quiz, you do not need to retake it.
   a. Visit the Moodle Quiz link to gain access using the enrollment key: cid
   b. Review the Online Workshop (narrated PowerPoint video.)
   c. Take the CID Info Session Moodle Quiz and receive an 85% or higher score. Retakes are allowed.
   d. Allow two business days for your Handshake account to be updated with CID Approved status, allowing you to apply to CID jobs after your résumé is Approved (see step 2.)

2. **Ensure you have an Approved résumé in Handshake by Wednesday, Feb. 26.**
   a. **Note:** Allow 2-3 business days for review. Some résumés may require additional edits before they are approved. Our staff reviews résumés until 4:30 p.m. M-F.
   b. To have your résumé reviewed for Approval, follow these résumé tips, and upload your résumé under the Documents tab in Handshake.
   c. Once your résumé is approved, you can apply for CID positions in Handshake. You will not be able to apply for CID Approved positions in Handshake without an approved résumé.

3. **Apply for CID positions in Handshake by noon on Friday, Feb. 28.**
   a. You will not be allowed to apply for positions without an approved résumé. See step 2 above.
b. Search for positions by logging into Handshake and clicking this CID Approved Jobs link.

c. Check back for new positions frequently, as employer can post opportunities as employers are continually adding opportunities up to the event date.

d. After applying, it is up to the employer to determine who they would like to interview by selecting primary and alternate candidates.

e. Monitor your Handshake notifications closely as companies will select Primary and Alternate candidates by noon on Wednesday, March 4.

f. If you are selected, choose your interview slot beginning Thursday, March 5, 12:01 a.m. (primary candidates) or Saturday, March 7, 12:01 a.m. (alternate candidates.) No candidates are guaranteed a time slot, as they may all be filled by the primary candidates. The sign-up deadline is Monday, March 9 at 9:00 a.m.

g. Review details on page 1 regarding Open Schedule Interviews, Room Only Interviews, and Day-of Interviews for additional interviewing opportunities.

**Student Deadlines Overview**

*Please read all details within this document for important instructions regarding these deadlines:*

- **Moodle Quiz Deadline for Preselect Participation:** Sunday, Feb. 23 at 11:59 p.m.
- **Preselect Interview Application Period:** Thursday, Jan. 2 – Friday, Feb. 28 at noon. (Students must have an approved résumé in Handshake and have completed the Moodle Quiz prior to applying.)
- **Primary Candidate Interview Time Slot Selection Begins:** Thursday, March 5 at 12:01 a.m.
- **Alternate Candidate Interview Time Slot Selection Begins:** Saturday, March 7 at 12:01 a.m.
- **Interview Time Slot Selection Period Ends:** Monday, March 9 at 9:00 a.m.

**Prepare for Interviews and Networking**

Need help with your résumé or preparing for an interview? Here are some resources available to assist you:

- **CID Résumé Workshop**, Feb. 20, 6 p.m., 1253 PFT
- **CID Résumé Reviews**, Feb. 26, 12–4 p.m., Construction Management Department Suite, 3319G PFT
- **CID Interview Preparation Group Appointment**, Mar. 9, 2–3 p.m., 2228A PFT
- **CID Interview Preparation Group Appointment**, Mar. 10, 3:30–4:30 p.m., 2228A PFT
- **CID Interview Preparation Group Appointment**, Mar. 11, 10–11 a.m., 2228A PFT
- Résumé pages of the LSU Student Career Guide
- **OCC Drop-In Hours** for brief, 10-minute résumé support, Monday – Friday, 1–3:30 p.m.

**Additional Construction Career Week Events, March 9-13**

**CID Panel Discussion on Interview Skills**, March 10, 6–8 p.m., 1200 PFT

Industry members from the Construction Industry Advisory Council will lead the panel. This discussion will be a great way to prepare for Construction Interviewing Day. Open to all class levels.

**CIAC Career Fair**, March 11, 1–4 p.m.

This is an event for CIAC members to meet and interact with potential student recruits one day prior to CID. Up to 30 companies will be looking to connect with Construction Management, Civil Engineering, and Industrial Engineering students and alumni for internships, part-time, and full-time positions. Open to all class levels. Students must register for the event via their Handshake account.

**Construction Management Networking Social**, March 11, 6–8 p.m., LSU Foundation, 3rd Floor Terrace

Join members of CIAC, the Construction Student Association, and CID Participants for an after-hours social the night before Construction Interview Day! This is an opportunity to meet and make an impression on recruiters in a more relaxed environment. Open to all class levels.