Construction Interviewing Day (CID) Student Information – Fall 2020
October 23, 2020 | Virtual Event | lsu.edu/careercenter/events/CID.php

This event has a variety of deadlines associated with different types of interview opportunities. Please review this document thoroughly and contact Engineering Career Coach Courtney Frost at cfrost6@lsu.edu with any questions.

Applications for CID open on Friday, August 14 at 8 a.m. Students are strongly encouraged to apply early by following the required Steps for virtual Pre-select Interviews below to make the most of this hiring event.

Virtual Interviews, 10 a.m.–4 p.m.
CID offers student interviews in a variety of formats:

- **Preselect Interviews**: These are the most coveted interview slots and require the completion of the three steps outlined in the Preselect Interviews section below.
  - **Note**: The first step to participate in Preselect Interviews is required by **Wednesday, October 7 at 11:59 p.m. View steps to participate below.**

- **Open Schedule Interviews**: Students who qualify for Preselect Interviews can also self-select into Open Schedule Interview slots from **Sunday, October 11 – Tuesday, October 20**. These interview slots can be found through **this CID Approved Jobs link**.

- **Room Only Schedule Interviews**: A small number of companies pull résumés from Handshake on their own and create their interview schedule for the day by contacting students directly.

  Interview platforms will be determined by each employer. Employers will share direct links to interview with selected students.

Virtual Networking, 9 a.m.–10 a.m.
Virtual Networking will be accessed by signing up for Group and 1:1 Sessions on the Handshake event page. This is an opportunity for all students to speak with representatives from any company, regardless of whether or not you have an interview scheduled with them.

- **Employer networking schedules will be loaded by October 15 for you to begin signing up on the Handshake event page.**
  - Group Sessions are 30 minutes long and are for up to 50 students.
  - 1:1 Sessions are 10 minutes long and are for 1 student and 1 recruiter. 1:1 Sessions will be limited due to existing afternoon interviews.

- **How-to Sign Up**
  - Check out **this detailed guide that includes steps for signing up for Sessions at a virtual fair** from the experts at Handshake, or **this article on participating in a virtual fair**, complete with how to test your audio and video functions.
  - You can also watch this **Virtual Career Fair How-To Video with Erin O'Keefe from Handshake.** Handshake experts walk through a demonstration of how to attend a virtual career fair this fall. They cover an overview of virtual fairs in Handshake, a demo of how to sign up for Sessions and navigate the event, and ways to be successful at the event.

Steps to Participate in Preselect Interviews
1. **Take and pass the Moodle Quiz by Wednesday, October 7 at 11:59 p.m.**
   - If you previously took the quiz, you do not need to retake it.
   - a. Visit the **Construction Interviewing Day Online Information Session Moodle site**.
   - i. Use the enrollment key: cid.
   - b. Review the Online Workshop.
   - c. Take the CID Info Session Moodle Quiz and receive a score of 85% or higher. Retakes are allowed.
d. Allow two business days for your Handshake account to be updated with “CID Approved” status, allowing you to apply to CID jobs after your résumé is approved (see step 2).

2. **Ensure you have an approved résumé in Handshake.**
   a. **Note:** Allow 2-3 business days for review. Some résumés may require additional edits before they are approved. Our staff reviews résumés until 4:30 p.m., Monday – Friday, and we recommend uploading your resume to Handshake no later than **Wednesday, October 7.**
   b. To have your résumé reviewed for approval, follow these résumé tips, and upload your résumé under the Documents tab in Handshake.
   c. Once your résumé is approved, you can apply for CID positions in Handshake. You will not be able to apply for CID Approved positions in Handshake without an approved résumé.

3. **Apply for CID positions in Handshake by Friday, October 9 at Noon.**
   a. You will not be allowed to apply for positions without an approved résumé. See step 2 above.
   b. Search for positions by logging into Handshake and clicking this CID Approved Jobs link.
   c. Check back for new positions frequently, as employer can post opportunities as employers are continually adding opportunities up to the event date.
   d. After applying, it is up to the employer to determine who they would like to interview by selecting primary and alternate candidates.
   e. Monitor your Handshake notifications closely as companies will select Primary and Alternate candidates by **Thursday, October 15 at Noon.** No candidate is guaranteed a time slot, as they are taken on a first come, first served basis.
      i. **Primary Candidates** can choose interview slots beginning **Friday, October 16 at 8 a.m.**
      ii. **Alternate Candidates** can choose interview slots beginning on **Sunday, October 18 at 8 a.m.**
      iii. The deadline to sign up for open interview times is **Tuesday, October 20 at 9 a.m.**
      iv. Review details on page 1 regarding Open Schedule Interviews and Room Only Interviews for additional interviewing opportunities.

**Summary of Preselect Interview Student Deadlines**

1. **Moodle Quiz Deadline for Preselect Participation:** Wednesday, October 7 at 11:59 p.m.
2. **Preselect Interview Application Period:** Friday, August 14 at 8 a.m.– Friday, October 9 at Noon
   a. Students must have an approved résumé in Handshake and have completed the Moodle Quiz prior to applying. See Steps to Participate in Preselect Interviews above.
3. **Primary Candidate Interview Time Slot Selection Begins:** Friday, October 16 at 8 a.m.
4. **Alternate Candidate Interview Time Slot Selection Begins:** Sunday, October 18 at 8 a.m.
5. **Interview Time Slot Selection Period Ends:** Tuesday, October 20 at 9 a.m.