The LSU Olinde Career Center uses Handshake as our online job posting board. In Handshake, LSU entities are organized into individual Employer accounts per division or college rather than as one broad LSU Employer account. This allows you to take ownership of your associated staff and job postings.

To create your employer account:

1. Visit [lsu.joinhandshake.com/register](https://lsu.joinhandshake.com/register). Select ‘Employer’ and enter your account information using your @lsu.edu email address.
2. You will be asked to confirm your account by clicking a link in a confirmation email you receive.
3. You will then be asked to “Find and join your company.” Please search for the appropriate company from the Employer list below (an example screenshot of this step can be found at the end of this document).

**Employer Accounts to Select From:**

If you do not see a company account relevant to your department, contact Kaleigh at [kcotte4@lsu.edu](mailto:kcotte4@lsu.edu).

- Louisiana State University**
- Louisiana State University - Auxiliary Services
- Louisiana State University - E.J. Ourso College of Business
- Louisiana State University - College of Coast & Environment
- Louisiana State University - College of Engineering
- Louisiana State University - Graduate School
- Louisiana State University - Paul M Hebert Law Center
- Louisiana State University - AgCenter
- Louisiana State University - College of Agriculture
- Louisiana State University - College of Human Sciences & Education
- Louisiana State University - College of Humanities & Social Sciences
- Louisiana State University - College of Science
- Louisiana State University - Department of Athletics
- Louisiana State University - Division of Academic Affairs
- Louisiana State University - Division of Student Affairs
- Louisiana State University - Finance & Administration
- Louisiana State University - Human Resource Management
- Louisiana State University - Manship School of Mass Communication
- Louisiana State University - Office of Research & Economic Development
- Louisiana State University - School of Veterinary Medicine
- Louisiana State University - Sea Grant College Program
- Louisiana State University - Roger Hadfield Ogden Honors College
- Louisiana State University - College of Art & Design
- Louisiana State University – Libraries
- Louisiana State University - Stephenson National Center for Security Research and Training (SNCSRT)
- Louisiana State University - College of Music & Dramatic Arts

**Louisiana State University is NOT to be used.**

Under each Employer, we are able to list divisions. This is where your individual departments are listed. For example: The Student Health Center is under the Employer ‘Louisiana State University - Division of Student Affairs’ but use the division ‘Student Health Center’ when posting their jobs.

Also, please note, once you have connected to your Employer account you are then able to make any edits to the profile (ie logo picture, banner, description, etc). Please **DO NOT** add individual office/department logos here, they should be edits for the main college/division. When Employers were created, everything was kept generic and basic. However, please **DO NOT** change the employer name (we need to keep it consistent and be able to tell how many @lsu.edu employers we have).

When creating your account, sometimes contacts will go into a ‘pending’ bucket waiting for another member of the employer to approve them to connect. To solve this issue, we are able to add you straight to your respective employer on the back end. Once you have created your account please email Kaleigh Cotten ([kcotte4@lsu.edu](mailto:kcotte4@lsu.edu)) and she will add your account on the back end.

Please feel free to reach out with any questions you might have.
Find and join your company

Louisiana State University Auxiliary

Showing 1 result

Louisiana State University - Auxiliary Services
Louisiana State University - Auxiliary Services
Baton Rouge, Louisiana, United States |
http://www.lsu.edu/as/index.php