

Fall 2023 On-Campus Job Fair

LSU Student Union Ballroom | Wednesday, August 16, 2023 | Employer Check in: noon

Employer Lunches available: noon–1 p.m.

Federal Work Study Students can enter at 1 p.m. Please have all booths set for 1 p.m.

Career Fair open to all students: 1:30–3:30 p.m.

Policies and Guidelines

- Please review the LSU [Recruiting Policies and Guidelines](#).
- Please review the [Event Cancellation, No Show, Inclement Weather and Technology Policy](#).
- View top tips for recruitment success in our [Employer Recruitment Guide](#).
- Thank you for understanding that any table signage must fit **on top** of your 6-8 foot table and not block the walkways or other companies' assigned space. We also ask that you do not move your table since these have been spaced evenly for all companies. The LSU Olinde Career Center will determine table size one week prior to the event.
- Name tags will be printed on site, and we do not need recruiter names in advance.
- Employers will be placed on the floorplan in order of registration date/time.
- Please note, there is NO ACCESS to power at this event.
- Non-Coca-Cola beverage giveaways and balloons are not allowed at this event.
 - **Beverage and Giveaway Policy:** LSU policy strictly prohibits the distribution of any non-Coca-Cola beverages on campus. This includes any giveaways you plan to bring for students. We will provide a variety of approved beverages for employers and students to enjoy during the event. Employers will be asked to store any non-Coca-Cola beverage giveaways out of site during the event and to remove them from the premises when the event ends. [View the list of Coca-Cola approved beverages here.](#)
 - **Balloon Policy:** Balloons are not allowed due to the risk of release and setting off fire alarms during the event. Employers will be asked to return balloons to their vehicle or properly dispose of them prior to the event.

Check-In and Setup

Recruiter Check-In and Setup will begin at noon. Please allow ample time for parking and setting up prior to the start of the event. A check-in kiosk will be available upon arrival, and name tags will be printed on site.

Event Parking

Parking permits are not included in your event registration. Please utilize your university parking pass and park in your designated lot or carpool to the Union to attend. If you are an off-campus entity attending as a community service partner for work study, please see page 2 for directions and parking information.

Event Format

Job seekers, candidates looking to network, and candidates looking to discover opportunities in their intended career fields will be welcome to attend the event from 1:30–3:30 p.m. Students approved through the Federal Work Study Program will enter at 1 p.m. Please have all booths set and ready to engage with students beginning at 1 p.m. Federal Work Study is a need based financial aid award that allows students to earn money through an on-campus job. The award is usually \$3,000 for Fall/Spring. A student who was awarded Federal Work Study will have their wage come from their Federal Work Study award instead of your departmental budget. Please stay for the duration of the event in order to meet with the most candidates possible. Please be prepared to give students an overview of your department and overall student employment opportunities. Please be sure to spend time discussing your overall hiring process, including current/future needs and the hiring timeline if you've already posted your job.

For questions before the event date, please email Courtney Edwards at courtney@lsu.edu.

Community Service Partner for Work Study Directions and Parking

Event Location:

LSU Student Union

[View directions to the event parking.](#)

Image: Front
of LSU Student
Union



Once Inside Parking Structure:

Parking permits are not included in your event registration. Please utilize the metered parking upon arrival at the [LSU Union Square Parking Garage](#).

- Once parked, look at the number of the spot you are parked in. You will need to enter space number into the pay station
- Locate the closest stairway or elevator to find the pay station
- **You must pay before you leave the parking structure**
- Enter parking space number and payment into the pay station
- A receipt will be printed once payment is accepted
- **Retain your receipt** as you may need it to add additional time at any pay station on campus

Directions to the LSU Student Union:

- Find closest stairway or elevator and exit at ground level
- The LSU Student Union is across Highland Road
- Please use the designated crosswalk at Highland Road and Veterans Drive
- The LSU Student Union Ballroom is on the second floor of the LSU Student Union
 - **Stairway Access:** Enter the LSU Student Union on the second level via the front stairwell. Continue straight through the Student Union's center lobby. At the rear wall, turn right. The Ballroom entrance will be on your left.
 - **Elevator Access:** Enter the LSU Student Union on the first level via the Union Theater entrance on the front of the building, farthest from the parking garage. Upon entering the theater lobby, the elevators are to your left. Take the elevator to the second level. Exiting the elevator proceed through the front lobby to the main entrance. Turn right at the Information Desk and continue straight through the Student Union's center lobby. At the rear wall, turn right. The Ballroom entrance will be on your left.



Image:
Aerial photo
of the LSU
Parking
Garage and
surrounding
roads.