

CAREERS START HERE

STUDENT EMPLOYMENT NEWSLETTER

November Edition

In this issue:

1. Timely Reminders: Addition Hours for Thanksgiving
2. Student Employment News: SEP Quarterly Meeting
3. Tip of the Month: Preparing for Finals and Holiday Break
4. For Your Students: Study in the Center and CAS Finals Prep Workshop

Timely Reminders

Additional Hours for Thanksgiving:

Student employees can work an additional 4 hours for each day off during holidays and breaks. Please see below for the additional hours students can work during the Thanksgiving break:

- Week of Thanksgiving Break (November 19-25) – 10 Hours additional

Student Employment News

SEP Quarterly Meeting: **Tuesday, November 15, 2022 from 1:30 pm – 2:30 pm**

Please join us for the SEP Quarterly Meeting. It will be held November 15th from 1:30 – 2:30 pm in the Career Classroom (LSU Student Union 256J). The classroom is located on the second floor of the Union next to the Recruitment Center and Union Ballroom.

The objectives for our meeting will be:

- Reintroduction to our office and student employment priorities
- Goals for the year and plan moving forward
- Opportunity for discussion and connections

*****Please respond to the calendar invite so we can plan accordingly.**

Tip of the Month

Preparing for Student Employee Coverage during Finals:

This month is a great time to reach out to your students about finals and holiday break. Check in with them to see how they are feeling and when they expect to work. Remember that they are students first and this can be a stressful time for some students. Some areas to discuss with them are:

- Availability to work during finals week and their adjusted schedule
 - Ask them to send availability for that week and the week before
 - Concentrated Study Period: November 30 – December 4
 - Finals: December 5 – 10
- Availability to work after finals week and during winter break
 - Will they be staying in Baton Rouge or going home
 - Remind them of days when the University and your office will be closed
- Are they enrolled in any wintersession courses (December 15 – January 7)
- Ask for their spring schedules when available. All students should have access to schedule classes by November 11.

For Your Students

Study in the Center:

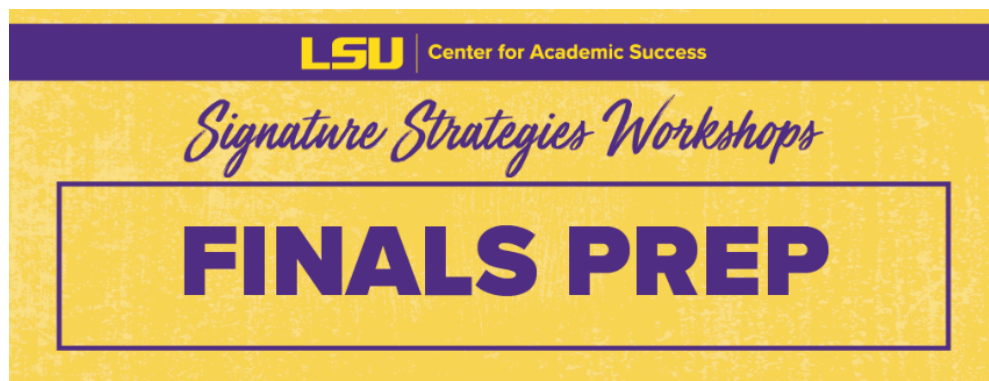
Students can reserve a free study room in the OCC Recruitment Center to study for finals. The Recruitment Center is located on the second floor of the union (258 Student Union). It will be open Monday – Friday (8 am – 4 pm) during the concentrated study period and finals (Nov 30 – Dec 9). [Students can reserve a room on our website](#) or drop-in.

Center for Academic Success Workshop: Finals Prep

With four weeks of class remaining, it's time to start preparing for finals! In this workshop, students will learn to effectively plan for finals, reduce stress, and finish the semester strong.

- Wednesday, November 9: 6 p.m., In Person at the LSU Student Union's Magnolia Room (Register on Navigate)
- Thursday, November 10: 6 p.m., Zoom (Register on Navigate)

[Click here for more information and instructions to register!](#)



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