

How to Map a Drive

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Note: You must be on the LSU network to connect to a drive on our server.

If you are off campus, please connect to the VPN before attempting to map a drive.

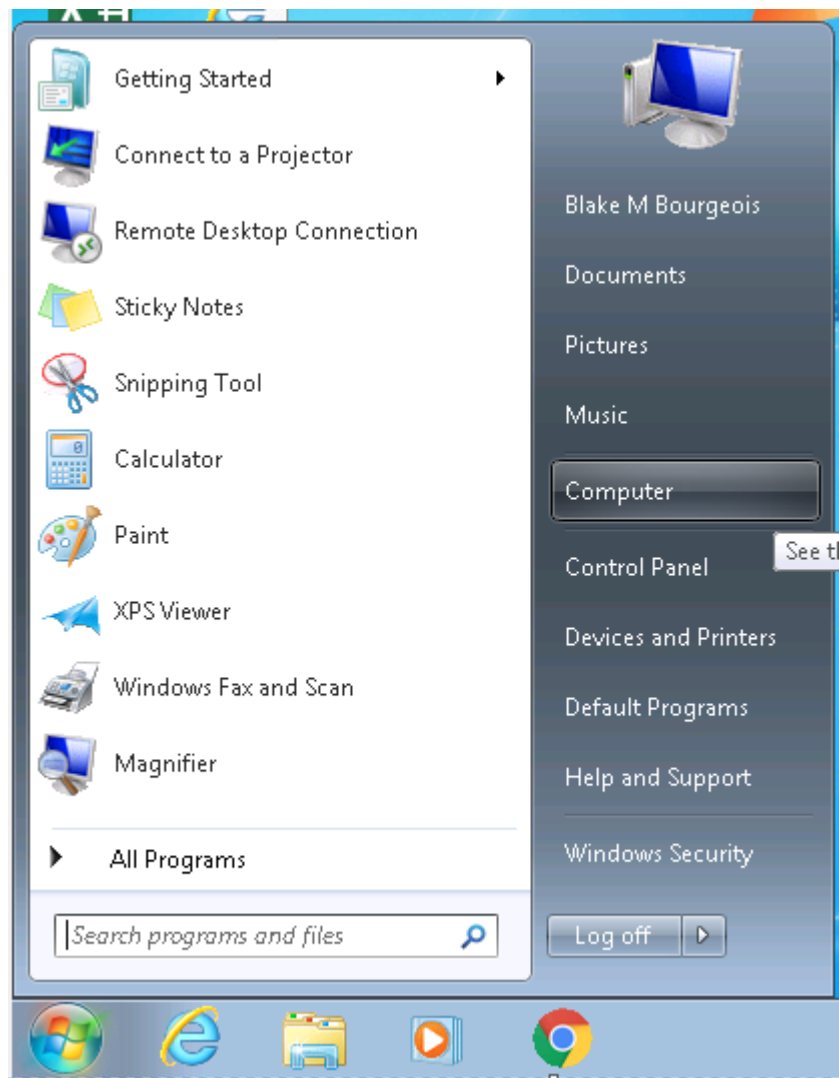
You can check out this GROK article for help with making a VPN connection:

<https://grok.lsu.edu/Article.aspx?articleid=14785>

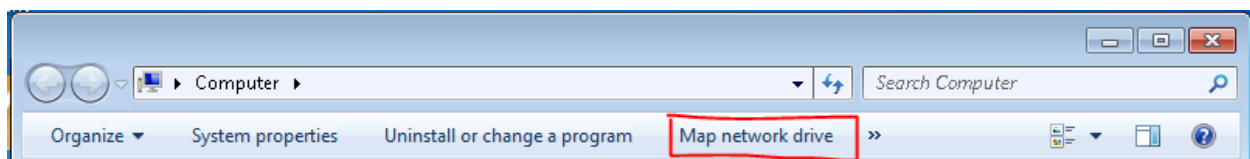
Please contact itg@lsu.edu if you don't know the path to the server resource you are trying to connect to. You will need it to continue.

Windows 7

Open the Start Menu and choose "Computer"

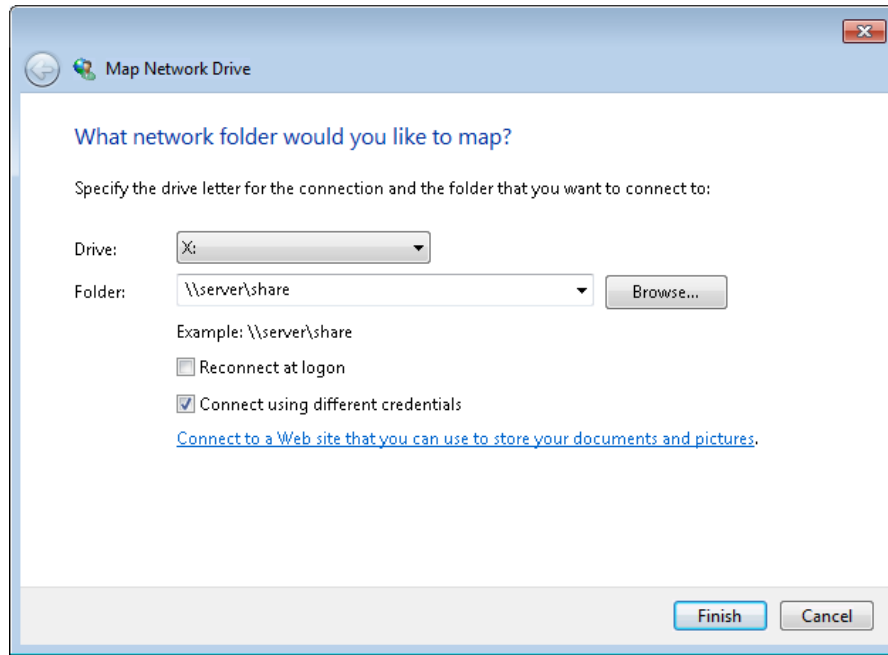


From the top bar, choose "Map network drive" (you can also press "Alt" on your keyboard to reveal the File, Edit, View, Tools, and Help menus. Map network drive appears under "Tools")

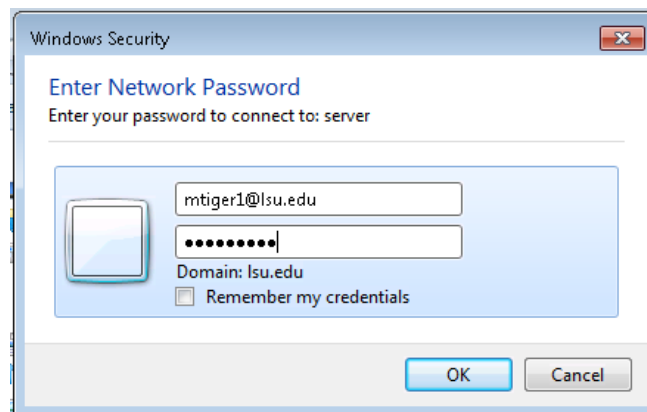


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Choose the drive letter you want to use and type the path to the location you're trying to map. If you don't know the location you're trying to map, please email itg@lsu.edu for assistance and we can give you the correct path to the resource. Check the box to "connect using different credentials" **only if you are not signed in with an LSU account.** If you are logged in with your LSU account on an LSU computer, just hit "finish."

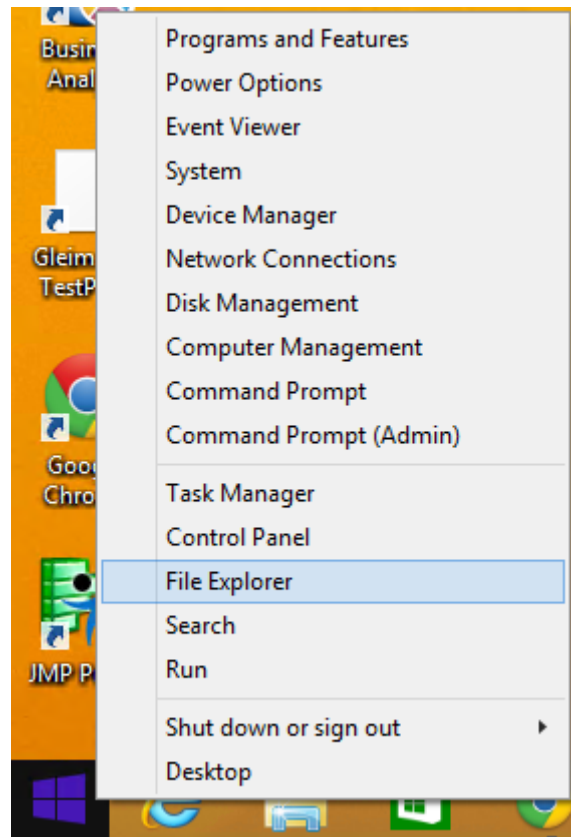


If you had to connect using different credentials, you'll get a login screen. Sign in using your full id **including @lsu.edu** and use the password you use to connect to MyLSU, your office computer, Eduroam, etc. Hit okay. If successful, a window should open up with the new mapped drive showing you the folder contents.



Windows 8

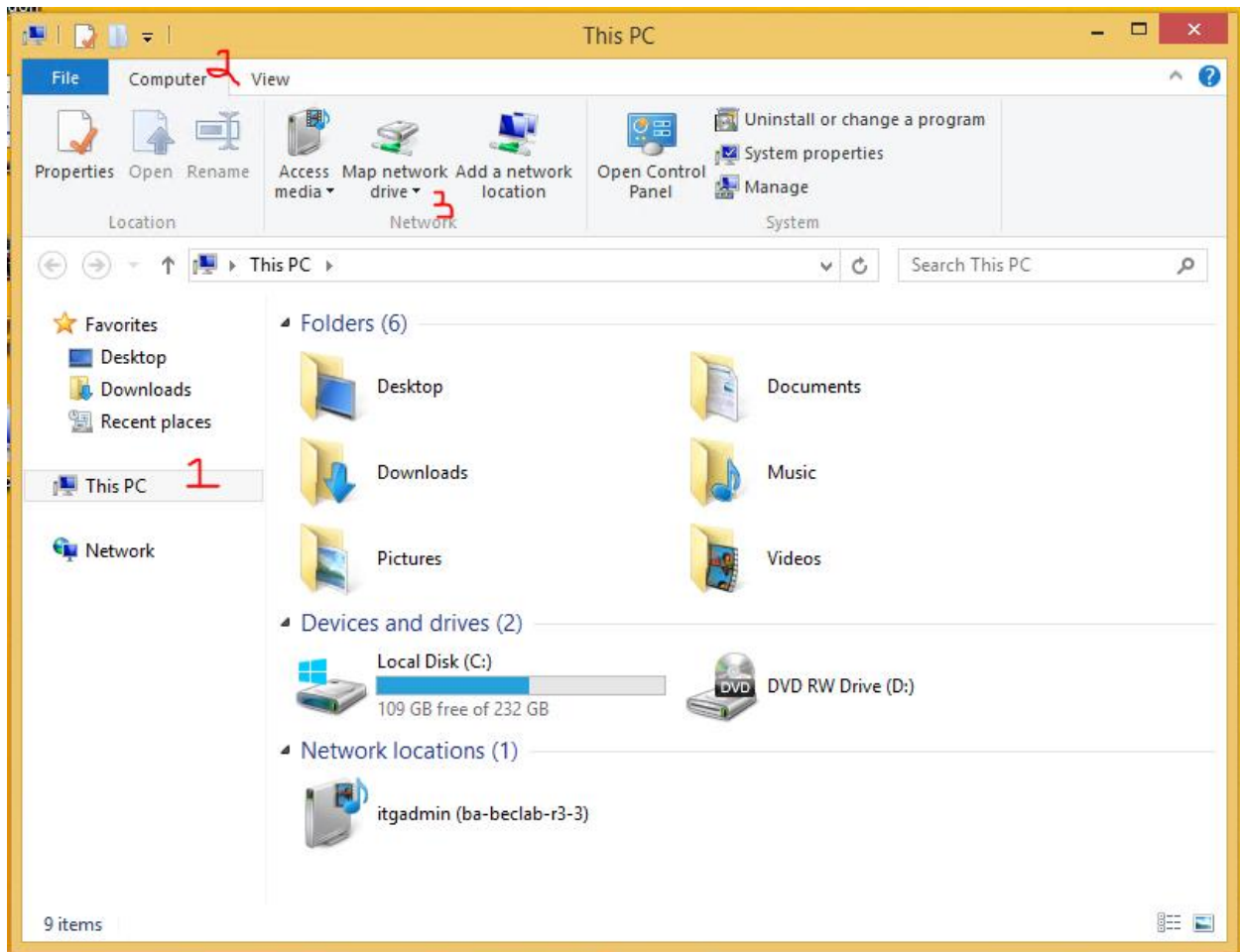
Right click the Windows icon for the start menu and choose "File Explorer" from the menu that appears.



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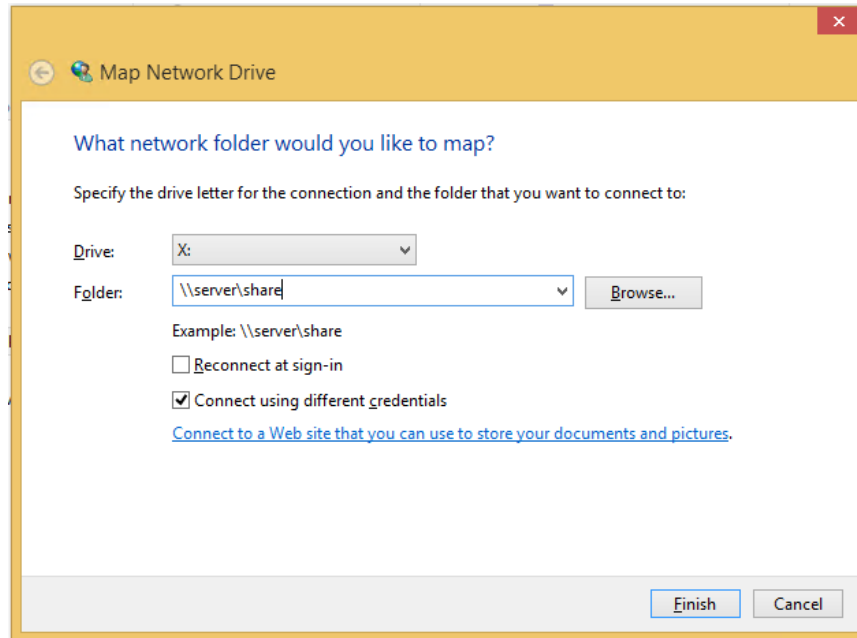
“This PC” may open automatically. If it does not, choose “This PC” on the left menu. Then choose the “Computer” tab at the top and finally select the “Map network drive” button.

(Steps are labeled by order in the image below)

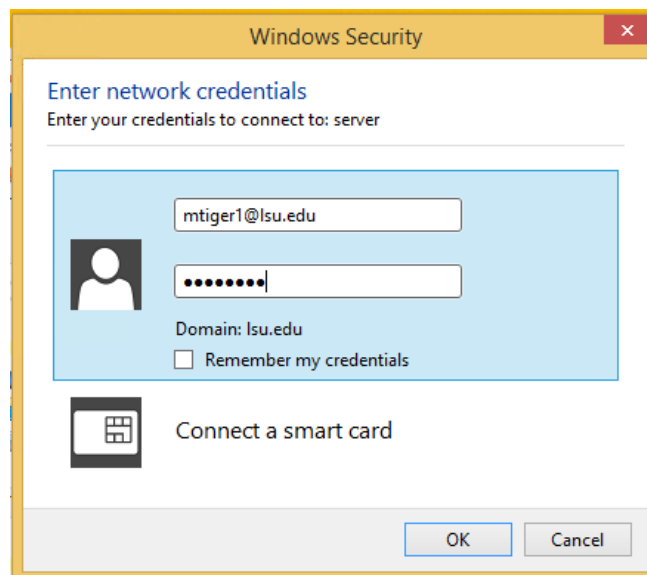


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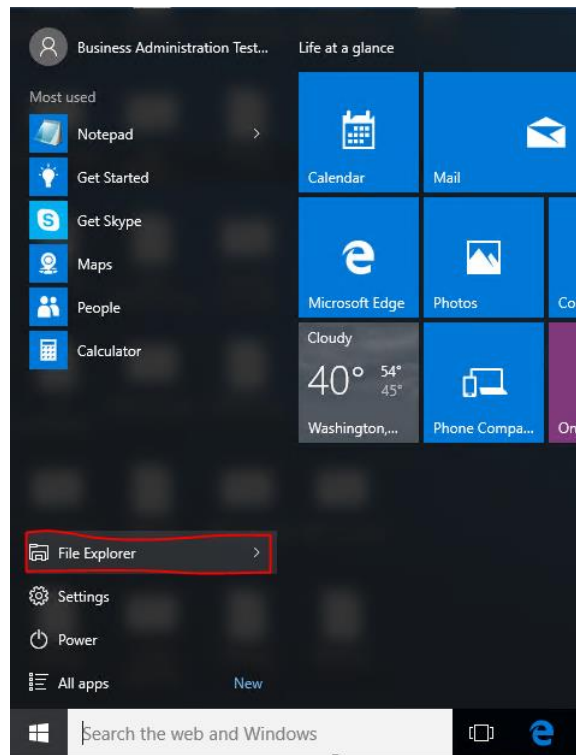
If you had to connect using different credentials, you'll get a login screen. Sign in using your full id **including @lsu.edu** and use the password you use to connect to MyLSU, your office computer, Eduroam, etc. Hit okay. If successful, a window should open up with the new mapped drive showing you the folder contents.



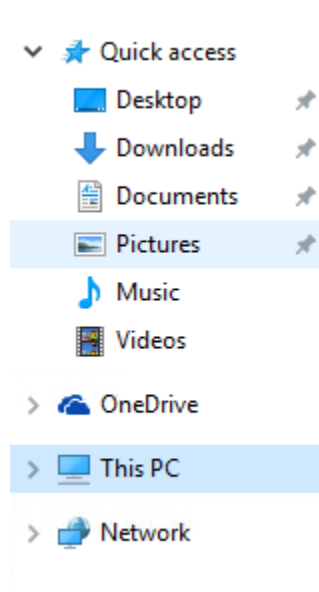
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Windows 10

Open “File Explorer” from the Start Menu.

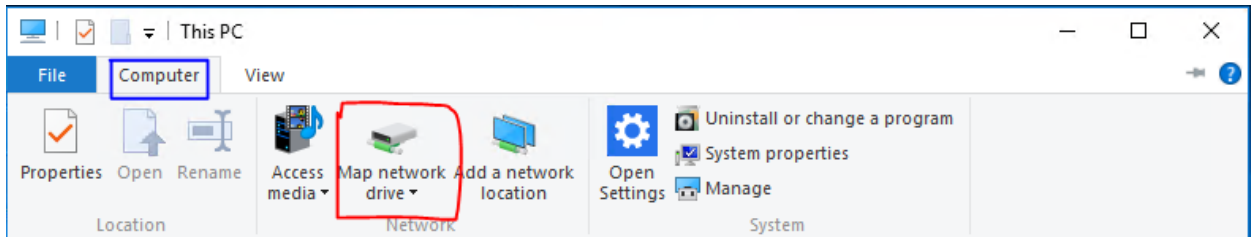


Choose “This PC” from the quick access panel on the left.

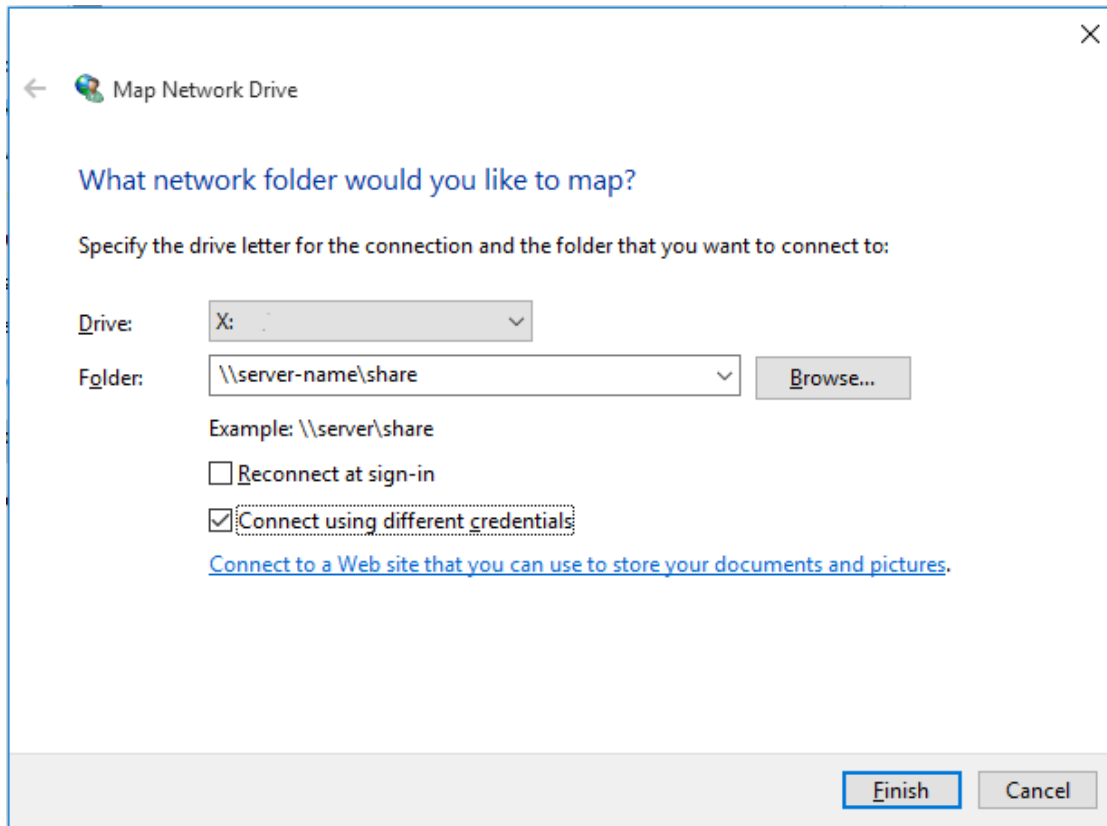


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Choose the “Computer” tab at the top of the window and then select the “Map network drive” button

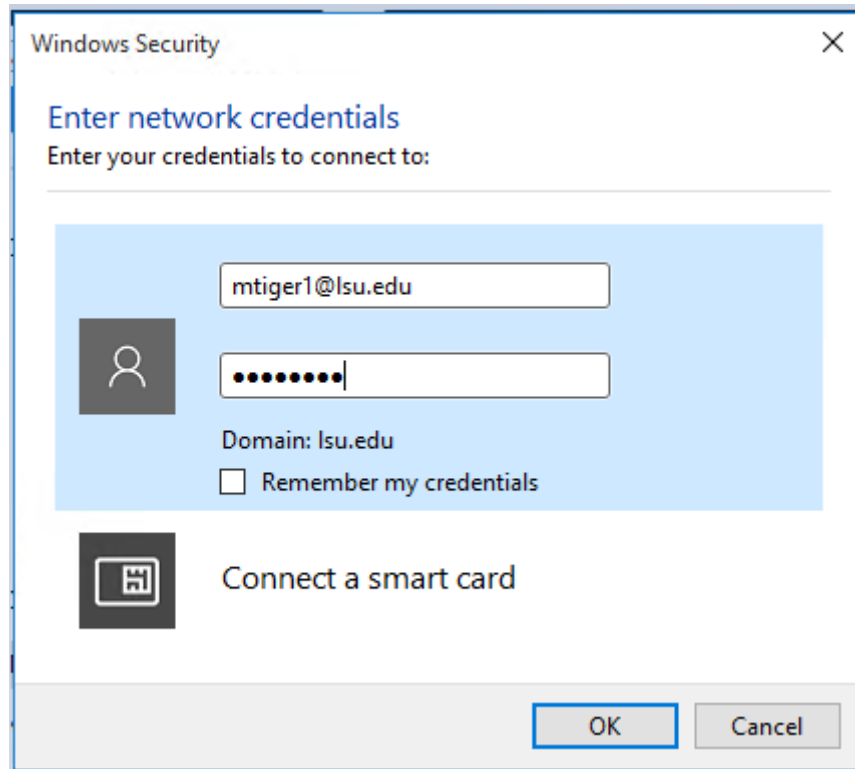


Choose the drive letter you want to use and type the path to the location you’re trying to map. If you don’t know the location you’re trying to map, please email itg@lsu.edu for assistance and we can give you the correct path to the resource. Check the box to “connect using different credentials” **only if you are not signed in with an LSU account.** If you are logged in with your LSU account on an LSU computer, just hit “finish.”



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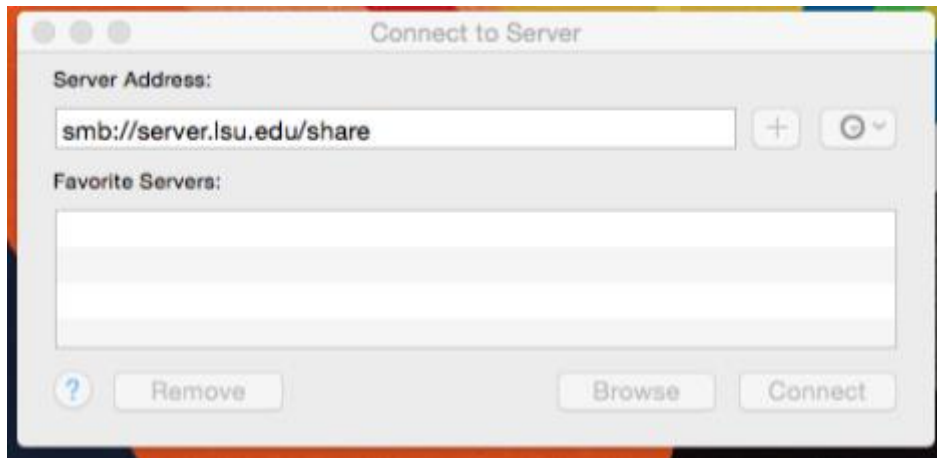
If you had to connect using different credentials, you'll get a login screen. Sign in using your full id **including @lsu.edu** and use the password you use to connect to MyLSU, your office computer, Eduroam, etc. Hit okay. If successful, a window should open up with the new mapped drive showing you the folder contents.



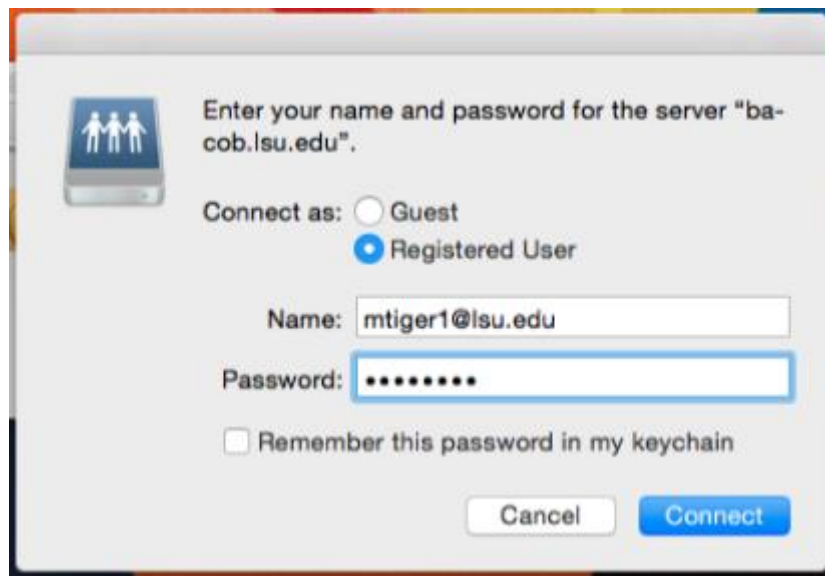
Mac

Hit the Command Key (⌘) + K to open the “Connect to Server” dialog.

For Server Address, you must include **smb://** before the server name and **.lsu.edu** after the server name. After .lsu.edu put the path to the /share you’re trying to connect to. If you don’t know the location of the resource you’re trying to connect to, please send an email to itg@lsu.edu and we will give you the correct path. When finished, hit “connect.”



Make sure “Registered User” is selected. Sign in using your full id **including @lsu.edu** and use the password you use to connect to MyLSU, your office computer, Eduroam, etc. Hit okay. If successful, a new finder window should open up showing you the folder contents.



How to Map a Drive

The folder will appear in your left sidebar under the “Shared” group

