

LSU AGCENTER BOTANIC GARDENS AT BURDEN PHOTOGRAPHY POLICY

Photography at the Botanic Gardens

A \$75 session fee is required for each photographic shoot at the Botanic Gardens unless you are an annual pass holder. Annual passes are \$500 and will cover unlimited sessions for 12 months from date of purchase. If a photographer has more than one client on the same day and is not an annual pass holder, a session fee is required for each client. Appointments should be scheduled at least one week in advance. You will be given a pass for your appointed time. This pass should be worn in full view while shooting and returned after the shooting.

If a bride has her wedding booked at our venue, we will include a photography session at no additional charge. Please call our office to schedule the appointment time.

The photography/videography guidelines outlined here include all wedding, family, engagement, prom, graduation, holiday, children or similar events and situations. Those who have rented the facility for a function may take photographs during their rental time at no additional fee.

If you want to set up a photo shoot inside the buildings, you may do so only during working hours of 8:00 a.m. to 5:00 p.m. Monday – Friday (excluding holidays). If you want to shoot inside and outside the building, we suggest you schedule the inside of the building first to end at 5:00 p.m. so the building may be secured. You may then have as much outside time as you need.

Photography Etiquette:

- Do not enter flowerbeds, plant displays, mulched areas or ravines.
- Do not move or damage any item that belongs to the Botanic Gardens
- NO GLITTER, CONFETTI OR ROSE PETALS
- Remain on the pathways and grassy turf at all times.
- Do not injure, disturb, damage or deface any plant, feature or animal.
- Alcoholic beverages may not be brought in.
- Do not block access to the entrance, pathways, or garden areas.

Please remember that any party who has booked a private event in a particular location of the Botanic Gardens has the exclusive right to that reserved area. The Botanic Gardens reserves the right to refuse admittance for photography/videography and/or to change its photo policy without advance notice.

LSU AgCenter Botanic Gardens at Burden Photography Reservation Form

For more information contact Katie Guitreau
kguitreau@agcenter.lsu.edu
Phone (225) 763-3990 Ext.2 Fax (225) 763-3993
LSU AgCenter Botanic Gardens, 4560 Essen Lane, Baton Rouge, LA 70809

Photographer First Last _____
 Address _____
 City/State/Zip _____
 Email _____
 Primary Phone () - _____
 Secondary Phone () - _____

Client First Last _____
 Address _____
 City/State/Zip _____
 Email _____
 Primary Phone () _____
 Secondary Phone () _____

Type of Session _____ Date of Session Month Day Year
 Number of People _____ Times of Session _____

Area of Usage *Rural Life Museum and Windrush Gardens not included

- | | |
|------------------|-------------------|
| Rose Garden | Children's Garden |
| Orangerie Lawn | Memory Garden |
| Barton Arboretum | Other _____ |

- ✓ Do not enter flowerbeds, plant displays, mulched areas or ravines.
- ✓ Remain on the pathways and grass at all times.
- ✓ Do not injure, disturb, damage or deface any plant, feature or animal.
- ✓ Alcoholic beverages may not be brought in.
- ✓ Do not block access to the entrance, pathways, or garden areas.

Annual Photography Fee	\$	\$ 500.00
5% Credit Card Fee	\$	_____
Individual Session Fee	\$	\$ 75.00
5% Credit Card Fee	\$	_____

Any party that has booked a private event in a particular location of the Botanic Gardens has the exclusive right to that reserved area. The Botanic Gardens reserves the right to refuse admittance for photography, videography, and/or to change its photo policy without advance notice.

I, the undersigned, have read and understand the provisions of the Botanic Gardens Facilities Usage Policy and will comply with these provisions. I understand that non-compliance with the said provisions may exclude me from present or future use of the Botanic Gardens facilities.

Signed: _____ Date: _____

BURDEN

Museum & Gardens LSU AgCenter Botanic Gardens

Photography Pass Map

- 1. Burden Museum & Gardens Visitor Information
- 2. Stone Burden Conference Center
- 3. Steele Burden Memorial Orangery Pavilion
- 4. Vi and Hank Stone Camellia Garden
- 5. Herb Garden
- 6. All-America's Selections Display Garden
- 7. To Ornamental and Turf Research Facility
- 8. To Food and Fiber Research Facility

