Copy App

1. Load original document face up in the handler or face down on the glass by the arrow.

2. On the Home screen, touch the Copy App. Specify feature settings on the main menu. In the Quantity box, enter the required number of copies and then touch Start when ready!

Features:

2-Sided - Copy one or two sides of the original to one or two sides of the output. To rotate the second side of copies 180 degrees, touch Rotate Side 2.

Paper Supply - Automatically or manually select trays with the correct paper size. For more information about tray settings, touch More.

Book Copying

Copy books, magazines, or any other bound documents. The device scans adjacent pages on the document glass and outputs each image on a separate page. Scan left, right or both pages individually.

Fax App

The Fax App enables you to scan and send them directly to a fax machine via a dedicated telephone line connected to the device.

Load your originals face up in the document handler and face down on the glass by the arrow. On the Home screen, touch Fax. Touch Add Recipient and select a fax method. Specify feature settings on the main menu and touch Send.

Fax App Features:

Two Sided - Copy one or two sides of the original to one or two sides of the output. To rotate the second side of copies 180 degrees, touch Rotate Side 2.

Original Type – describe the original for best quality transmission

Resolution – change if needed to make a smaller or larger higher quality send.

Original Size – Allows you to measure a small original and more...

Delay Send - Specify a time when the fax is transmitted.

Batch Send - Send all the batched fax jobs as a single transmission.

Confirmation Report - Print a report after fax transmissions that contains details about the fax transmission and a reduced copy of the first faxed page can be set up.