

ACCOUNTING SERVICES SCHEDULE

November 2022



Monday	Tuesday	Wednesday	Thursday	Friday
	1 Student time for period ending 10/28/22 locked @ 11:59 am GLS c/o 10 am	2 Access Online Ledgers	3	4 Student Payday period ending 10/28/22
7 Wage time for period ending 11/4/22 locked @ 11:59 pm*	8	9	10 Wage Payday period ending 11/4/22**	11  Veterans Day Bank Holiday
14	15 Student time for period ending 11/11/22 locked @ 11:59 am	16	17	18 Student Payday period ending 11/11/22 Wage time for period ending 11/18/22 locked Sunday 11/20/22 @ 11:59 pm*
21 Academic Payday period ending 11/14/22	22	23 Wage Payday period ending 11/18/22**	24  Happy Thanksgiving University Holidays	
28	29 Student time for period ending 11/25/22 locked @ 11:59 am	30 Professional Payday period ending 11/30/22		

* Different from Normal Lock Time/Date

** Different from Regular Payment Day

TRAINING OPPORTUNITIES

Description	Division	Date	Time	Location
Travel	AP & Travel	Wed, 11/2	9:00 am - 11:00 am	Online via Zoom
Procurement Institute	Procurement	Thurs, 11/3	9:00 am - 10:30 am	Online via Zoom
Customer Accounts Receivable and Deposit (CARD)	Bursar Operations	Thurs, 11/3	10:00 am - 11:30 am	Online via Zoom
Business Managers' Meeting	--	Mon, 11/7	9:30 am - 11:00 am	Online via Zoom
Special Meals	AP & Travel	Mon, 11/7	1:00 pm - 2:00 pm	Online via Zoom
Budget Instructor Led Workday Training	Budget & Planning	Tues, 11/8	10:00 am - 11:30 am	Online via Zoom
Participant Support & Fellowships/Subawards	SPA	Wed, 11/9	9:00 am - 11:00 am	Online via Zoom
Diversifying Spend	Procurement	Wed, 11/9	10:00 am - 11:00 am	Online via Zoom
Intro to Post Award	SPA	Thurs, 11/10	9:00 am - 11:00 am	Online via Zoom
Invoice Processing	AP & Travel	Tues, 11/15	1:00 pm - 2:30 pm	Online via Zoom
Effort and Key Personnel	SPA	Wed, 11/16	9:00 am - 11:00 am	Online via Zoom
Workday Reporting & Financial Data Model (FDM)	FAR	Wed, 11/16	10:00 am - 12:00 pm	Online via Zoom
Supplier Management	Procurement	Wed, 11/16	2:00 pm - 3:00 pm	Online via Zoom
LaCarte Card	AP & Travel	Thurs, 11/17	9:00 am - 11:00 am	Online via Zoom
Post Award Management Reports	SPA	Wed, 11/30	9:00 am - 11:00 am	Online via Zoom
Specs and More Specs	Procurement	Wed, 11/30	1:00 pm - 3:00 pm	Online via Zoom

To register, go to Training and Event Registration