

SHORT'S TRAVEL ONLINE

STARTING YOUR SEARCH

Utilize the Search window on the portal

Search Round Trip, One Way, or Multi-City flights.

Search Hotel or Car by themselves or with Round Trip or One-Way flights. Multi-city flights require hotel and cars to be booked separately.

You may book for yourself, for a guest traveler, or for anyone profiled traveler you have access to.

Enter your 'from' and 'to' cities. For cities that have more than one airport, you can select a specific airport, or the metro area to search for lowest fares into all airports within the city.

Select your depart and return dates from the calendar. Select your preferred times – you can search by departure or arrival time. Search Anytime, Early Morning, Late Morning, Afternoon, Evening, or Red Eye flights. Or, search any specific time of the day. When searching by time of day – you will see +/- hours. This is your company's lowest fare policy window. If you search anytime of the day, you will need to book the lowest fare for the day to be within your company's low fare policy rule.

You may search hotels by the airport, an address, or any offices/venues that have been loaded for your company. When searching by address, you may search for a specific address, or just by the city name.

Search for cars at a city's airport from the widget. You can choose city locations for that city from the search results. You can choose to pick-up and drop-off in a different city.

I need to book ☒ Flight ☒ Hotel ☐ Car

Round Trip One Way Multi-city

Traveler Guest traveler ▼

From Baton Rouge Metropolitan/Ryan Field (BTR), LA, US ▼

To Denver (DEN), Denver, CO, US ▼

Depart 11/20/2019 Leave ▼ Anytime ▼

Return 11/22/2019 Leave ▼ 10:00 AM +/- 3 hrs ▼

Search Mode: ☒ schedule ☐ price

Hotel in 25 miles of ▼ **Airport** Address

Airport Denver (DEN), Denver, CO, US ▼

Options All Airlines ▲

Search



Flight Search

Flights with blue buttons are within company policy. Flights with gray buttons are outside of company policy. Hover over "Outside Policy" to see why.

Click the search icon to start a new search. Your current search will show as a link at the top of the page. You can switch between multiple searches by clicking these links at the top of the page.

By default, the lowest roundtrip flights, for your requested times, are displayed. You may see schedules for outbound and return flights by clicking on the buttons with those city names and dates at the top of the screen.

Sort flights by price, or by price +1 or +2 checked bags. You will pay for checked bags with the airline.

Sort by total trip duration, departure times, or arrival times.

Filter by specific airlines, class of service (if your company allows business or first class you can filter those results in with your economy results).

Filter by refundable, nonrefundable fares. By default, we display the lowest prices, with are typically non-refundable. You can choose to display "More refundable fares".

Click "Non-stops" to see only non-stop flights. Click "In-policy" to see only flights within company policy. Or, click Single carrier to see flights that depart and return on the same airlines. Click again to clear those filters.

BATON ROUGE (BTR) TO DENVER (DEN) :: WED NOV 20 - FRI NOV 22
[Q Change Search](#)

BTR - DEN on Wed, 11/20 DEN - BTR on Fri, 11/22 **Roundtrip From \$506**

Sort: Price Duration Departure Arrival Grid View List View

Filter: Airlines Time Stops In Policy 1 Carrier Non-Refundable Refundable Flight # 300 flights showing Clear Filters

Airline	Class	Price	Refundable	Outbound (BTR to DEN)	Return (DEN to BTR)
United	Economy	\$506	NO REFUNDS*	Wed 5:00A UA3426 Econ BTR to IAH 4h 39m	Fri 5:30A UA1192 Econ DEN to IAH 4h 13m
United	Economy	\$506	NO REFUNDS*	Wed 7:25A UA4325 Econ BTR to IAH 4h 56m	Fri 5:30A UA1192 Econ DEN to IAH 4h 13m
United	Economy	\$506	NO REFUNDS*	Wed 5:00A UA2118 Econ BTR to IAH 4h 50m	Fri 5:30A UA6259 Econ IAH to BTR
United	Economy	\$506	NO REFUNDS*	Wed 5:00A UA3426 Econ BTR to IAH 4h 39m	Fri 5:30A UA1192 Econ DEN to IAH 4h 13m
American Airlines	Economy	\$608	NO REFUNDS*	OUT OF POLICY	OUT OF POLICY
American Airlines	Economy	\$608	NO REFUNDS*	OUT OF POLICY	OUT OF POLICY
American Airlines	Economy	\$608	NO REFUNDS*	OUT OF POLICY	OUT OF POLICY
American Airlines	Economy	\$608	NO REFUNDS*	OUT OF POLICY	OUT OF POLICY
American Airlines	Economy	\$593	NO REFUNDS*	OUT OF POLICY	OUT OF POLICY
American Airlines	Economy	\$593	NO REFUNDS*	OUT OF POLICY	OUT OF POLICY
United	Economy	\$593	NO REFUNDS*	Wed 9:30A UA4268 Econ BTR to IAH 5h 4m	Fri 5:30A UA1192 Econ DEN to IAH 4h 13m
United	Economy	\$593	NO REFUNDS*	Wed 12:05P UA3967 Econ BTR to IAH 5h 7m	Fri 5:30A UA1192 Econ DEN to IAH 4h 13m



Hotel Search

Search by filtering down the hotel list on the left side, or by the interactive map on the right side.

Double click anywhere on the map, and we will update your search based on that location.

Scroll through the list of hotels on the left. 20 hotels display per page, on the list and are referenced by number on the map.

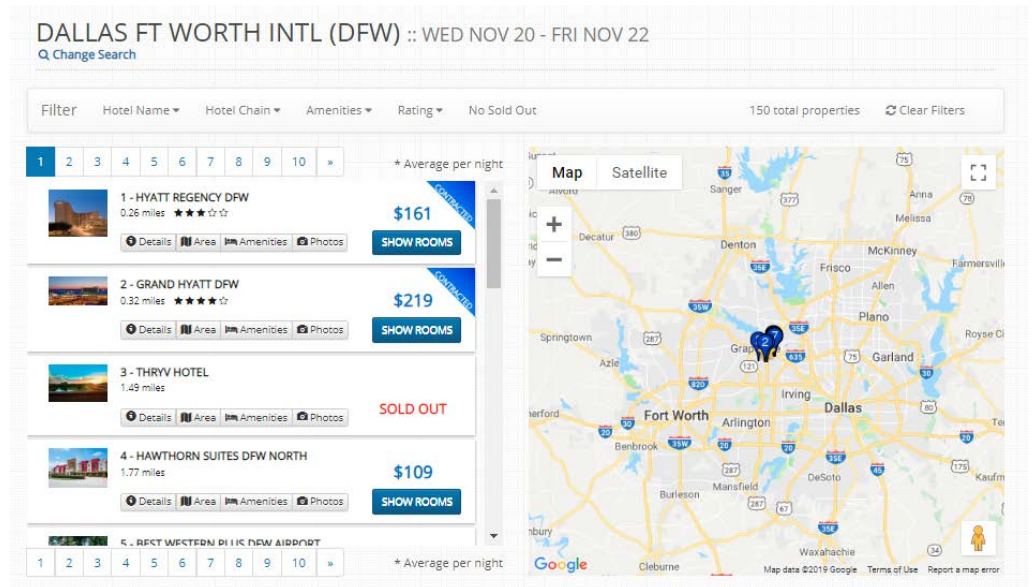
We search real-time rates and availability for each hotel, including rates contracted by your company.

Any hotels with a green 'preferred' flag are hotels or hotel chains preferred by your company. Any hotels with a blue 'contracted' flag are hotels that have contracted a corporate discount with your company.

Any hotels with blue buttons are within your company policy. Any hotels with gray buttons are outside of your company policy. Hover over "OUT OF POLICY" to see why each hotel is not within policy.

Filter by hotel chain or chains, hotel amenities, or hotel start rate. Click to see only hotels within policy, or only hotels that are not sold out. Click again to clear these filters.

We display sold out hotels in case you are searching for a specific hotel that is sold out. We want you to know the hotel is in the system, it is just not available for the date you selected.



For each hotel, click on details, area, amenities, or photos to see more detailed information.

Click "Show Rooms" to see all room types and room rates available at that hotel. We will show you which hotel rooms and rates have been contracted by your company (when applicable).

Any rooms with blue buttons are within company policy, any rates with gray buttons are outside company policy.

Car Search

When you begin your car search, you may choose to drop-off at the same location, or at a different location.

From your initial search, you will search the city airport for the location you are renting. If you want to search an off-airport city location, you will have that choice on the car search results page.

Select your pick-up and drop-off dates and times.


DALLAS FT WORTH INTL (DFW) :: WED NOV 20 - FRI NOV 22
[Q Change Search](#)


Filter Vendors Car Types In Policy Pickup Location 48 of 48 cars displayed Clear Filters

Pick-up Location

DFW Terminal

- Enterprise Rent A Car - 2424 E 38TH STREET (DFW)
- Hertz Corporation - DALLAS/FT WORTH AIRPORT (DFW)
- National Car Rental System, Inc. - 2424 E 38TH STREET (DFW)
- Enterprise Rent A Car - 11633 HARRY HINES BLVD 102 (DFW)
- Hertz Corporation - DALLAS NORTH WEST HLE (DFW)
- Hertz Corporation - SIGNATURE FLIGHT SUPPORT N (DFW)
- Hertz Corporation - BUSINESS JET (DFW)
- Enterprise Rent A Car - 5700 RIFE SNOW DR (DFW)
- Enterprise Rent A Car - 13239 MONTFORT DR (DFW)
- Hertz Corporation - WESTIN GALLERIA HLE (DFW)
- Hertz Corporation - WEST DALLAS HLE (DFW)
- Enterprise Rent A Car - 15500 MIDWAY RD (DFW)
- Enterprise Rent A Car - 3133 INWOOD RD (DFW)
- Enterprise Rent A Car - 3133 INWOOD RD (DFW)
- Enterprise Rent A Car - 9850 N CENTRAL EXP SUITE (DFW)
- Enterprise Rent A Car - 5115 LEMMON AVE (DFW)
- Enterprise Rent A Car - 9850 N CENTRAL EXPY 110 (DFW)
- Enterprise Rent A Car - 2820 OAKLAWN AVENUE (DFW)
- Enterprise Rent A Car - 4920 N BEACH ST (DFW)

ECONOMY CAR

 PREFERRED

COMPACT CAR

 PREFERRED

From the search result, you can now select the city location from the drop-down for both your pick-up and your drop-off locations.

The locations are listed in alphabetical order by car vendor, then by location address.

Future releases will allow you to search for the closest location to a specific address or see locations on a map.

By default, the car grid will only show car vendors and car types within your company policy.









You may 'clear filters' at any time to see all car types and vendors.

Only cars within blue buttons are within company policy. Cars with gray buttons are outside company policy. Click "Out of Policy" to see why.

We will show the lowest car rates across all vendors and car types with a green button.

The green 'preferred' flags at the top of the page indicate the car vendors that your company prefers. The green 'preferred' flags down the left of the page indicate car types that your company prefers.

Filter by car vendor, or car types.

Filter	Vendors	Car Types	In Policy	Pickup Location	48 of 48 cars displayed	Clear Filters
	 PREFERRED	 PREFERRED	 PREFERRED			
ECONOMY CAR  PREFERRED	\$100 CONTRACTED BEST RATE	\$253	\$116 CONTRACTED			
COMPACT CAR  PREFERRED	\$100 CONTRACTED BEST RATE	\$248	\$116 CONTRACTED			
INTERMEDIATE CAR  PREFERRED	\$105 CONTRACTED	\$247	\$120 CONTRACTED			
STANDARD CAR 	\$105 CONTRACTED OUT OF POLICY	\$256 OUT OF POLICY	\$120 CONTRACTED OUT OF POLICY			
FULLSIZE CAR 	\$112 CONTRACTED OUT OF POLICY	\$253 OUT OF POLICY	\$127 CONTRACTED OUT OF POLICY			

One Page Check-out

If you are booking for a profiled traveler, all profile information is displayed. You can choose to save any changes you make to traveler information on this page to your profile.

Purchase Reservation + Add Car

TRAVELER

Change Traveler: GUEST TRAVELER

First Name *

Middle Name ☐ No Middle Name

Last Name *

Suffix

Business Phone *

Mobile Phone *

Email *

CC Email

Birth Date *

Gender *

Traveler Redress #

Known Traveler #

TSA Precheck is available at: BTR,DTW

PAYMENT

Flight Payment * Corp Card (eff 20Dec17) ending in 4242


[ENTER NEW CARD](#)

Hotel Payment * Corp Card (eff 20Dec17) ending in 4242

[ENTER NEW CARD](#)

* denotes required fields

FLIGHT

 **Delta**


Date	Flight	From	To	Class	Price
Tue, Oct 15	DL 5085	BTR - ATL	6:00A - 8:38A	ECONOMY	\$390.00
DL 810	ATL - DTW	9:42A - 11:40A	ECONOMY		
Thu, Oct 17	DL 2022	DTW - ATL	8:30A - 10:32A	ECONOMY	
DL 5018	ATL - BTR	1:04P - 1:33P	ECONOMY		

DL Frequent Flyer #

Special Requests SPECIAL REQUESTS

Seats SEATS

HOTEL

 **COMFORT INN METRO AIRPORT**

31800 WICK RD, ROMULUS, MI 48174 US
BEST AVAILABLE 2 QUEEN BEDS-NONSMOKING-FREE FULL BREAKFAST-FREE HI-SPD WIRELESS-PAY-FOR-VIEW.

CHECK-IN: OCT 15 CHECK-OUT: OCT 17 (2 NIGHTS)

CHOICE INTERNATIONAL - COMFORT INNS LOYALTY #

HOTEL SPECIAL REQUESTS

	Base Rate	Taxes	Total
Flight	\$ 320.00	\$ 70.00	\$ 390.00
Hotel		Including taxes	\$ 240.24
		Booking Fee	\$ 19.50
		Trip cost for current traveler	\$ 649.74

[ADD A TRAVELER](#) [CONFIRM PURCHASE](#)

The profiled traveler's credit card information will be displayed for flights or hotels. If a company central bill card is loaded within for your access, you may select that card as well. If you are a travel arranger booking for another traveler, you may choose to pay with your saved cards.

If you are entering a new card, the CVV security code on the back of the card, and the billing address are required.

Check the flight and hotel cancellation rules by hovering over those links in the payment section, or when reviewing your itinerary below.

If you are booking flight, hotel, or car outside of policy, your company may require a reason code. You will select those for each itinerary section below.

Enter (or review from saved profile information) your frequent flyer numbers, special requests and seat assignments. You may select specific seat assignments from the seat map (if the airline provides the seat map information).

Review your total price.

You may add a traveler for the same flight, hotel, and car itinerary by clicking 'Add a Traveler' at the bottom of the page. You can then select to room the car, hotel, or flight for each traveler. You may add up to 4 travelers for each reservation.

CouldYou


Travel a different date for the best rate? See the total trip cost on other dates for your exact same flight, hotel room, and car rental.

This is an optional add-on to the new STO experience that can provide significant savings. We are finding an average savings of \$190.22 per trip in over 50% of our searches.

CouldYou makes it more transparent to travelers that prices change dramatically day to day, and will change their behavior so they are researching their trip before confirming their meeting dates.

Once a trip is selected on STO, CouldYou automatically searches for better rates within 7 days of the selected travel date. Travelers can change their date with one click to continue to purchase the cheaper option for the exact same trip.

CouldYou provides robust reporting to the travel manager, showing the potential savings opportunities by changing traveler's behavior to research travel costs before confirming meeting dates.



AIRHOTELCARPURCHASE

Could you save within 14 days for this same trip? We are finding an average savings of \$190.22 in 54% of searches.

Select a date below to save or continue to purchase

Trip Summary for Wed, Nov 27 to Fri, Nov 29

	Base Rate	Taxes	Total
Flight	\$ 409.11	\$ 62.81	\$ 471.92
Car	\$ 136.06	Quoted at Pick-up	\$ 171.34
Hotel	\$ 160.62/night	Quoted at Check-in	\$ 321.24
Booking Fee			\$ 5.00
Trip Cost for Kristianne Lamont			\$ 969.51

Higher or Same Price
Lower Price
Max Savings

6 cheaper dates found ☐ Weekday Travel Only

Trip Cost	Savings	Depart	Return
\$775	\$195	Tue, Dec 3	Thu, Dec 5
\$775	\$195	Wed, Dec 4	Fri, Dec 6
\$850	\$120	Mon, Nov 25	Wed, Nov 27
\$850	\$120	Tue, Nov 26	Thu, Nov 28
\$850	\$120	Thu, Nov 28	Sat, Nov 30
\$850	\$120	Sat, Nov 30	Mon, Dec 2
\$970	\$0	Wed, Nov 27	Fri, Nov 29
\$970	\$0	Mon, Dec 2	Wed, Dec 4
\$1020	-\$50	Wed Nov 20	Fri, Nov 22
\$1020	-\$50	Thu, Nov 21	Sat, Nov 23
\$1020	-\$50	Sat, Nov 23	Mon, Nov 25
\$1020	-\$50	Sun, Dec 1	Tue, Dec 3
flight, hotel, car not available	-	Fri, Nov 22	Mon, Nov 25
flight, hotel not available	-	Fri, Nov 29	Sun, Dec 1
hotel not available	-	Sun, Dec 1	Tue, Dec 3

November 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 \$1020	21 \$1020	22 not available	23 \$1020
24 not available	25 \$850	26 \$850	27 \$970	28 \$850	29 not available	30 \$850

December 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 \$1020	2 \$970	3 \$775	4 \$775	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

You are booking Wed, Nov 27 to Fri, Nov 29

CONTINUE TO PURCHASE