

# In-State Contract Vehicle Rental Rates (State Motor Pool Rental Contract for Business Travel)

**FY 2018 - 2019**

July 1, 2018 - June 30, 2019

**Enterprise** must be used for all **in-state** vehicle rentals.

|                      |  |
|----------------------|--|
| Corporate Discount # | NA1403   |
| Website              | <a href="http://www.enterprise.com">www.enterprise.com</a> |
| Reservations Phone # | 1-800-RENT-A-CAR / 1-800-736-8227                          |

## Base Rental Charges

| Vehicle Class         | Daily | Weekly | Monthly |
|-----------------------|-------|--------|---------|
| Compact               | 29.50 | 162.25 | 590.00  |
| Mid-size/Intermediate | 31.50 | 173.25 | 630.00  |
| Standard              | 31.50 | 173.25 | 630.00  |
| Full                  | 34.50 | 189.75 | 690.00  |
| Premium               | -     | -      | -       |
| Mini-van              | 55.00 | 302.50 | 1100.00 |
| Medium SUV            | 51.00 | 280.50 | 1020.00 |
| Large SUV             | 90.00 | 495.00 | 1800.00 |
| Large Truck           | 47.00 | 258.50 | 940.00  |
| Cargo Van/Truck       | 47.00 | 258.50 | 940.00  |
| Van - 15 Passenger    | 99.00 | 544.50 | 1980.00 |
| Hybrid Standard       | 43.30 | 239.25 | 870.00  |

## Rental Location Surcharges

| Airport      | Daily Consolidated Facility Charge | Airport Access Fee |
|--------------|------------------------------------|--------------------|
| New Orleans  | \$7.95                             | 11.11%             |
| Baton Rouge  | \$6.15                             | 11.11%             |
| Lafayette    | \$5.00                             | 11.11%             |
| Lake Charles | \$5.00                             | 11.11%             |
| Shreveport   | N/A                                | 12.00%             |

## General Vehicle Rental Notes:

- A valid driver's license and a major credit card (LaCarte preferred) are required.
- Surcharges may apply for certain cities and airports.
- Rates require that the vehicle be returned with a full tank of gas.
- Itemized receipts are required to be reimbursed.
- Non-employee students, University guests, and contractors are encouraged to utilize the in-state contract which includes CDW (Collision Damage Waiver) insurance and one million dollar (1 million) liability insurance. However, if the in-state contract is not used non-employee students, University guests, and contractors are encouraged to purchase insurance when renting a vehicle. Please refer to PM-13, Section V, subsection C.3.I. for a list of the reimbursable insurances.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to PM-13 for exceptions to this policy.
- Employees are discouraged from making vehicle rental reservations at airport locations.
- See "**Out-of-State Contract Vehicle Rental Rates**" for out-of-state vehicle rentals.

## Base Rental Charges Notes:

- Rates include CDW/Damage Waiver & 1M Liability Coverage Insurance.
- Weekly rates are calculated at 5.5 times the Daily rate.
- Monthly rates will be calculated at 20 times the Daily rate.
- ½ day rates of 4 hours or less are available at 75% of the Daily rate.
- No hourly or ½ day charges shall ever exceed the Daily rate.
- Base Rental Charges apply to Enterprise locations in Louisiana.

## Enterprise Notes:

- Pick-up, free of charge, from a business or home with advance notice.
- Free upgrade if allowed/needed size vehicle is unavailable.
- No charges for additional drivers.
- 24/7 Roadside Services.
- Rates include unlimited mileage for all rentals based out of Louisiana.
- In the event a traveler needs the vehicle before Enterprise's normal hours of operation, Enterprise will start the rental charges at 7:30 am the morning in which the rental is needed with pickup before the close of business the night prior.
- Overtime grace period of 59 minutes.
- Rate ¼ Daily rate – up to Daily rate for each hour over rental time in contract.
- One way differential fee \$79.00 for classes up to full size, and base rate plus .40 cent per mile.
- Allowance of age 18 or older to drive rental vehicles, with valid driver's license, and age 25 or older to drive a 12 and 15 passenger van when meeting Enterprise's other normal renter qualifications. 18-20 year old renters will be limited to Intermediate size vehicles and below and be assessed a \$5/day surcharge.