



LOUISIANA STATE UNIVERSITY

Out-of-State Contract Vehicle Rental Rates

FY 2015 - 2016

July 1, 2015 - June 30, 2016

University employees are **required** to use one of the following out-of-state contracts.

Rental Company Corporate Discount # Website Reservations Phone #	ENTERPRISE		HERTZ		NATIONAL	
	NA1403 www.enterprise.com 1-800-736-8227		70592 www.hertz.com 1-800-654-3131		NA1403 www.nationalcar.com 1-800-227-7368	
Vehicle Class	Daily	Weekly	Daily	Weekly	Daily	Weekly
Compact	30.84	154.20	29.00	159.50	30.84	154.20
Intermediate	32.71	163.55	33.00	181.50	32.71	163.55
Full Size	35.26	176.30	36.00	198.00	35.26	176.30
Small Pick-up	48.17	240.85	84.00	462.00	48.17	240.85
Large Pick-up	52.27	261.35	106.00	583.00	52.27	261.35
Mini Van	52.93	264.65	58.00	319.00	52.93	264.65
Small SUV	53.96	269.80	63.00	346.50	53.96	269.80
Large SUV	83.38	416.90	84.00	462.00	83.38	416.90
Hybrid - Prius	n/a	n/a	42.00	231.00	n/a	n/a
Hybrid - Camry	n/a	n/a	44.00	242.00	n/a	n/a
Alternative Fuel	n/a	n/a	52.00	286.00	n/a	n/a
Hybrid/Alternative Fuel	46.67	233.35	n/a	n/a	46.67	233.35
Van - 12 Passenger	99.42	497.10	79.00	434.50	99.42	497.10

* Contracts do not include state of Louisiana or international vehicle rentals. See "**In-State Contract Vehicle Rental Rates**" (State Motor Pool Rental Contract for Business Travel) for in-state vehicle rentals.

General Notes on Vehicle Rentals:

- A valid driver's license and a major credit card (LaCarte card preferred) are required
- Allowance of 18 or older to drive rental vehicles, with valid driver's license
- Surcharges may apply for certain cities and airports
- Rates include CDW/Damage Waiver Insurance along with 1M Liability Protection Coverage (domestic travel only)
- Unlimited mileage on all round trip vehicle rentals
- Free upgrade if allowed/needed size vehicle is unavailable
- Free shuttle service
- No charges for additional drivers
- No black out dates
- No drop off charges for one way rentals of 500 miles or less
- Smoking Damage Fee - Actual Cost - Not reimbursable
- 24/7 Roadside Services. For Enterprise/National - Lockout/Fuel Assistance - \$61 maximum cap charge - Not reimbursable.
- A "One Way Differential Fee" will apply to one way rentals over 500 miles. Enterprise/National - \$65.65/rental; Hertz - \$125/rental
- Non-employee students, University guests, and contractors are encouraged to utilize the out-of-state contracts which includes CDW (Collision Damage Waiver) insurance and one million dollar (1 million) liability insurance. However, if the out-of-state contracts are not used non-employee students, University guests, and contractors are encouraged to purchase insurance when renting a vehicle. Please refer to PM-13, Section V, subsection C.3.I. for a list of the reimbursable insurances.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to PM-13 for exceptions to this policy.
- Itemized receipts are required to be reimbursed

Airport Parking Rates

Airport	Daily	Weekly	Comments
New Orleans (MSY)	7.00	42.00	Park'n Fly
Baton Rouge (BTR)	3.50	n/a	Indoor parking garage or fenced parking lot

General Notes on Airport Parking:

- Documentation required to receive the state contract rate at the BR Airport is the airport certificate and a University ID.
- For online reservations, no documentation is required to receive the state contracted rate at Park-N-Fly in New Orleans. For those employees who choose to pay at the time of exit, a University ID or a valid ID with a University business card and the tax exempt form is required to receive the state contract rate.