

To: Deans, Directors, and Department Heads

From: Matthew R. Lee
Interim Executive Vice President & Provost
Professor of Sociology 

Date: October 27, 2021

Subject: 2022 University Faculty Awards Call for Nominations

Each year, the university recognizes and rewards the outstanding work of its faculty. This year, in addition to the annual awards listed below, nominations will be considered for the following Alumni Professorships:

Greater Houston Alumni Chapter Endowed Alumni Professorship
Class of 1942 Alumni Professorship
John Rhea Alumni Professorship

The Alumni Professorship recognizes excellence in instruction, especially in undergraduate teaching. To be eligible for consideration, nominees must be tenured, full-time faculty members at the rank of full professor.

The Office of Academic Affairs is also pleased to announce the call for nominations for the following awards:

LSU Distinguished Faculty Award
LSU Alumni Association Faculty Excellence Award
LSU Foundation Distinguished Faculty Teaching Award
LSU Alumni Association Rising Faculty Research Award
Brij Mohan Distinguished Professor Award
H.M. "Hub" Cotton Award for Faculty Excellence
Outstanding Service-learning Faculty Award
Communication across the Curriculum Outstanding Faculty Award

A faculty member may be nominated for only one of the above-listed awards or an Alumni Professorship per year. A listing of award eligibility and supporting documentation requirements is enclosed. Individual faculty members, department heads, or deans may initiate nominations.

All nominations must be channeled through the nominee's department head to the dean's office. Deans will review all nominations for their faculty members and submit the nominations ***no later than Friday, February 11, 2022*** to the Office of Academic Affairs. *(Please note that each college may have its own internal deadline for receiving nominations prior to this date.)*

The standard ***Faculty Award Nomination Cover Sheet*** must be used, and all materials must be submitted electronically. The final nomination materials for each nominee should be scanned into a single PDF file and labeled with the name of the award and the nominee's last name (e.g. "Distinguished Faculty Award_Smith" or "Alumni Professorship_Smith"). Please note that two additional standard forms are required for nominations for the Outstanding Service-Learning Faculty Award (see supporting documentation requirements, attached). ***Prior to the submission deadline, the individual designated to submit nominations on behalf of the dean should contact Erica Hawthorne at ericap@lsu.edu to be granted access to upload the nominations.***

Recipients will be recognized at the annual University Faculty Awards Ceremony on Wednesday, May 4, 2022 at the Lod Cook Alumni Center from 3 p.m. to 5 p.m. If you have any questions regarding the process, please contact Erica Hawthorne at ericap@lsu.edu or 225-578-2320.

MRL/eph

enclosures

2022 University Faculty Awards Eligibility Requirements & Award Amounts

The **LSU Alumni Professorship** (3 awards) recognizes excellence in instruction. Nominees shall be tenured, full-time faculty members at the rank of *full professor*. Individuals nominated for an alumni professorship shall possess the following attributes: a reputation for excellence in instruction, especially in undergraduate teaching; a record of active and continuing interest and participation in areas of professor-student relations; dedication to his/her academic field; and outstanding professional relationships with other faculty and staff members.

The **LSU Distinguished Faculty Award** (5 awards) recognizes faculty members with sustained records of excellence in teaching, research, service, and/or any combination of the three. Any full-time faculty member who has not received this award previously is eligible. In addition to the monetary award, each recipient will receive a commemorative watch from the LSU Alumni Association.

The **LSU Alumni Association Faculty Excellence Award** (4 awards) recognizes faculty members for outstanding teaching, research, and/or service. Any full-time faculty members who have not previously received the award and are from any of the following colleges/schools, with at least one-half of their teaching assignments being at the undergraduate level, are eligible. The eligible colleges/schools are Agriculture, Art & Design, Engineering, Ogden Honors College, Human Sciences & Education, Humanities & Social Sciences, Manship School of Mass Communication, Music & Dramatic Arts, E.J. Ourso College of Business, Coast & Environment, Science, and University College.

The **LSU Foundation Distinguished Faculty Teaching Award** (1 award) recognizes a faculty member with superior graduate-level teaching and related activities. Any full-time faculty member who teaches graduate courses, demonstrates distinguished teaching over a period of several years, and has not received this award previously is eligible.

The **LSU Alumni Association Rising Faculty Research Award** (10 awards) recognizes faculty at the rank of assistant professor who have outstanding records of scholarship and published research. Any full-time faculty member at the rank of *assistant professor* is eligible for this award.

The **Brij Mohan Distinguished Professor Award** (1 award) recognizes a full-time faculty member at the rank of *associate professor* who serves as a model for the community in demonstration of a commitment to peace, equality, and social justice. The award shall be for one year, but a recipient may receive this award again if selected by committee and approved by the Office of Academic Affairs.

The **H.M. “Hub” Cotton Award for Faculty Excellence** (1 award) recognizes a faculty member with a distinguished record of teaching, research, administration, public service, or any other outstanding contributions to the university. Any full-time faculty member who has not received this award previously is eligible.

The **Outstanding Service-learning Faculty Award** (1 award) recognizes outstanding service-learning contributions by faculty. All full-time LSU faculty members are eligible to apply. Nominees must demonstrate exceptional and sustained commitment to integrating quality service-learning activities in at least one academic course. Service-learning activities must exemplify best practices, have significant community partner input and involvement, and be approved through the Center for Community Engagement, Learning & Leadership.

The **Communication across the Curriculum Outstanding Faculty Award** (1 award) recognizes a faculty member who has contributed and participated in the CxC program in multiple ways, such as teaching Communication-Intensive courses, advising Distinguished Communicator candidates, participating in faculty development initiatives, securing grants to support CxC studios, or publishing CxC-related scholarship. Any CxC faculty member who has not previously received this award is eligible.

The **monetary amounts** for the 2022 awards are as follows:

Award	Amount	Type
LSU Alumni Professorship	\$6,200	salary increase
	\$2,500	annual academic support budget
LSU Distinguished Faculty Award	\$2,000	salary increase
LSU Alumni Association Faculty Excellence Award	\$2,000	cash award
LSU Foundation Distinguished Faculty Teaching Award	\$1,500	cash award
LSU Alumni Association Rising Faculty Research Award	\$5,000	cash award
Brij Mohan Distinguished Professor Award	\$1,000	cash award
<i>(Note: This one-time cash award is to be used by the recipient for projects related to social justice.)</i>		
H.M. “Hub” Cotton Award for Faculty Excellence	\$1,000	cash award
Outstanding Service-learning Faculty Award	\$1,500	cash award
Communication across the Curriculum Outstanding Faculty Award	\$1,500	cash award

2022 Faculty Awards Supporting Documentation Requirements

LSU Alumni Professorship

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination*
- A minimum of four but no more than six total letters of support from the nominee's:
 - dean (required);
 - department head (required);
 - at least two letters from *former* students (required);
 - colleagues (optional)
- A one-page statement of the nominee's philosophy of teaching
- The nominee's curriculum vitae
- Three-year history of student evaluations of the nominee's teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

**If nominated by the department head or by the dean, a separate letter of support is not required.*

LSU Distinguished Faculty Award LSU Alumni Association Faculty Excellence Award LSU Foundation Distinguished Faculty Teaching Award H.M. "Hub" Cotton Award for Faculty Excellence

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination*
- A minimum of four but no more than six total letters of support from the nominee's:
 - dean (required);
 - department head (required);
 - at least two letters from *former* students (required)
 - colleagues (optional)
- A one-page statement of the nominee's philosophy of teaching
- The nominee's curriculum vitae
- Three-year history of student evaluations of the nominee's teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

**If nominated by the department head or by the dean, a separate letter of support is not required.*

Supporting Documentation Requirements (Cont.)

LSU Alumni Association Rising Faculty Research Award

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
 - Letter of support from the department head
 - Two letters of support from tenured colleagues
 - Personal statement (no more than one page) by the nominee summarizing past research accomplishments, impact of research on the community, and future research plans
 - The nominee's curriculum vitae
-

Brij Mohan Distinguished Professor Award

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
 - A letter of nomination, which includes the following:
 - A brief paragraph summarizing the nominee's activities and achievements, which are the basis for the nomination.
 - A brief narrative on how the nominee demonstrated a commitment to peace, equality and social justice.
 - A minimum of two letters of support, from persons other than the nominee, which directly address how the nominee demonstrated a commitment to peace, equality, and social justice as well as the following two questions:
 - How has the nominee been a role model for the community?
 - What measurable results are attributable to the nominee's efforts?
 - Nominee's curriculum vitae
 - Tentative plans for use of award funds may be stated in nomination materials, although this is not required.
-

Supporting Documentation Requirements (Cont.)

Outstanding Service-Learning Faculty Award****

Each nomination should include (in this order):

- Faculty Award Nomination Cover Sheet
- Department Chair/Head and Dean/Director Nomination Approval Sheet (attached)
- A letter of nomination
- Two-page curriculum vita, emphasizing service-learning activities and dissemination of related scholarship
- Table (attached) summarizing service-learning courses taught during the past five years, including dates taught, learning goals accomplished through service-learning, services performed, community partners involved, and number of students engaged
- One or two page statement of exceptional contributions to service-learning scholarship, service-learning instruction, and community impact
- Two letters of support, between one and two pages each: one from a former student and one from a community partner

*****Nomination packets for this award require two additional standard forms in addition to the Faculty Award Nomination Cover Sheet: 1.) Department Chair and Dean Nomination Approval Sheet and 2.) Table summarizing service-learning courses taught during the past five years.*

Communication across the Curriculum Outstanding Faculty Award

Each nomination should include (in this order):

- Faculty Awards Nomination Cover Sheet
- A letter of nomination (the nominee may be self- or peer-nominated)
- A statement from the nominee's department chair or dean, indicating an endorsement of the nomination.
- A one- to two-page, single-spaced statement from the nominee detailing her or his participation in and contributions to the CxC program, including the impact of CxC on his or her teaching and on student learning (If self-nominated, this statement serves as the letter of nomination.)
- A resume focused on CxC-related activities
- A minimum of one but no more than three letters of support from students, faculty, or community collaborators

2022 LSU Faculty Award Nomination Cover Sheet

Please include a completed cover sheet along with the nominee's supporting documentation.

Nominee Information

Name: _____

Highest Degree: ___ PhD ___ Master's ___ other (please specify) _____

Rank: ___ Professor ___ Associate Professor ___ Assistant Professor ___ Instructor

College/School: _____ Dean: _____

Department: _____ Department Head: _____

LSU email address: _____

Nominator Information Please also attach a letter of nomination, if required.

Name: _____

Department: _____

LSU E-mail: _____

Type of Nomination

Indicate the award for which this person is being nominated. A faculty member may be nominated for only one of these awards per year.

LSU Alumni Professorship _____

LSU Distinguished Faculty Award _____

LSU Alumni Association Faculty Excellence Award _____

LSU Foundation Distinguished Faculty Teaching Award _____

LSU Alumni Association Rising Faculty Research Award _____

Brij Mohan Distinguished Professor Award _____

H.M. "Hub" Cotton Award for Faculty Excellence _____

Outstanding Service-learning Faculty Award _____

Communication across the Curriculum Outstanding Faculty Award _____

**** *only required for Outstanding Service-learning Faculty Award*****

2022
Outstanding Service-Learning Faculty Award
Department Chair/Head and Dean/Director Nomination Approval Sheet

From: (Department Chair/Head)
Thru: (Dean/Director)
To: Faculty Award Selection Committee

I [support] [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee's packet is accurate.

Department Chair/Head

Date

I [support] [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee's packet is accurate.

Dean/Director

Date

**** only required for Outstanding Service-Learning Faculty Award****

Service-Learning Activities

Course Number & Title	Number of Engaged Students	Semester	Community Partner	Service-Learning Activities	Learning Goals