To: Deans and Department Heads

From: Jane W. Cassidy
Senior Vice Provost
Roy & Margaret Gianelloni Alumni Professor of Music

Date: October 5, 2017

Subject: 2018 Faculty Awards Call for Nominations

Each year the university recognizes and rewards the outstanding work of its faculty. This year, nominations will be considered for three university-wide alumni professorships:

Gerald Cire & Lena Grand Williams Alumni Professorship
Cecil “Pete” Taylor Alumni Professorship
Ouachita Parish Chapter Alumni Professorship

The alumni professorship recognizes excellence in instruction, especially in undergraduate teaching. To be eligible for consideration, nominees must be tenured, full-time faculty members at the rank of full professor.

The Office of Academic Affairs is also pleased to announce the call for nominations for the following awards:

LSU Distinguished Faculty Award
LSU Alumni Association Faculty Excellence Award
Tiger Athletic Foundation President’s Award
LSU Foundation Distinguished Faculty Teaching Award
LSU Alumni Association Rising Faculty Research Award
Tiger Athletic Foundation Outstanding Instructor Award
David J. Kriskovich Distinguished Professorship
H.M. “Hub” Cotton Award for Faculty Excellence
Brij Mohan Distinguished Professor Award
Outstanding Service-Learning Faculty Award
Communication across the Curriculum Outstanding Faculty Award
Tiger Athletic Foundation LSU Discover Undergraduate Research Mentor Award

A faculty member may be nominated for only one of the above-listed awards per year. A listing of award eligibility and supporting documentation requirements is enclosed. Individual faculty members, department heads, or deans may initiate nominations.
All nominations must be channeled through the nominee’s department head to the dean. Deans will review all nominations for their faculty members and forward the nominations no later than Friday, January 26, 2018 to the Office of Academic Affairs. (Please note that each college may have its own internal deadline for receiving nominations prior to this date.)

The standard Faculty Award Nomination Cover Sheet must be used, and all materials must be submitted electronically. The final nomination materials for each nominee should be scanned into a single PDF file and labeled with the name of the award and the nominee’s last name (e.g. “TAF President’s Award_Smith” or “Alumni Professorship_Smith”). Please note that two additional standard forms are required for nominations for the Outstanding Service Learning Faculty Award (see supporting documentation requirements, attached). Prior to the submission deadline, the individual designated to submit nominations on behalf of the dean should contact Ryan Landry (rland24@lsu.edu or 8-5561) to be granted access to upload the nominations.

Recipients will be recognized at the annual Distinguished Faculty Awards Ceremony on Wednesday, May 2, 2018 at the Lod Cook Alumni Center from 3 p.m. to 5 p.m.

If you have any questions regarding the process, please contact Ryan Landry at rland24@lsu.edu or 8-5561.

JWC/rtl

enclosures
The **LSU Alumni Professorship** (3 awards) recognizes excellence in instruction. Nominees shall be tenured, full-time faculty members at the rank of *full professor*. Individuals nominated for an alumni professorship shall possess the following attributes: a reputation for excellence in instruction, especially in undergraduate teaching; a record of active and continuing interest and participation in areas of professor-student relations; dedication to his/her academic field; and outstanding professional relationships with other faculty and staff members.

The **LSU Distinguished Faculty Award** (5 awards) recognizes faculty members with sustained records of excellence in teaching, research, service, and/or any combination of the three. Any full-time faculty member who has not received this award previously is eligible. In addition to the monetary award, each recipient will receive a commemorative watch from the LSU Alumni Association.

The **LSU Alumni Association Faculty Excellence Award** (4 awards) recognizes faculty members for outstanding teaching, research, and/or service. Any full-time faculty members who have not previously received the award and are from any of the following colleges/schools, with at least one-half of their teaching assignments being at the undergraduate level, are eligible. The eligible colleges/schools are Agriculture, Art & Design, Engineering, Ogden Honors College, Human Sciences & Education, Humanities & Social Sciences, Manship School of Mass Communication, Music & Dramatic Arts, E.J. Ourso College of Business, Coast & Environment, Science, and University College.

The **Tiger Athletic Foundation President's Award** (4 awards) recognizes a faculty member for extraordinary classroom teaching as demonstrated by an impact on and an involvement with students, a scholarly approach to teaching and learning, and contributions to the profession of teaching. Any full-time faculty member who has not received this award previously is eligible.

The **LSU Foundation Distinguished Faculty Teaching Award** (1 award) recognizes a faculty member with superior graduate-level teaching and related activities. Any full-time faculty member who teaches graduate courses, demonstrates distinguished teaching over a period of several years, and has not received this award previously is eligible.

The **LSU Alumni Association Rising Faculty Research Award** (10 awards) recognizes faculty at the rank of assistant professor who have outstanding records of scholarship and published research. Any full-time faculty member at the rank of *assistant professor* is eligible for this award.

The **Tiger Athletic Foundation Outstanding Instructor Award** (2 awards) recognizes a faculty member with an outstanding record of excellence in teaching and service. All full-time faculty at the rank of *instructor* are eligible.

The **David J. Kriskovich Distinguished Professorship** (1 award) recognizes a faculty a faculty member who has made contributions to promote democracy, rule of law, and human rights in developing countries. The professorship will be awarded for a three-year time period. Any full-time faculty member is eligible.

The **H.M. “Hub” Cotton Award for Faculty Excellence** (1 award) recognizes a faculty member with a distinguished record of teaching, research, administration, public service, or any other outstanding contributions to the university. Any full-time faculty member who has not received this award previously is eligible.
The **Brij Mohan Distinguished Professor Award** (1 award) recognizes a full-time faculty member at the rank of *associate professor* who serves as a model for the community in demonstration of a commitment to peace, equality, and social justice. The award shall be for one year, but a recipient may receive this award again if selected by committee and approved by the Office of Academic Affairs.

The **Outstanding Service-Learning Faculty Award** (1 award) recognizes outstanding service-learning contributions by faculty. All full-time LSU faculty members are eligible to apply. Nominees must demonstrate exceptional and sustained commitment to integrating quality service-learning activities in at least one academic course. Service-learning activities must exemplify best practices, have significant community partner input and involvement, and be approved through the Center for Community Engagement, Learning & Leadership.

The **Communication across the Curriculum Outstanding Faculty Award** (1 award) recognizes a faculty member who has contributed and participated in the CxC program in multiple ways, such as teaching Communication-Intensive courses, advising Distinguished Communicator candidates, participating in faculty development initiatives, securing grants to support CxC studios, or publishing CxC-related scholarship. Any CxC faculty member who has not previously received this award is eligible.

The **Tiger Athletic Foundation LSU Discover Undergraduate Research Mentor Award** recognizes a faculty member who has made an exceptional commitment as a mentor of LSU undergraduate students in research, scholarship, or creative activities outside of normal course assignments. Any full-time tenured or tenure-track faculty member who has not received this award previously is eligible.
The monetary amounts for the 2018 awards are as follows:

<table>
<thead>
<tr>
<th>AWARD</th>
<th>AMOUNT</th>
<th>TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSU Alumni Professorship</td>
<td>$6,200</td>
<td>salary increase</td>
</tr>
<tr>
<td></td>
<td>$2,500</td>
<td>annual academic support budget</td>
</tr>
<tr>
<td>LSU Distinguished Faculty Award</td>
<td>$2,000</td>
<td>salary increase</td>
</tr>
<tr>
<td>LSU Alumni Association Faculty Excellence Award</td>
<td>$2,000</td>
<td>cash award</td>
</tr>
<tr>
<td>Tiger Athletic Foundation</td>
<td>$2,500</td>
<td>cash award</td>
</tr>
<tr>
<td>President’s Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LSU Foundation Distinguished Faculty Teaching Award</td>
<td>$1,500</td>
<td>cash award</td>
</tr>
<tr>
<td>LSU Alumni Association Rising Faculty Research Award</td>
<td>$5,000</td>
<td>cash award</td>
</tr>
<tr>
<td>Tiger Athletic Foundation</td>
<td>$2,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Outstanding Instructor Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>David J. Kriskovich Distinguished Professorship</td>
<td>variable*</td>
<td>total spendable earnings</td>
</tr>
<tr>
<td>(Note: The amount available each fiscal year varies depending on the annual interest allocation. The annual interest allocation on this professorship can be presently approximated at $4,000 per year.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>H. M. “Hub” Cotton Award for Faculty Excellence</td>
<td>$1,000</td>
<td>cash award</td>
</tr>
<tr>
<td>Brij Mohan Distinguished Professor Award</td>
<td>$1,000</td>
<td>cash award</td>
</tr>
<tr>
<td>(Note: This one-time cash award is to be used by the recipient for projects related to social justice.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outstanding Service-Learning Faculty Award</td>
<td>$1,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Communication across the Curriculum</td>
<td>$1,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Outstanding Faculty Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tiger Athletic Foundation</td>
<td>$2,000</td>
<td>cash award</td>
</tr>
<tr>
<td>LSU Discover Undergraduate Research Mentor Award</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2018 Faculty Awards
Supporting Documentation Requirements

LSU Alumni Professorship

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination*
- A minimum of four but no more than six total letters of support from the nominee’s:
  - dean (required);
  - department head (required);
  - at least two letters from former students (required);
  - colleagues (optional)
- A one-page statement of the nominee’s philosophy of teaching
- The nominee’s curriculum vitae
- Three-year history of student evaluations of the nominee’s teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

*If nominated by the department head or by the dean, a separate letter of support is not required.

LSU Distinguished Faculty Award
LSU Alumni Association Faculty Excellence Award
LSU Foundation Distinguished Faculty Teaching Award
Tiger Athletic Foundation President’s Award
H.M. “Hub” Cotton Award for Faculty Excellence

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination*
- A minimum of four but no more than six total letters of support from the nominee’s:
  - dean (required);
  - department head (required);
  - at least two letters from former students (required)
  - colleagues (optional)
- A one-page statement of the nominee’s philosophy of teaching
- The nominee’s curriculum vitae
- Three-year history of student evaluations of the nominee’s teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

*If nominated by the department head or by the dean, a separate letter of support is not required.
LSU Alumni Association Rising Faculty Research Award**

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- Letter of support from the department head
- Two letters of support from tenured colleagues
- Personal statement (no more than one page) by the nominee summarizing past research accomplishments, impact of research on the community, and future research plans
- The nominee’s curriculum vitae

**Before forwarding any nominations for the LSU AA Rising Faculty Research Award from his or her college/school, the dean must provide a confidential ranking to Academic Affairs of each nominee being forwarded for this award. The ranking does not have to accompany each nomination packet separately—the dean can provide the rankings directly to Academic Affairs to Ryan Landry at rland24@lsu.edu.

Tiger Athletic Foundation Outstanding Instructor Award***

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- Letter of nomination
- The nominee’s curriculum vitae
- Two letters of support from faculty colleagues who can directly attest to the nominee’s teaching skills
- Letter of support from the department head (separate letter not needed if department head is nominator)
- Personal statement (no more than one page) of the nominee’s teaching philosophy

***Before forwarding any nominations for the TAF Outstanding Instructor Award from his or her college/school, the dean must confidentially indicate whether the nominee falls, in the dean’s judgment, within the top one percent; five percent; 10 percent; or 25 percent of instructors in the college based on excellence in teaching and service. The ranking does not have to accompany each nomination packet separately—the dean can provide the rankings directly to Academic Affairs to Ryan Landry at rland24@lsu.edu.
2018 Faculty Awards
Supporting Documentation Requirements

David J. Kriskovich Distinguished Professorship

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination
- At least two but no more than four letters of support pertaining to the specific award
- The nominee’s curriculum vitae
- One-page statement of exceptional contributions to promote democracy, rule of law, and human rights in developing countries
- One page list of awards, lectureships, or prizes that shows recognition to promote democracy, rule of law, and human rights in developing countries

Brij Mohan Distinguished Professor Award

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination, which includes the following:
  - A brief paragraph summarizing the nominee’s activities and achievements, which are the basis for the nomination.
  - A brief narrative on how the nominee demonstrated a commitment to peace, equality and social justice.
- A minimum of two letters of support, from persons other than the nominee, which directly address how the nominee demonstrated a commitment to peace, equality, and social justice as well as the following two questions:
  - How has the nominee been a role model for the community?
  - What measurable results are attributable to the nominee’s efforts?
- Nominee’s curriculum vitae
- Tentative plans for use of award funds may be stated in nomination materials, although this is not required.
2018 Faculty Awards
Supporting Documentation Requirements

Outstanding Service-Learning Faculty Award****

Each nomination should include (in this order):

- Faculty Award Nomination Cover Sheet
- Department Chair/Head and Dean/Director Nomination Approval Sheet (attached)
- A letter of nomination
- Two-page curriculum vita, emphasizing service-learning activities and dissemination of related scholarship
- Table (attached) summarizing service-learning courses taught during the past five years, including dates taught, learning goals accomplished through service-learning, services performed, community partners involved, and number of students engaged
- One or two page statement of exceptional contributions to service-learning scholarship, service-learning instruction, and community impact
- Two letters of support, between one and two pages each: one from a former student and one from a community partner

****Nomination packets for this award require two additional standard forms in addition to the Faculty Award Nomination Cover Sheet: 1.) Department Chair and Dean Nomination Approval Sheet and 2.) Table summarizing service-learning courses taught during the past five years.

Communication across the Curriculum Outstanding Faculty Award

Each nomination should include (in this order):

- Faculty Awards Nomination Cover Sheet
- A letter of nomination (the nominee may be self- or peer-nominated)
- A statement from the nominee’s department chair or dean, indicating an endorsement of the nomination.
- A one- to two-page, single-spaced statement from the nominee detailing her or his participation in and contributions to the CxC program, including the impact of CxC on his or her teaching and on student learning (If self-nominated, this statement serves as the letter of nomination.)
- A resume focused on CxC-related activities
- A minimum of one but no more than three letters of support from students, faculty, or community collaborators
2018 Faculty Awards
Supporting Documentation Requirements

Tiger Athletic Foundation LSU Discover Undergraduate Research Mentor Award*****

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- At least **two** letters from LSU undergraduate students
  - Student nomination letters should be no more than two pages and should discuss:
    - Scope of the nominee’s work with student over time
    - Impact of the nominee’s mentoring on student
    - Explanation of what makes the nominee’s mentoring exceptional
- Letter of endorsement from the nominee’s department head
- Letter of endorsement from the nominee’s dean
- One-page statement of mentoring philosophy by the nominee
- Annotated list of the nominee’s grants, publications, presentations, and other activities involved with undergraduate research studies (the nominee should describe what the undergraduate researcher(s) did and how they were instrumental in the research)

*****All nominations must be initiated by a student nomination. Each student nomination submitted to the LSU Discover online system will be sent automatically to the nominee. All completed nomination packets must be channeled through the nominee’s department head to the dean. Deans will review all nominations for their faculty members before submitting the nominations. The link to the LSU Discover online portal (for initial student nominations) is at: http://sites01.lsu.edu/wp/discover/faculty-mentor-awards/
Nominee Information

Name: ________________________________________________________

Highest Degree: ___ PhD       ___ Master’s       ___ other (please specify) _______________

Rank: ___ Professor       ___ Associate Professor       ___ Assistant Professor       ___ Instructor

College/School: ___________________________  Dean: ___________________________

Department: ___________________________  Department Head: ___________________________

Campus Address: _________________________________________________________

LSU email address: ________________________________________________________

Nominator Information  Please also attach a letter of nomination.

Nominator’s Name: ________________________________________________________

Department: ______________________________________________________________

LSU E-mail: ______________________

Type of Nomination

Indicate the award for which this person is being nominated. A faculty member may be nominated for only one of these awards per year.

- LSU Alumni Professorship
- LSU Distinguished Faculty Award
- LSU Alumni Association Faculty Excellence Award
- Tiger Athletic Foundation President’s Award
- LSU Foundation Distinguished Faculty Teaching Award
- LSU Alumni Association Rising Faculty Research Award
- Tiger Athletic Foundation Outstanding Instructor Award
- David J. Kriskovich Distinguished Professorship
- Brij Mohan Distinguished Professor Award
- Outstanding Service-Learning Faculty Award
- Communication across the Curriculum Outstanding Faculty Award
- TAF LSU Discover Undergraduate Research Mentor Award
2018
OUTSTANDING SERVICE-LEARNING FACULTY AWARD
Department Chair and Dean Nomination Approval Sheet

From: (Department Chair)
Thru: (Dean)
To: Faculty Award Selection Committee

I [support] [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee’s packet is accurate.

________________________________________
Department Chair Date

I [support] [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee’s packet is accurate.

________________________________________
Dean Date
**** only required for Outstanding Service-Learning Faculty Award****

## Service-Learning Activities

<table>
<thead>
<tr>
<th>Course Number &amp; Title</th>
<th>Number of Engaged Students</th>
<th>Semester</th>
<th>Community Partner</th>
<th>Service-Learning Activities</th>
<th>Learning Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>