To: Deans, Directors, and Department Chairs

From: Jane W. Cassidy
Senior Vice Provost
Roy & Margaret Granelloni Alumni Professor of Music

Date: November 25, 2015

Subject: 2016 Faculty Awards Call for Nominations

Each year the university recognizes and rewards the outstanding work of its faculty. This year, nominations will be considered for three university-wide alumni professorships. They are:

Greater Houston Alumni Chapter Endowed Alumni Professorship

Major Morris S. & DeEtte A. Anderson Memorial Alumni Professorship

Richard R. & Betty S. Fenton Alumni Professorship

The alumni professorship, which recognizes excellence in instruction, carries an annual supplementary salary stipend of $6,200 and a $2,500 annual academic support fund. Nominees must be tenured, full-time faculty members at the rank of full professor.

The Office of Academic Affairs is also pleased to announce the call for nominations for the following awards:

LSU Distinguished Faculty Award
LSU Alumni Association Rising Faculty Research Award
LSU Alumni Association Faculty Excellence Award
LSU Foundation Distinguished Faculty Teaching Award
Tiger Athletic Foundation President’s Award
Tiger Athletic Foundation Outstanding Instructor Award
H.M. “Hub” Cotton Award for Faculty Excellence
Brij Mohan Distinguished Professor Award
Outstanding Service-Learning Faculty Award
Communication across the Curriculum Outstanding Faculty Award

A faculty member may be nominated for only one of the above-listed awards per year. A listing of award eligibility and supporting documentation requirements is enclosed.
Individual faculty members, department chairs, or deans may initiate nominations. All nominations should be accompanied by a brief biographical sketch highlighting the nominee’s accomplishments (to be used as a citation read for award recipients at the Distinguished Faculty Awards Ceremony). All nominations must be channeled through the nominee’s department chair to the dean. Deans will review all nominations for their faculty members and forward the nominations no later than Friday, February 26, 2016 to the Office of Academic Affairs. (Please note that each college may have its own internal deadline for receiving nominations prior to this date.)

The standard Faculty Award Nomination Cover Sheet must be used, and all materials must be submitted electronically. The final nomination materials for each nominee should be scanned into a single PDF file and labeled with the name of the award and the nominee’s last name (e.g. “TAF President’s Award_Smith” or “Alumni Professorship_Smith”). Please note that two additional standard forms are required for nominations for the Outstanding Service Learning Faculty Award (see supporting documentation requirements, attached). Prior to the submission deadline, the individual designated to submit nominations on behalf of the dean should contact Ryan Landry (rland24@lsu.edu or 8-5561) to be granted access to upload the nominations.

Recipients will be recognized at the annual Distinguished Faculty Awards Ceremony on Wednesday, May 4, 2016 at the Lod Cook Alumni Center from 3 p.m. to 5 p.m.

If you have any questions regarding the process, please contact Ryan Landry at rland24@lsu.edu or 8-5561.

JWC/ac

enclosures

Cc. F. King Alexander, President
Richard J. Koubek, Interim Executive Vice President & Provost
Stephen Moret, President & CEO, LSU Foundation
Richard B. Perry, President & CEO, Tiger Athletic Foundation
Cliff Vannoy, President & CEO, LSU Alumni Association
2016 LSU Faculty Awards
Eligibility Requirements & Award Amounts

The LSU Alumni Professorship (3 awards) recognizes excellence in instruction. Nominees shall be tenured, full-time faculty members at the rank of full professor. Individuals nominated for an alumni professorship shall possess the following attributes: a reputation for excellence in instruction, especially in undergraduate teaching; a record of active and continuing interest and participation in areas of professor-student relations; dedication to his/her academic field; and outstanding professional relationships with other faculty and staff members.

The LSU Distinguished Faculty Award (5 awards) recognizes faculty members with sustained records of excellence in teaching, research, service, and/or any combination of the three. Any full-time faculty member who has not received this award previously is eligible. In addition to the monetary award, each recipient will receive a commemorative watch from the LSU Alumni Association.

The LSU Alumni Association Rising Faculty Research Award (10 awards) recognizes faculty at the rank of assistant professor who have outstanding records of scholarship and published research. Any full-time faculty member at the rank of assistant professor is eligible for this award.

The LSU Alumni Association Faculty Excellence Award (4 awards) recognizes faculty members for outstanding teaching, research, and/or service. Any full-time faculty members who have not previously received the award and are from any of the following colleges/schools, with at least one-half of their teaching assignments being at the undergraduate level, are eligible. The eligible colleges/schools are Agriculture, Art & Design, Engineering, Ogden Honors College, Human Sciences & Education, Humanities & Social Sciences, Manship School of Mass Communication, Music & Dramatic Arts, E.J. Ourso College of Business, Coast & Environment, Science, and University College.

The LSU Foundation Distinguished Faculty Teaching Award (1 award) recognizes a faculty member with superior graduate-level teaching and related activities. Any full-time faculty member who teaches graduate courses, demonstrates distinguished teaching over a period of several years, and has not received this award previously is eligible.

The Tiger Athletic Foundation President’s Award (4 awards) recognizes a faculty member for extraordinary classroom teaching as demonstrated by an impact on and an involvement with students, a scholarly approach to teaching and learning, and contributions to the profession of teaching. Any full-time faculty member who has not received this award previously is eligible.

The Tiger Athletic Foundation Outstanding Instructor Award (2 awards) recognizes a faculty member with an outstanding record of excellence in teaching and service. All full-time faculty at the rank of instructor are eligible.

The H.M. “Hub” Cotton Award for Faculty Excellence (1 award) recognizes a faculty member with a distinguished record of teaching, research, administration, public service, or any other outstanding contributions to the university. Any full-time faculty member who has not received this award previously is eligible.
The **Brij Mohan Distinguished Professor Award** (1 award) recognizes a full-time faculty member at the rank of associate professor or equivalent who serves as a model for the community in demonstration of a commitment to peace, equality, and social justice. The award shall be for one year, but a recipient may receive this award again if selected by committee and approved by the Office of Academic Affairs.

The **Outstanding Service-Learning Faculty Award** (1 award) recognizes outstanding service-learning contributions by faculty. All full-time LSU faculty members are eligible to apply. Nominees must demonstrate exceptional and sustained commitment to integrating quality service-learning activities in at least one academic course. Service-learning activities must exemplify best practices, have significant community partner input and involvement, and be approved through the Center for Community Engagement, Learning & Leadership.

The **Communication across the Curriculum Outstanding Faculty Award** (1 award) recognizes a faculty member who has contributed and participated in the CxC program in multiple ways, such as teaching Communication-Intensive courses, advising Distinguished Communicator candidates, participating in faculty development initiatives, securing grants to support CxC studios, or publishing CxC-related scholarship. Any CxC faculty member who has not previously received this award is eligible.
The **monetary amounts** for the 2016 awards are as follows:

<table>
<thead>
<tr>
<th>AWARD</th>
<th>AMOUNT</th>
<th>TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSU Alumni Professorship</td>
<td>$6,200</td>
<td>salary increase</td>
</tr>
<tr>
<td></td>
<td>$2,500</td>
<td>academic support budget</td>
</tr>
<tr>
<td>LSU Distinguished Faculty Award</td>
<td>$2,000</td>
<td>salary increase</td>
</tr>
<tr>
<td>LSU Alumni Association Rising Faculty</td>
<td>$5,000</td>
<td>cash award</td>
</tr>
<tr>
<td>Research Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LSU Alumni Association Faculty Excellence</td>
<td>$2,000</td>
<td>cash award</td>
</tr>
<tr>
<td>LSU Foundation Distinguished Faculty</td>
<td>$1,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Teaching Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tiger Athletic Foundation President’s Award</td>
<td>$2,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Tiger Athletic Foundation Outstanding</td>
<td>$2,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Instructor Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>H. M. “Hub” Cotton Award for Faculty</td>
<td>$1,000</td>
<td>cash award</td>
</tr>
<tr>
<td>Excellence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Note: The amount represents level of funding at the time of the award.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brij Mohan Distinguished Professor Award</td>
<td>$500</td>
<td>cash award</td>
</tr>
<tr>
<td>(Note: This one-time cash award is to be used by the recipient for projects related to social justice.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outstanding Service-Learning Faculty Award</td>
<td>$1,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Communication across the Curriculum</td>
<td>$1,500</td>
<td>cash award</td>
</tr>
<tr>
<td>Outstanding Faculty Award</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2016 Faculty Awards
Supporting Documentation Requirements

LSU Alumni Professorship

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination*
- Brief biographical sketch highlighting nominee’s accomplishments related to criteria for the professorship (250 word max)
- A minimum of four but no more than six total letters of support from the nominee’s:
  - dean (required);
  - chair (required);
  - at least two letters from former students (required);
  - colleagues (optional)
- A one-page statement of the nominee’s philosophy of teaching
- The nominee’s curriculum vitae
- Three-year history of student evaluations of the nominee’s teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

*If nominated by the chair or by the dean, a separate letter of support is not required.

LSU Distinguished Faculty Award
LSU Alumni Association Faculty Excellence Award
LSU Foundation Distinguished Faculty Teaching Award
Tiger Athletic Foundation President’s Award
H.M. “Hub” Cotton Award for Faculty Excellence

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination*
- Brief biographical sketch highlighting nominee’s accomplishments related to criteria for the appropriate award (150 word max)
- A minimum of four but no more than six total letters of support from the nominee’s:
  - dean (required);
  - chair (required);
  - at least two letters from former students (required);
  - colleagues (optional)
- A one-page statement of the nominee’s philosophy of teaching
- The nominee’s curriculum vitae
- Three-year history of student evaluations of the nominee’s teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

*If nominated by the chair or by the dean, a separate letter of support is not required.
2016 Faculty Awards
Supporting Documentation Requirements

LSU Alumni Association Rising Faculty Research Award

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- Brief biographical sketch highlighting nominee’s accomplishments related to criteria for the appropriate award (100 word max)
- Letter of support from the department chair
- Two letters of support from tenured colleagues
- Personal statement (no more than one page) by the nominee summarizing past research accomplishments, impact of research on the community, and future research plans
- The nominee’s curriculum vitae

Before forwarding any nominations for the LSU AA Rising Faculty Research Award from his or her college/school, the dean must provide a confidential ranking to Academic Affairs of each nominee being forwarded for this award. The ranking does not have to accompany each nomination packet separately—the dean can provide the rankings directly to Academic Affairs to Ryan Landry at rland24@lsu.edu.

Tiger Athletic Foundation Outstanding Instructor Award

- Letter of nomination
- curriculum vitae
- two letters of support from faculty colleagues who can directly attest to the nominee’s teaching skills
- letter of support from the department chair (separate letter not needed if department chair is nominator)
- personal statement (no more than one page) of the nominee’s teaching philosophy

Before forwarding any nominations for the TAF Outstanding Instructor Award from his or her college/school, the dean must confidentially indicate whether the nominee falls, in the dean’s judgment, within the top one percent; five percent; 10 percent; or 25 percent of instructors in the college based on excellence in teaching and service. The ranking does not have to accompany each nomination packet separately—the dean can provide the rankings directly to Academic Affairs to Ryan Landry at rland24@lsu.edu.
2016 Faculty Awards
Supporting Documentation Requirements

Brij Mohan Distinguished Professor Award

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination, which includes the following:
  - A brief paragraph summarizing the nominee’s activities and achievements, which are the basis for the nomination.
  - A brief narrative on how the nominee demonstrated a commitment to peace, equality and social justice.
- A minimum of two letters of support, from persons other than the nominee, which directly address item how the nominee demonstrated a commitment to peace, equality, and social justice as well as the following two questions:
  - How has the nominee been a role model for the community?
  - What measurable results are attributable to the nominee’s efforts?
- Nominee’s curriculum vitae
- Tentative plans for use of award funds may be stated in nomination materials, although this is not required.

Outstanding Service-Learning Faculty Award**

Each nomination should include (in this order):

- Faculty Award Nomination Cover Sheet
- Department Chair/Head and Dean/Director Nomination Approval Sheet (attached)
- A letter of nomination
- Two-page curriculum vita, emphasizing service-learning activities and dissemination of related scholarship
- Table (attached) summarizing service-learning courses taught during the past five years, including dates taught, learning goals accomplished through service-learning, services performed, community partners involved, and number of students engaged
- One or two page statement of exceptional contributions to service-learning scholarship, service-learning instruction, and community impact
- Two letters of support, between one and two pages each: one from a former student and one from a community partner

**Nomination packets for this award require two additional standard forms in addition to the Faculty Award Nomination Cover Sheet: 1.) Department Chair and Dean Nomination Approval Sheet and 2.) Table summarizing service-learning courses taught during the past five years.
2016 Faculty Awards
Supporting Documentation Requirements

Communication across the Curriculum Outstanding Faculty Award

Each nomination should include (in this order):

- Faculty Awards Nomination Cover Sheet
- A letter of nomination (the nominee may be self- or peer-nominated)
- A statement from the nominee’s department chair or dean, indicating an endorsement of the nomination.
- A one- to two-page, single-spaced statement from the nominee detailing her or his participation in and contributions to the CxC program, including the impact of CxC on his or her teaching and on student learning (If self-nominated, this statement serves as the letter of nomination.)
- A resume focused on CxC-related activities
- A minimum of one but no more than three letters of support from students, faculty, or community collaborators
Nominee Information

Name: ________________________________________________________

Highest Degree: ___ PhD       ___ Master’s       ___ other (please specify) _______________

Rank: ___ Professor       ___ Associate Professor        ___ Assistant Professor       ___ Instructor

College/School: _______________________________ Dean: _____________________

Department: __________________________________ Chair: _____________________

Campus Address: _________________________________________________________

Campus Telephone: ___________ Fax: ___________ LSU E-mail: _____________________

Nominator Information    Please also attach a letter of nomination.

Nominator’s Name: ________________________________________________________

Department: ______________________________________________________________

Campus Address: ________________________________ LSU E-mail: ______________________

Type of Nomination

Indicate the award for which this person is being nominated. A faculty member may be nominated for only one of these awards per year.

   LSU Alumni Professorship          ______

   LSU Distinguished Faculty Award   ______

   LSU Alumni Association Rising Faculty Research Award   ______

   LSU Alumni Association Faculty Excellence Award   ______

   LSU Foundation Distinguished Faculty Teaching Award   ______

   Tiger Athletic Foundation President’s Award   ______

   Tiger Athletic Foundation Outstanding Instructor Award   ______

   H.M. “Hub” Cotton Award for Faculty Excellence   ______

   Brij Mohan Distinguished Professor Award   ______

   Outstanding Service-Learning Faculty Award   ______

   Communication across the Curriculum Outstanding Faculty Award   ______
From: (Department Chair)
Thru: (Dean)
To: Faculty Award Selection Committee

I [support] [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee’s packet is accurate.

________________________________________
Department Chair                                  Date

I [support] [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee’s packet is accurate.

________________________________________
Dean                                             Date
### Service-Learning Activities

<table>
<thead>
<tr>
<th>Course Number &amp; Title</th>
<th>Number of Engaged Students</th>
<th>Semester</th>
<th>Community Partner</th>
<th>Service-Learning Activities</th>
<th>Learning Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>