

Special Routing Procedures for Proposals of CSI Fellows

- I. In order for the proposals/projects of CSI fellows to be included in annual reporting and to be identified for the additional 5% CSI F&A rebate credit, a simple process has been established through SPS.
 1. All proposals are routed through the PI's home department, following their standard procedures.
 2. On the Coversheet tab, in the Special Approvals section, the question "Special Facilities, Services, Centers, Institutes required?" must be marked "Yes".
 3. In the Description field, enter "CSI". A screen shot is provided below identifying the field.

Responsibility for this procedure lies with the PI. OSP will not be monitoring this field for completion.

**Recombinant DNA, agents infectious to animals/plants? Yes No

No Recommendation ▾

**Special Facilities, Services, Centers, Institutes (e.g. CCT, CAMD, CSI, IAM, SIF) required? List here. Yes No

Description: CSI

- II. Reviewers- Kehui Xu should be added as an additional reviewer on all proposals of CSI fellows.
 1. On the Routing tab, enter Kehui Xu's PAWS ID (**kxu**) in the Additional Reviewer field. In the event of extended travels of Kehui Xu, an announcement will be sent to CSI fellows, and please add CSI associate director John White PAWS ID (**jrwhite**).

Comments
To VIEW or ADD comments please [Click Here](#).

Additional Reviewers
If additional reviewers are necessary, or if budget includes cost share from unit head(s) not included below, click Add Reviewer to add appropriate unit head(s) to review/approve the proposal. Please note that reviewers can only be added while proposal is in routing status.

Additional Reviewer (PAWS ID): [Find PAWS ID](#)

Current Reviewers
This proposal was routed electronically on 01/22/2013 11:21.

If you have questions or need assistance, please contact Kehui Xu at kxu@lsu.edu or Leah Courville at 578-6768 or lcourvi@lsu.edu.