

Contracts are due to your CxC Representative or the CxC Main Office (B6 Coates Hall) by 4:30 p.m. on the third Friday of the semester.

To receive C-I credit for a contracted course, students must earn a B- or higher on the communication-intensive activities contracted (even if they are not counted officially as part of the course grade).

DC Candidates: If you are taking a course that is already certified in the modes for which you seek credit, you do not need to fill out this form.

Instructors: At the end of the semester, you will receive an email from CxC asking you to complete a short survey to verify the students completed the contract obligations.

Student Name	Student's LSU Email	Student ID Number (89#)
Expected Graduation Date	Course Department, Number, and Section	Course Semester and Year
Course Title	Professor's Name	

THE PROFESSOR AND STUDENT SHOULD COMPLETE THE FOLLOWING SECTIONS TOGETHER.

Mode 1 (choose one)	written	spoken	visual	technological
OBJECTIVES: Define the student learning objective related to the course content and this C-I mode.				
TEACHING: Describe what you will do and/or what materials you will share to make it clear what good communication looks like for this mode within the discipline/field/industry/profession.				
PRACTICE/PROCESS: Describe the C-I activities/assignments the student will complete to practice/process the communication skills for the course/mode.				
FEEDBACK: Describe your processes for giving feedback on the communication skills for this course. Explain how your feedback will be incorporated into the practice/process elements, and how it will help the student complete/improve their demonstration assignments.				
DEMONSTRATION: Describe the C-I assignments the student will complete to demonstrate competence in the communication skills for the course/mode.				

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THE PROFESSOR AND STUDENT SHOULD COMPLETE THE FOLLOWING SECTIONS TOGETHER.				
Mode 2 (choose one)	written	spoken	visual	technological
OBJECTIVES: Define the student learning objective related to the course content and this C-I mode.				
TEACHING: Describe what you will do and/or what materials you will share to make it clear what good communication looks like for this mode within the discipline/field/industry/profession.				
PRACTICE/PROCESS: Describe the C-I activities/assignments the student will complete to practice/process the communication skills for the course/mode.				
FEEDBACK: Describe your processes for giving feedback on the communication skills for this course. Explain how your feedback will be incorporated into the practice/process elements, and how it will help the student complete/improve their demonstration assignments.				
DEMONSTRATION: Describe the C-I assignments the student will complete to demonstrate competence in the communication skills for the course/mode.				

THE PROFESSOR MUST INITIAL ONE OF THE FOLLOWING STATEMENTS:		
SUBSTITUTION	<p>The student will complete the C-I activities defined above as substitutions for other course requirements. I can confirm this will meet the appropriate minimum percentage.</p> <ul style="list-style-type: none"> • At least 20% (if 1 mode/1 credit course) • At least 30% (if 1 mode/2+credit course) • At least 40% (2 modes/2+credit course) 	_____ (faculty initials)
OR		
ADDITION	<p>The student will complete the C-I activities defined above in addition to the required course assignments. While this C-I work will not be counted toward the final course grade, the activities will be graded for the purposes of this contract.</p>	_____ (faculty initials)
OR		
IN ACCORDANCE	<p>The student will complete activities defined above in accordance with the course syllabus. I can confirm this will meet the appropriate minimum percentage.</p> <ul style="list-style-type: none"> • At least 20% (if 1 mode/1 credit course) • At least 30% (if 1 mode/2+credit course) • At least 40% (2 modes/2+credit course) 	_____ (faculty initials)
STUDENT COMMITMENT		
<p>I agree to complete all of the activities outlined within this contract. I understand I must receive a B- or higher on all contracted C-I activities, as well as earn a B- or higher in the course overall to receive C-I credit.</p>		
_____ <i>Student's Signature</i>		_____ <i>Date</i>
PROFESSOR COMMITMENT		
<p>I agree to provide this student with the opportunity to receive communication-intensive credit for this course by via the activities outlined within this contract. As a C-I instructor, I am committed to:</p> <ul style="list-style-type: none"> • not only assigning communication-intensive activities but also teaching students effective communication techniques specific to this discipline. • providing feedback that enriches the students' learning experiences. • talking with my students about the importance of communicating in this discipline and the resources available to them through the CxC program. • notifying CxC if anything about this course changes that would potentially compromise this contract (e.g., assignment details, teaching strategies, student enrollment). 		
_____ <i>Professor's Signature</i>		_____ <i>Date</i>
_____ <i>Office Phone</i>	_____ <i>E-mail Address</i>	
CxC APPROVAL		
<p>I certify the course plan outlined within this contract is appropriate and meets the rigor of C-I course certification.</p>		
_____ <i>CxC Rep Signature</i>		_____ <i>Date</i>

Questions? Call CxC at 578-7795 or email cxc@lsu.edu.