Employer Registration Information: Construction Interviewing Day | March 9, 2018

Registration phase 1: “PRE-SELECT” Registration through Feb. 2:
- Employers who register by Feb. 2 will be able to participate in the “preselect” process of Construction Interviewing Day. This will allow candidates who meet the employer-specified job criteria (based on degree, major, and graduation date) to submit a résumé. Employers will then screen through the qualified résumés to hand select those candidates that they would like to interview. Those candidates then self-select an interview time online, thus building the schedule for the employer.
- This is the preferred method of participating in Construction Interviewing Day.
- Deadline dates associated:
  o Feb. 2: Employers must have all jobs loaded into Careers2Geaux (online)
  o Feb. 14: Student résumé submission deadline (online)
  o Feb. 22 (noon): Employer Preselection Deadline (online)
  o Feb. 24 – March 1: Selected students choose interview times (online)
  o March 2: Employers view final schedules (online)

- Employers who register between Feb. 3 – 23 will be able to participate in the “open” process of Construction Interviewing Day, if they choose. This will allow candidates who meet the employer-specified job criteria to self-select an interview timeslot. While employers will not get to prescreen the résumés before the candidates choose a timeslot, the candidates must meet the employer-specified requirements based on degree, major and graduation date. The schedule will be built online by the candidates self-selecting timeslots. (NOTE: if an employer does not choose to participate in the “open” process and would prefer more control over the candidates on their schedule, they can participate in the “table only” option described below.)
- Late fee applies.
- Deadline dates associated:
  o Feb. 23: Employers must have all jobs loaded into Careers2Geaux (online)
  o Feb. 24 - March 1: Selected students choose interview times (online)
  o March 2: Employers view final schedules (online)

- Employers who register between Feb. 24 – March 6 will be able to participate in the “table only” process of Construction Interviewing Day. The “table only” option will allow employers to build their own schedule, they will still need to post their job but will need to go outside of our online system and contact candidates directly to work them into timeslots. Employers will be sent a batch of qualified résumés from the LSU Olinde Career Center on March 2 (or within 24 business hours if registering after March 2). From that batch of résumés, employers will contact candidates directly to build their own schedule. They will need to send their completed schedule no later than 72 hours before the event date to be entered in to Careers2Geaux.
- Late fee applies.
- Deadline dates associated:
  o March 2: Employers will receive electronic batch of résumés (or within 24 business hours if registering after March 2)
  o March 6: Deadline to send final schedule to the LSU Olinde Career Center