**Security of Data**

**Number: PS06.20**

**SECURITY OF DATA**

**PURPOSE**

I certify that I have read and will follow LSU’s policy on security of data – [PS06.20](http://sites01.lsu.edu/wp/policiesprocedures/policies-procedures/6-20/) and will follow best practices for security of confidential data [here](http://www.lsu.edu/it_services/its_security/best-practices/sensitive-data.php).

This Policy Statement outlines the responsibilities of all users in supporting and upholding the security of data at Louisiana State University regardless of user’s affiliation or relation with the University, and irrespective of where the data is located, utilized, or accessed. All members of the University community have a responsibility to protect the confidentiality, integrity, and availability of data from unauthorized generation, access, modification, disclosure, transmission, or destruction. Specifically, this Policy Statement establishes important guidelines and restrictions regarding any and all use of data at, for, or through Louisiana State University. This policy is not exhaustive of all user responsibilities, but is intended to outline certain specific responsibilities that each user acknowledges, accepts, and agrees to follow when using data provided at, for, by and/or through the University. Violations of this policy may lead to disciplinary action up to and including dismissal, expulsion, and/or legal action. It is recommended that all personnel on your project be familiar with these policies and requirements for security of your data.

In addition it is recommended that PIs review any grant, non-disclosure/confidentiality agreement, or restricted data agreements before publishing articles using the data.

I certify that I have read and understand these policies.

Name: _____________________________

Date: _____________________________