English Language Assessment and Verification Form
(To be completed by the prospective exchange visitor’s host professor/sponsor)

Name of Prospective Exchange Visitor ______________________________________

US Department of State exchange visitor regulations require a sponsor to verify that the prospective exchange visitor possesses sufficient English language skills to successfully participate in his/her program and to function on a day-to-day basis. This must be determined by objective measurement of English language proficiency. Evidence of English proficiency may be in the form of:

- A recognized English language test, such as TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System); or
- Signed documentation from an academic institution or English language school; or
- A documented interview conducted by the sponsor either in-person or by videoconferencing, or by telephone if videoconferencing is not a viable option.

Please place a checkmark on the three options above to indicate how you verified the exchange visitor’s English language proficiency. International Services office will waive the English verification requirement if the exchange visitor is from a country where English is spoken as the first language.

If prospective visitor took an English test, complete the section below and attach evidence of the exam results:

Name of test taken: ___________________________________________________________
Date: ______________________________________________________________________
Test Score: ________________________________

If prospective visitor studied or worked at an institution where English is the primary language of instruction, provide a transcript showing enrollment, or a letter from the institution verifying English proficiency.

If assessment was through personal interview by the host professor/sponsor of the prospective scholar, provide a statement evaluating the scholar’s English ability; and complete the section below: ** (A witness must be present during the language interviews) **

I certify that the prospective visitor has verifiable English language skills sufficient to function on a day-to-day basis in a university environment.

Name of Interviewer: _______________________________________________________
Name of Witness: ___________________________________________________________
Interviewer’s Title: _________________________________________________________
Interviewer’s Signature: ____________________________________________________
Date: __________________________________________________________________